President Leno called the Annual Board Meeting to order at 7:06 p.m.

ROLL CALL OF COMMISSIONERS

Commissioners Present  Commissioners Absent
W. Ploger
B. Owen
R. Nesvacil
T. Gelinas
M. Leno

STAFF PRESENT: Carrie Fullerton, Executive Director; Brian Meyer, Director of Recreation and Facilities; Jason Myers, Director of Finance and Personnel; Ben Rea, Director of Parks and Planning; and Kendra Maher, Recording Secretary.

Other Staff on Zoom call: Steve Neill, Kristy McCann, Alli Siamis, Lynn Minuskin, Tom Divello, Cari Boyle, Jeff Lindstrom, Lindsey Robertson, Katie Waszak, Emma Edmondson, Janna Witt, Christina Brown, Madeline Paler, Jennifer Rogers, Emily Sowa, Jeff Everson, Kyle Kuhs, Mark Grassi, Matt Turinsky, and Tim Govern.

Also on Zoom call John Nickl & Kristen Hartwig, Summer Interns; Chris Placek, Daily Herald; and numerous residents in attendance for the re-opening of facilities and aquatics.

RECOGNITION OF VISITORS & CITIZENS TO BE HEARD
Dir. Meyer introduced the District’s Summer Interns John Nickl and Kristen Hartwig who both attend Illinois State University. Both interns have been working at the golf courses and will transition to day camps next week. President Leno wished them luck with hands on experience within the District.

PRESENTATIONS & INFORMATIONAL REPORTS
None

MINUTES
No discussion or comments regarding the May 26, 2020 Public Hearing or Regular Meeting Minutes.

Comr. Ploger moved, seconded by Comr. Owen, to approve the May 26, 2020 Public Hearing and Regular Meeting Minutes. On voice vote the motion was approved 5-0.

OLD BUSINESS
None
NEW BUSINESS

OSLAD Project – Recreation Park

Dir. Rea shared with the Board a proposal from Hitchcock Design Group for design services, permitting, bidding, and construction assistance for the project. The proposal also includes the engineering services of Eriksson Engineering Associates, Ltd.

Hitchcock will also assist with the community input meetings that are needed to design both the inclusive playground and the skate park. Dir. Rea expressed that Staff is leaning towards working with Spohn Ranch for the skate park design. Spohn Ranch has provided Staff with the most unique design concepts that are nationally recognized and the company representative is an Arlington Heights resident and avid skater. With receipt of the GameTime/IPRA playground grant, Staff will be working with Cunningham Recreation on the equipment design. Playground and skate park designs will be shared with the Board before the community input meetings and before going out to bid. The intent is to have plans and permitting ready for an early fall bidding. Staff has budgeted $675,000 in this year’s capital improvement plan and $1,075,000 for the project next fiscal year.

Dir. Rea explained that the proposal was reviewed by Staff and certain components that could be handled in house were removed to help reduce the overall cost. Staff was able to reduce the cost of the proposal ($8,000) by assuming some of the bidding and construction responsibilities. The total cost of the proposal is $94,600, with an additional $2,000 for reimbursable costs.

Comr. Nesvacil moved, seconded by Comr. Ploger to approve the proposal for design services, permitting, bidding, and construction assistance from Hitchcock Design Group, Naperville, IL. for the Recreation Park OSLAD Grant Project for an amount not to exceed of $100,000.

Roll was called with:
Ayes – Nesvacil, Ploger, Owen, Gelinas, Leno
Nays – None
Absent – None
Ayes – 5; Nays – 0; MOTION CARRIED

AHYAA Supplemental Agreement

Exec. Dir. Fullerton shared that PDRMA had asked that we review our agreements with our affiliates during the time of COVID. Supt. Neill explained that the goal is for both AHYAA and AHPD work together to keep participants safe and able to play. Recommendations from PDRMA:

- The Association will comply with guidance put forth by the IL DCEO or any other federal, State or local agency with authority in regards to the Restore Illinois phased approach and plans.
- The Association must be prepared to cease and desist activities if the IL DCEO or any other federal, State or local agency with authority determines that the state or region backslides to a previous phase.
- The Park District and the Association recognize and acknowledge that all terms and conditions of the existing agreement, signed by both parties April 12, 2016, remain in full force and effect. This addendum is in addition to and does not supplant or replace the existing agreement, which both parties intend to remain in full force and effect.
Comr. Ploger moved, seconded by Comr. Owen to approve the supplemental agreement between the Arlington Heights Park District, a municipal corporation of the State of Illinois and the Arlington Heights Youth Athletic Association, Inc., a not-for-profit Illinois Corporation on this 9th day of June, 2020. On voice vote the motion was approved 5-0.

COVID-19 Operations

Consideration to Potentially Re-Open Lake Arlington, Sunset Meadows, Dog Park, and Basketball Courts
Exec. Dir. Fullerton summarized for the Board feedback from Staff and residents to re-open these three locations and one amenity. Not included in re-opening at Lake Arlington are play grounds, adult outdoor fitness equipment, boat launch, or club house. At Sunset Meadows opening the driving range at 50% capacity, taking credit cards, and cleaning golf balls regularly. The dog park will be limited to ten people per play area. Basketball courts be re-opened to shoot around type play, with limits of ten or less people on one court. Signage will be provided to explain usage of ten or less people with social distancing etiquette.

Several residents attended the Zoom call and provided feedback to the Board:
- Kathy D. – bathrooms are not necessary at this time, I would take my children home and would not let them use a public facility
- Beth K. – feels Lake Arlington should stay closed due to people not following rules or social distancing, it may be hard if you open and have to close down again
- Tracey – sometimes people need to use bathrooms due to medical reasons and kids too have needs
- Jen K. – thank you for the dog park, I believe that it can be used safely

The consensus of the Board was to re-open as the motion reads, with the understanding if re-opening creates problems, the Board reserves the right to close down at any time.


