

MINUTES OF THE REGULAR MEETING
BOARD OF PARK COMMISSIONERS
ARLINGTON HEIGHTS PARK DISTRICT
Administration Center
410 N. Arlington Heights Road
May 24, 2016
7:00 p.m.

Comr. Leno called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Comr. Leno led the audience in the Pledge of Allegiance.

ROLL CALL OF COMMISSIONERS

Commissioners Present

M. Leno
R. Nesvacil
W. Ploger

Commissioners Absent

T. Gelinas
M. Naughton

STAFF PRESENT: Steve Scholten, Executive Director; Brian Meyer, Director of Recreation and Facilities; Alann Petersen, Director of Parks and Planning; Paul Guza, Superintendent of Parks; Scott Ellman, Park Planner II; Colleen McCarty, Park Planner I; Sheila Cruz, Administrative Assistant; Janet Novakovic, Recording Secretary.

ALSO PRESENT: Mike Rink, Corporate Construction Services; John Fridono, Angie Fridono, and Rocco Fridono of Big Ange's.

MINUTES

The Minutes of the Regular Meeting of May 10, 2016 were presented.

Comr. Ploger moved, seconded by Comr. Nesvacil, to approve the Minutes of the Regular Meeting of May 10, 2016 as presented. On voice vote the motion was approved 3-0.

BOARD ADJOURNS TO RECONVENE AS A NEW BOARD

Comr. Leno moved to adjourn and reconvene as a new Board. Commissioner Ploger seconded the motion and it carried unanimously.

CALL TO ORDER

The meeting was called to order at 7:04 p.m.

ANNUAL MEETING - ELECTION OF OFFICERS

President

Comr. Ploger moved, seconded by Comr. Nesvacil, to nominate Comr. Leno for the office of President for the Fiscal Year 2016/17. On voice vote the motion was approved 3-0.

Comr. Ploger moved, seconded by Comr. Nesvacil, that the nominations be closed and the acting Secretary be directed to cast a unanimous ballot. On voice vote the motion was approved 3-0.

Vice-President

Comr. Ploger moved, seconded by Comr. Leno, to nominate Comr. Nesvacil for the office of Vice-President for the Fiscal Year 2016/17. On voice vote the motion was approved 3-0.

Comr. Ploger moved, seconded by Comr. Leno, that the nominations be closed and the acting Secretary be directed to cast a unanimous ballot. On voice vote the motion was approved 3-0.

APPOINTMENT OF OFFICERS

Executive Director, Secretary, NWSRA Representative

Comr. Ploger moved, seconded by Comr. Nesvacil, that Rick Hanetho be appointed to the offices of Executive Director, Secretary, and Northwest Special Recreation Association Representative for the Fiscal Year 2016/17. On voice vote the motion was approved 3-0.

Treasurer and PDRMA Representative

Comr. Ploger moved, seconded by Comr. Nesvacil, that Donna L. Wilson be reappointed to the office of Treasurer and Representative to the Park District Risk Management Agency for the Fiscal Year 2016/17. On voice vote the motion was approved 3-0.

Attorney

Comr. Ploger moved, seconded by Comr. Nesvacil, that Timothy J. Riordan, with the law firm of Howard & Howard Law, be reappointed to the office of Attorney for the Arlington Heights Park District for the Fiscal Year 2016/17. On voice vote the motion was approved 3-0.

Committee Appointments

Comr. Ploger moved, seconded by Comr. Leno, to approve the appointment of Comr. Nesvacil to the position of Chairperson of the Committee of the Whole for the Fiscal Year 2016/17. On voice vote the motion was approved 3-0.

NEW BUSINESS

Financial Reports

President Leno asked if there were any comments regarding the (unaudited) Budget Summary by Fund reports for April. There were none.

License Agreement (Big Ange's Eatery, Inc.)

Steve Scholten addressed the Board. As part of the process of preparing Big Ange's Eatery (the former Jimmy's Hot Dogs, across Euclid Avenue from the Olympic Indoor Swim Center) for opening, the owners were required by the Village of Arlington Heights, to reach an agreement with the Arlington Heights Park District to allow for the restaurant's employees to park in the Olympic Indoor Swim Center parking lot.

Discussions were held and it was agreed that the AHPD would provide a license agreement for the eatery to use 6 spaces in the far southwest corner of the Olympic parking lot, which satisfied the requirements of the Village.

