MINUTES OF THE REGULAR BOARD MEETING  
BOARD OF PARK COMMISSIONERS  
ARLINGTON HEIGHTS PARK DISTRICT  
Zoom Meeting Call in (312) 626-6799  
Meeting ID: 840 9160 6022; Password 576362643  
October 13, 2020 at 7 p.m.

President Leno called the Regular Board Meeting to order at 7:01 p.m.

ROLL CALL OF COMMISSIONERS

Commissioners Present          Commissioners Absent
W. Ploger                      
B. Owen                        
R. Nesvacil                    
T. Gelinas                     
M. Leno

STAFF PRESENT: Carrie Fullerton, Executive Director; Brian Meyer, Director of Recreation and Facilities; Jason Myers, Director of Finance and Personnel; Ben Rea, Director of Parks and Planning; and Kendra Maher, Recording Secretary.

Other Staff on Zoom call: Steve Neill, Kristy McCann, Janna Witt, Jeff Lindstrom, Lindsey Robertson, Jennifer Rogers, Pat Klawitter, and Alli Siamis.

Residents on Zoom call: Kathy Smith, Barb & Skip Ottolino, Heidi Bradley, and Melissa Cayer.

RECOGNITION OF VISITORS & CITIZENS TO BE HEARD

Resident Barb & Skip Ottolino, 15 S. Belmont, shared concerns regarding the large parking lot at Recreation Park not having netting surrounding the baseball field to keep the baseballs from flying into the parking lot. Also added concern regarding the location of the basketball court and location of an additional parking lot.

Kathy Smith, 22 N. Belmont, shared concerns regarding the losing green space with the addition of a parking lot and the lighting that would be added would shine into her home.

Heidi Bradley, 8 S. Belmont, concerns of the additional parking lot would add to the traffic on Belmont, and the green space would be lessened.

President Leno explained that the Recreation Park project currently does not have parking lot in the plans and asked Staff to take note to add screens/netting around baseball field to protect parking and patrons from baseballs flying off the field. President Leno further explained that the OSLAD project is not out for bid, and that Staff is working through design and planning at this time. No immediate plans to add a parking lot on Belmont, and asked Staff to consider location of parking lot lighting in the future in regards how it could affect the surrounding residents.
Exec. Dir. Fullerton shared with the Board that a letter was received from the IDNR stating that there would be no penalty if the Board chose not to accept the grant. Staff continues to work through the design and budget to make the best recommendation on the project. Staff plans to make a recommendation on the project at the next board meeting.

MINUTES
No discussion.

Comr. Nesvacil moved, seconded by Comr. Ploger, to approve the September 22, 2020 Regular Meeting minutes.

Roll was called with:
Ayes – Nesvacil, Ploger, Owen, Leno
Nays – None
Abstain - Gelinas
Ayes – 4; Nays – 0; MOTION CARRIED

PRESENTATIONS & INFORMATIONAL REPORTS

Financial Forecast
Exec. Dir. Fullerton and Dir. Myers gave an overview of the Financial Forecast presented.

Comr. Gelinas inquired about 100% tax collection in October, Dir. Myers explained our confidence in receiving all of the tax revenue with prior uncertainty do to COVID and the outcome, as well as, the timing of the payment in October is a different time frame in the past.

Comr. Owen complimented staff in reducing spending due to the effects of the pandemic and felt staff is doing a great job.

Recommendation on Staff Budget/Planning Presentations
Exec. Dir. Fullerton shared thoughts on how to proceed with staff presentations in January, with the only fees discussed would be golf course, tennis club, ARC membership, outdoor pool passes, and CAP.

President Leno was in agreement with the new format, but before the January presentation, would like to have a philosophical conversation regarding the percentage of recreation fees that will be put towards future capitals. All other Commissioners were in agreement to proceed as mentioned.

Health Insurance
Dir. Myers and Supt. Klawitter presented the following to the Board:
   1. Descriptions of the current insurance plans offered
   2. Current employee census
   3. Current and projected cost sharing between employee/employer based on current premiums
   4. Net cost estimates and projected year end cost estimates
   5. Comparable data from other park districts
President Leno asked for additional data from the last five years to include the net cost to the District and a comparison of other community partners.

Exec. Dir. Fullerton confirmed the next steps will be review at the next board, October 27th and make a decision at the November 10th meeting.

Ice Rinks
Dir. Rea gave an overview of the recommendation for ice rinks this winter, given the unfortunate weather of the past few years and have not been favorable to make or sustain ice. Last year staff allocated 649 hours and $24,543 to set-up/tear down the 10 ice rinks. An additional 109 hours ($3,484) was spent trying to make ice. This year staff is proposing to prepare a total of 6 ice rinks (3 free skating and 3 hockey) at different park sites because of reduced staffing levels associated with COVID-19. The proposed park locations and rinks are listed below:

- Camelot Park – A lighted hockey rink with full boards. A lighted free skate.
- Heritage Park – A lighted hockey rink with full boards. A lighted free skate.
- Hickory Meadows – A lighted hockey rink without boards. A lighted free skate.

President Leno expressed that six are not enough and would like to see one at each of the community centers, Hickory Meadows, and ARC at a minimum.

Vice President Gelinas added to the discussion encouraging staff to look into the equipment the District has and what is the number of rinks that could be put up.

