The Arlington Heights Farmers Market offers each market day, during the season, a free Community Table for non-profit organizations and groups that work to make our neighborhood a better place. The Community Table provides market-goers an opportunity to learn about the area’s organizations and programs that affect us all.

If you are interested in participating, please complete this form and mail to:
Arlington Heights Historical Museum, c/o Michelle Bonnette, 110 W. Fremont St., Arlington Heights, IL 60004.

By completing this form, you agree to abide by the rules as attached, as well as, any instructions given by the Market Manager.

Organization: ________________________________________________________________

Address: ________________________________________________________________

Contact: ________________________________________________________________

Email: ________________________________________________________________

Phone: ____________________________ Second Phone: ____________________________

Brief description of the organization and its mission/goals: ____________________________

____________________________________________________________________________

Please indicate if you require any reasonable accommodations: ____________________________

____________________________________________________________________________

Items to be handed out: ___________________________________________________________

Dates requested:
1st choice________________________ 2nd choice________________________ 3rd choice________________________

The Arlington Heights Farmers Market Board of Directors will review the application and requested dates. You will be contacted once approved and a date has been assigned.

Location: The Farmers Market is located in parking Lot “S” which is bordered by Fremont Street on the north, St James Street on the south and Vail Avenue on the east, across the street from the Arlington Heights Memorial Library.

Hours of Operation: The 2020 Farmers Market will operate every Saturday from June 6 through October 31. Farmers Market hours are 8:00 am to 1:00 pm.
The Arlington Heights Farmers Market is a public market where Vendors sell their products directly to consumers. The Arlington Heights Historical Society manages the Market.

**Rules:**
- Parking is available in Lot “S” as well as 4 hour street parking on Vail and Fremont.
- We will provide a canopy, table and chairs.
- No food or beverage may be distributed.
- Anything handed out cannot compete with items for sale by vendors at the market.
- Anything sold, such as tickets to fund-raisers, must be approved in advance.
- Ability to provide appropriate tax-exempt status documentation.

**Liability:** The Village of Arlington Heights, the Arlington Heights Historical Society and the Arlington Heights Park District are not responsible for the theft or damage of property or equipment on Market premises.

**Guidelines for participants at the Farmers Market**

The Arlington Heights Farmers Market purpose is to provide a connection between our community and local farmers and vendors of fresh foods, natural, garden, kitchen, handmade and health focused products. The Farmers Market is intended to be a pleasant, safe and family friendly community gathering and shopping experience.

The Community Table at the Farmers market is offered as a means to engage local non-profit organizations and community groups. The criteria for participation is that the group provide services to village residents and offer information on basic human needs, health, safety, education or recreational services.

The Market Managers have full authority to decline any application that does not meet the above criteria. Please note: political organizations, candidates, or elected officials of any kind will not be approved.

In the spirit of these guidelines, our community table is not to be used as a means of soliciting residents for commercial, religious or political purposes. Any organization that does not follow the stated guidelines will be asked leave the Community Table immediately.

**Guidelines for the Community Table participants are:**

1. Do engage and educate visitors to promote your organization.
2. Do provide signage for your table and handouts for visitors.
3. Do not give away “free” items that are in direct competition with vendors at the market.
4. Bake sales/candy are not allowed due to licensing and insurance requirements of food vendors.
5. Do stay in your community table area, walking through the market to engage visitors and/or distributing your information away from your table is not allowed.
6. Petitions are not allowed at the Farmers Market.

These guidelines and the spirit of community that the Farmers Market pursues should make the experience enjoyable for all vendors, community table participants and visitors.


Organization: ___________________________________________________________

Date: _________________________________________________________________

Name: ________________________________________________________________

Title: _________________________________________________________________