Staff contacted AHPD attorney Tim Riordan and PDRMA to draft the agreement. It was shared with Big Ange's and they agreed to the terms. The cost per space was determined by charging the current rate for a one parking permit with the Village of Arlington Heights

It is the recommendation of staff for the AHPD to enter into a license agreement with Big Ange's Eatery for the use of 6 parking spaces in the Olympic Indoor Swim Center parking lot.

Comr. Ploger moved, seconded by Comr. Nesvacil to approve to enter into the License Agreement, as presented, with Big Ange's Eatery for the use of 6 parking spaces in the Olympic Indoor Swim Center parking lot. On voice vote the motion was approved 3-0.

Rocco, John, and Angie Fridono of Big Ange's approached the Board. They wanted to thank the Board for approving the use of the parking spaces and brought in samples of some of their desserts. The Board thanked the Fridono's and wished them much success.

2016 Sunset Meadows Concrete Project

Colleen McCarty, Park Planner I, addressed the Board. She stated that the 2016 Sunset Meadows Concrete Project is part of the Sunset Meadows Synthetic Turf Construction Project. The project includes the installation of a new concrete walk to replace the walk along the north side of the parking lot that was removed for the new artificial turf field.

The walk was deliberately not included in the original Sunset Meadows Synthetic Turf Project for two main reasons. One, the overall project budget was limited and it was unclear if the walk would keep the project within budget. Two, staff felt bidding the walk on its own, separate from the rest of the project, would generate better, more competitive bidding.

The walk is important to park users, as the site receives significant use from the neighbors as a walking/running loop around the park. The new, and relocated, walk will continue to provide the users with a continuous loop. The scope of work in the base bid includes soil

excavation, asphalt demolition, pouring a new accessible concrete walk, and rough grading. Turf grass restoration will be completed by Park District maintenance staff.

Bidding

Bid documents were downloaded and reviewed by seventeen (17) contractors from April 22, 2016 until May 3, 2016. A pre-bid meeting was held on April 28, 2016 at the clubhouse and was attended by one (1) contractor. Bids were opened on Tuesday, May 3, 2016 with eight (8) contractors returning a bid. Following are the results of the bid opening:

Company Name	Total Base Bid
MAG Construction	\$62,233.75
Copenhaver Construction	\$53,680.00
Schroeder & Schroeder	\$52,867.50
Schaeffges Bros.	\$49,858.25
Alliance Contractors	\$48,392.00
Abbey Paving*	\$45,555.00
Continental Construction	\$42,470.00
A Lamp Concrete	\$42,066.25
E. Hoffman, Inc.	\$34,681.00

*Abbey Paving is the Concrete Contractor completing the concrete curbing for the Synthetic Turf Project. Abbey did not submit a bid. However, they provided a Change Order proposal, at the start of the project, in the amount of \$45,555.00. Staff and Corporate Construction reviewed their proposal and felt the number was too high. By going out to bid, the Park District was able to save almost \$11,000.

E. Hoffman, Inc. of Lombard, IL, was the apparent low bidder. Staff spoke with their references and found they possessed a good performance record. E. Hoffman Inc. also previously worked on projects at the Arlington Heights Park District, and staff has been pleased with the results. Previous AHPD projects include the 2013 Heritage Basketball Project and 2015 District Wide Concrete Improvements Project.

Project Budget

The 2016 Sunset Meadows Concrete Project is budgeted as part of the 2015/16 Sunset Meadows Synthetic Turf Project, CP#-211100-662025-05300.

Staff recommends the Park Board accept the base bid from E. Hoffman, Inc., Lombard, IL, in the amount of \$34,681.00, to perform concrete work at Sunset Meadows Park.

Comr. Nesvacil moved, seconded by Comr. Ploger to approve a contract to the lowest responsive, responsible bid from E. Hoffman, Inc. of Lombard, IL, in the amount of \$34,681.00, to perform concrete work at Sunset Meadows Park. On voice vote the motion was approved 3-0.

2016 Sunset Meadows Project Update

Alann Petersen, Director of Parks & Planning addressed the Board. He stated that the Sunset Meadows Synthetic Turf Project is nearing the halfway point, and staff would like

to provide a formal update on construction and budget. Alann introduced Mike Rink, the Construction Manager to discuss the project updates to the Board.

Mike Rink, Construction Manager from Corporate Construction, approached the Board. He reviewed the project details and stated that the timeline for completion of the project is early to mid-August 2016.