Comr. Ploger likes the idea of one rink at each of the centers for ease of transportation of residents to a rink. Comr. Ploger added that realistically weather has worked against the ice rinks over the years and understands the challenges.

Comr. Nesvacil recapped all of the plus and minuses of the challenges, supported to aim for the most we can do, and focus on the ability to get people outside and perhaps enjoy ice skating.

Comr. Owen stated the success of golf was giving the community to try something new or to play more golf. If the winter weather conditions are accommodating, COVID could potentially give people the opportunity to skate more, we should be prepared to provide skating to the community.

The consensus of the Board was to plan for seven rinks, one at five community centers, Hickory Meadows, and ARC.

Exec. Dir. Fullerton summarized the priorities of the reduced staff would be to plow as needed before making ice, and shared that the Arlington Heights community has always had a large number of ice rinks as compared to other communities, amid a pandemic staff are willing to make what we can work.

OLD BUSINESS
None.
NEW BUSINESS

Tuck Pointing Bids for Administration & Recreation Park Buildings
Dir. Rea reviewed the capital projects budget for this fiscal year included funds to tuck point and reset stone coping at the Administration Center and Recreation Park Buildings. Both facilities are exhibiting signs of mortar joint erosion and in need of isolated repairs. A combined budget of $110,400 was established for the projects. The bid notice for the project was placed in the paper on September 10, 2020. A total of 21 contractors picked-up the bid package for consideration and a pre-bid meeting was held on September 17, 2020.

The sealed bids from the following nine contractors were opened on September 24, 2020 at 2:00 p.m.:

<table>
<thead>
<tr>
<th>Company</th>
<th>Base Bid Total</th>
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</thead>
<tbody>
<tr>
<td>Precision Quality Contractors, Wood Dale, IL.</td>
<td>$99,250</td>
</tr>
<tr>
<td>BP&amp;T Company, Arlington Heights, IL.</td>
<td>$115,600</td>
</tr>
<tr>
<td>Safeway Tuck Pointing - Rolling Meadows, IL.</td>
<td>$120,875</td>
</tr>
<tr>
<td>GC Masonry - Elgin, IL.</td>
<td>$138,700</td>
</tr>
<tr>
<td>All Masonry - Cicero, IL.</td>
<td>$150,875</td>
</tr>
<tr>
<td>A-One Group - Elk Grove Village, IL.</td>
<td>$180,000</td>
</tr>
<tr>
<td>Dynamic Building Restoration - Alsip, IL.</td>
<td>$180,000</td>
</tr>
<tr>
<td>Berglund Construction - Chicago, IL.</td>
<td>$252,225</td>
</tr>
<tr>
<td>Jimmy Z Masonry - Crystal Lake, IL.</td>
<td>$298,900</td>
</tr>
</tbody>
</table>

The low bid submitted by Precision Quality Contractors was reviewed by staff and references were checked with favorable results.

Comr. Nesvacil moved, seconded by Comr. Owen to approve the lowest responsible tuck pointing bid from Precision Quality Contractors, Wood Dale, IL., in the amount of $99,250.

Roll was called with:
Ayes – Nesvacil, Owen, Ploger, Gelinas, Leno
Nays – None
Absent – None
Ayes – 5; Nays – 0; MOTION CARRIED

COMMISSIONER REPORTS

Vice President Gelinas shared with Exec. Dir. Fullerton emails from the different people in the community giving very positive feedback on all the good being done by Staff. Great job everyone!
Comr. Owen shared that the Park Foundation Golf Outing on October 1st was a big success. Thank you to staff for the efforts, tee times instead of a shot gun start worked well, and with a few less golfers the Foundation made approximately $20,000.

Comr. Ploger was sorry he could not make the Golf Outing this year and continues to enjoy walking through Frontier Park every chance he gets working from home.

President Leno thanked staff again for a great summer pool season, and it’s nice to see more people coming into ARC as the weather changes.

MOVED INTO CLOSED SESSION

Comr. Nesvacil moved, seconded by Comr. Ploger to hold appointment, employment, compensation, discipline, performance or dismissal of specific employees of the AHPD – 5ILCS 120/2(c)(1), potential pending litigation 5ILCS 120/2(c)(11), and Potential acquisition of Real Estate 5 ILCS 120/2(c)(5) at 8:45 p.m.

Roll was called with:
Ayes – Nesvacil, Ploger, Owen, Gelinas, Leno
Nays – None
Absent – None
Ayes – 5; Nays – 0; MOTION CARRIED

RECONVENED TO REGULAR MEETING

At 9:14 p.m. the Regular Meeting was reconvened and the following were present:

Board: Gelinas, Owen, Ploger, Nesvacil, Leno.

Staff: Fullerton, Rea, Meyer, Myers, Witt, Rogers, and Maher.

Resident: M. Cayer

No Action was taken from Closed Session.

ADJOURNMENT

Comr. Ploger moved, seconded by Comr. Owen, to adjourn at 9:15 p.m.

Roll was called with:
Ayes – Ploger, Owen, Gelinas, Nesvacil, Leno
Nays – None
Absent – None
Ayes – 5; Nays – 0; MOTION CARRIED
Maryfran Leno, President
Board of Commissioners
Arlington Heights Park District

Carrie A. Fullerton, Secretary
Board of Commissioners
Arlington Heights Park District

Date Approved