Following is also an update of the current project budget for review:

2016 Sunset Meadows Fencing

Scott Ellman, Park Planner II, addressed the Board. He stated that the Protective Netting Improvements are a part of the Sunset Meadows Synthetic Turf Construction Project. The Board of Commissioners directed Staff to proceed with the implementation of a protective netting system along the north-side of the park, in-between the athletic fields and the existing ornamental fence. Since there will be new usage patterns on the synthetic turf fields, especially on the west field, this new 816' long x 20' high protective netting system will catch the majority of the errant balls that would normally go over the 6' high ornamental fence.

The project includes removing thirty-six, 8' wide ornamental fence panels and eighteen of the existing 6' high ornamental fence posts along the length of both athletic fields. These posts will be replaced with black, 20' high x 6 5/8" dia. posts as a part of the new protective netting system. The protective netting will then be installed. The protective netting will remain up all year to minimize wear and tear issues as well as loosening the netting over the years and reducing the effectiveness. This netting is installed vertically, so there will be no snow-load issues during the winter months. The ornamental fence panels will then be trimmed and re-attached.

The protective netting system will carry a one-year warranty per our specifications. The netting will have a three year limited manufacturer's warranty against defects in the materials.

According to the contractor, the life expectancy of the netting is 10-12 years, with some systems lasting 20+ years. The current cost to replace the netting is \$0.59/square foot (816' long x 20' high x \$0.59 cost = \$9,629) plus an additional \$3,000 for labor.

The netting is set up as large panels so they are not permanent. Certain panels will be "opened up" to allow patron traffic to pass through instead of walking around during busy game times.

Permit Process Update

Staff has submitted the application, to the Village Planning and Community Development Department, for the PUD variance on the maximum fence height. The Village has tentatively scheduled this application to be heard at the June 8, 2016 Plan Commission Meeting. If approved, this application will then be heard at the next available (late June or early July) Village Trustee meeting for approval. Concurrent to this process, staff will also submit the application for the building permit through the Village Building Department.

Bidding

Bid documents were downloaded and reviewed by twelve (12) local contractors. A pre-bid meeting was held on May 12, 2016 at the park site and was attended by two contractors. Bids were opened on Tuesday, May 17, 2016 with four contractors returning a bid.

Company Name	Total Base Bid
Arena Fence Co.	\$113,885.00
Keeper Goals	\$81,172.00
Net Services	\$121,850.00
Midwest Netting Solutions	\$79,918.00

Midwest Netting Solutions, LLC of Glenview, IL, was the apparent low bidder with a bid of \$79,918.00. Staff spoke with their references and found they possessed a good performance record. Midwest Netting Solutions is also supplying the protective netting for the Arlington Lakes Golf Course.

The Sunset Meadows Park Protective Netting project is budgeted as part of the 2015/16 Sunset Meadows Synthetic Turf Project, CP#-211100-662025-05300.

Project Timeline

The start date for this project is scheduled for June 20, 2016, per our bid, with a completion date of July 15, 2016. Depending on the timing of both the PUD variance process and the building permit process, this schedule may be delayed by 2-3 weeks. Staff intentions are to have the netting in place well before Sunset Meadows reopens in mid to late August.

Staff recommends acceptance of the base bid, submitted by Midwest Netting Solutions, LLC, for the amount of \$79,918.00, to perform protective netting improvements at Sunset Meadows Park.

Comr. Nesvacil moved, seconded by Comr. Ploger to approve a contract to the lowest responsive, responsible bid from Midwest Netting Solutions, LLC, Glenview, IL, in the amount of \$79,918.00, to perform protective netting improvements at Sunset Meadows Park. On voice vote the motion was approved 3-0.

2016 Sunset Meadows Credit Change Order

Alann Petersen addressed the Board. He stated that as earthwork progressed on the Sunset Meadows Synthetic Turf Project in March and April, it became apparent to all involved that the soil boring reports completed prior to bidding and construction were not entirely accurate to the true conditions of the site. There were areas of the site that did not require the removal of full to the extent originally planned. Therefore, after discussions with the Construction Manager (Corporate Construction), Soil Testing Service (Soil & Materials Testing), Civil Engineer (Gewalt Hamilton Assoc.) and Excavator (Lenny Hoffman Excavating), it was determined that the cement stabilization process planned for the site would not be necessary.

Instead the site could be stabilized using a lime stabilization process. This project change provided the park district with a credit from Lenny Hoffman Excavating. Attached is a copy of the change order paperwork from Corporate Construction along

with a copy of backup from Lenny Hoffman. The notes and revisions in green are from Walter Graft following his review of the original change order numbers submitted from Lenny Hoffman Excavating.

Staff recommends accepting Change Order #2 for the Sunset Meadows Synthetic Turf Project in the amount of \$59,075. Staff is comfortable and pleased with the credit and feels the subject received sufficient attention from all involved.

Comr. Nesvacil moved, seconded by Comr. Ploger to approve to accept Change Order Proposal #2 for Sunset Meadows Synthetic Turf Project in the amount of \$59,075, reducing the contract with Lenny Hoffman Excavating from \$1,033,000 to \$973,925. On voice vote the motion was approved 3-0.

EnviroGroup Update

As part of the Arlington Heights Park District's ongoing environmental awareness, it has established a group dedicated to developing, promoting and sustaining sound environmental practices and lifestyles throughout the district and village. Paul Guza, Superintendent of Parks, Sheila Cruz, Administrative Assistant, and Colleen McCarty, members of the EnviroGroup, approached the Board to discuss current practices and future initiatives for possible development. Some of the initiatives/goals that the group has completed include recycling rain water, donating playground equipment to "Kids Around the World", recycling electronics, using natural pesticides (for example, vinegar and corn gluten at Berbecker Park), and working with low VOC paints. Recently they received a grant for adding 200 milkweed plants for monarch butterflies at Lake Arlington Park. They have also been promoting the group to employees with posters at all the park facilities, sending out semi-annual newsletters, and adding information to the internal webpage (Infospot). Future plans include getting the public involved and updating Facebook page when public is included.

AHPD Retirement Resolutions

Steve Scholten, Executive Director, addressed the Board. The following staff are retiring in 2016 and the Board of Commissioners and staff wish to recognize them for their loyal and dedicated service:

- Samuel Garduno on November 30, 2016 with 23 years of service
- Vera Gojewyck on June 7, 2016 with 11 years of service
- Elizabeth Mezei on June 2, 2016 with 20 years of service
- Barbara Root on June 24, 2016 with 25 years of service
- Stephanie Tallidis on June 30, 2016 with 18 years of service

To recognize the above named staff upon their retirements from the Arlington Heights Park District by adopting the attached Resolutions to be presented to these employees at the following 2016 scheduled meetings of the Park Board:

June 14 Vera Gojewyck, Elizabeth Mezei, Barbara Root, Stephanie Tallidis
November 8 Samuel Garduno

Comr. Nesvacil moved, seconded by Comr. Ploger, to adopt the Resolutions of Commendation honoring:

- Samuel Garduno for 23 years of service
- Vera Gojewyck for 11 years of service
- Elizabeth Mezei for 20 years of service
- Barbara Root for 24 years of service
- Stephanie Tallidis for 18 years of service

On voice vote the motion was approved 3-0.

MATTERS FROM EXECUTIVE DIRECTOR

- The Memorial Day Parade will be held on Monday, May 30. Comr. Nesvacil and Comr. Naughton will present wreaths.
- There will be no Committee of the Whole Meeting on June 1, 2016.
- There will be a Media Day at Arlington Lakes Golf Club on June 23, 2016. The media will be there from 9:00 am to 10:00 am
- The Friends & Partners golf event will be held on June 30th, starting at 11:00 a.m.
- Brian Meyer, Director of Recreation & Facilities, updated the Board with the CAP program details. He stated that the park district is adding a remote site at Pioneer Park from Westgate School which will add 28 additional a.m. and p.m. children to the list. Phone calls to families have been ongoing regarding updates. Additionally, staff has a meeting with Dr. Bein to get additional school information for the CAP program. Additional information will be provided at the June 14, 2016 Board meeting.

MATTERS FROM COMMISSIONERS

- Commissioners thanked the EnviroGroup on their presentation and updates. They like what the park district is doing for the environment.
- Will Ploger discussed information from the May 19, 2016 Park Foundation meeting and stated that they are working on redefining their mission statement.

ADJOURNMENT

Comr. Nesvacil moved, seconded by Comr. Ploger, to adjourn at 8:09 p.m. On voice vote the motion was approved 3-0.

Maryfran H. Leno, President
Board of Commissioners
Arlington Heights Park District

Stephen C. Scholten, Secretary
Board of Commissioners
Arlington Heights Park District

June 14, 2016
Date Approved