Park Rental Permit Discussion
Exec. Dir. Fullerton explained the permit process for holding a rally or protest at any of our parks. President Leno summarized that both the Village of Arlington Heights and the Police Department work together with the District to move through these types of events, a permit is required, and wanted all Board members to have an understanding of how we will move forward with these requests.

ARC Membership and Operations
Supt. Neill presented to the Board a plan for ARC as Restore Illinois Phase 4 approaches with restrictions. All memberships will remain frozen in Phase 4. In summary, a punch card system was proposed as we enter larger numbers of people to use the fitness center, track, and land based exercise classes.

Both Board members and Staff discussed many options as the fluidity of the situation continues. At the next meeting, as Phase 4 emerges, more decisions can be made.
Summer Program Update
Dir. Meyer shared that a new Summer Fun Guide was released for both in person and virtual programming. Feedback from residents has been positive. After the late release of IDPH restrictions for swim in Phase 3, lap swim, swim and dive lessons, and swim team practice is now allowed.

Exec. Dir. Fullerton shared that Pioneer Park pool is being filled currently for staff training purposes. As we move to Phase 4, more information will be available, and a better idea of what can be done with our aquatics program.

President Leno asked what is the goal tonight from the Board. President Leno stated the number one goal is the safety of staff and patrons. President Leno explained with limitations to our programs and pools how do we decide what is financially the best.

Comr. Nesvacil asked about the three pools at ARC. Dir. Rea stated that the surge tank project will be completed and the pools could start to be filled on June 22.

President Leno challenged Staff to get Pioneer Park pool up and running for June 26, and follow with Rec Park Pool ready to open July 6.

Comr. Ploger was in agreement, making decisions two weeks at a time seems to be how we need to continue to evaluate going forward.

The consensus of the Board was to wait for more guidance from Phase 4 to decide what pool(s) to open and when.

Residents in attendance provided input:
- Kathy D. – would like to see outdoor pools for summer & 14 is too old for lap swimming
- Mike & Kelly – interested in swim team training
- Tracey F. – thank you for all your hard work and waiting to possibly open pools
- Jeff V. – Muskie family, will swimming be open to resident only, can I teach my 5 yr. old to swim during lap swim
- Jen K. – please consider ARC pools - not weather dependent, AHPD Staff has done an amazing job, and appreciates the tough decisions the District has to make
- Harlan – are there any plans to communicate what we know and what we don’t know

Comr. Nesvacil moved, seconded by Comr. Ploger to open Pioneer Park pool by June 26, 2020 and Rec Park pool by July 6, 2020 under the Phase 3 guidelines. On voice vote the motion was approved 5-0.

Fall Program Guide
Exec. Dir. Fullerton shared that there has been a lot of discussion following the Summer Program guide online and what should be done for the Fall Program guide.

Dir. Meyer stated with programs being put together for fall and there still being uncertainty related to the pandemic staff feels printing a modified program guide at a reduced size is the best option. Staff feels it is still important to put our programs in front of the customer. This option will allow us to mail the guide, reach additional customers and allow us to keep our program information up to date with the constantly changing environment. The program specifics are below:
• Print and mail a Modified Digest PG and Digital Digest Version Online
• Smaller size and weight: 5.5 x 8.5; 4 ounces; 84 pgs (80 pgs + cover)
• Total of 34,721 digest version guides will be mailed via USPS from Arlington Heights post office
• Estimated total cost: $18,451 or $.53 cents apiece

This would be a middle ground between what we normally spend for our regular guide and porch delivery and the direct mail postcards we just did for summer. It would save the district approximately $7,000 from our normal process.

Re-Entry Plan Update
Supt. Neill shared that golf and tennis are up and running and are having success with the re-entry. Supt. McCann shared plans for day camps starting on June 15, 2020 at both Pioneer and Camelot. Supt. Neill stated aquatic re-entry will be concentrated on next.

Financial Forecast
Dir. Myers stated that this memo will be updated each month with changes made in red.

DIRECTOR REPORT
Exec. Dir. Fullerton shared that today, June 9, 2020 marks the 95th Birthday of the Arlington Heights Park District and it is also Comr. Nesvacil’s birthday.

MATTERS FROM COMMISSIONERS
Comr. Owen, Comr. Ploger, and Comr. Nesvacil expressed their appreciation to both staff and residents for input and efforts navigating these times.

Vice President Gelinas has been walking around town and enjoying everything that has been mowed, planted, and enjoying the great looking parks.

President Leno thanked Staff for monitoring the protests, working with police, and working towards returning to programming. It was also impressive to see 53 people on tonight’s Zoom.

MOVED INTO CLOSED SESSION
Comr. Ploger moved, seconded by Comr. Nesvacil to hold Closed Session for the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the AHPD – 5ILCS 120/2(c)(1), potential acquisition of Real Estate 5 ILCS 120/2(c)(5) at 10:09 p.m., and consideration of pending litigation – 5 ILCS 120/2(c)(11).

Roll was called with:
Ayes – Ploger, Nesvacil, Owen, Gelinas, Leno
Nays – None
Absent – None
Ayes – 5; Nays – 0; MOTION CARRIED
RECONVENED TO REGULAR MEETING

At 10:43 p.m. the Regular Meeting was reconvened and the following were present:

Board: Leno, Gelinas, Owen, Ploger, and Nesvacil.

Staff: Fullerton, Meyer, Myers, Rea, Maher, S. Neill, McCann, and Rogers.

Resident: Cayer

No action was taken following the Closed Session.

ADJOURNMENT
Comr. Ploger moved, seconded by Comr. Nesvacil, to adjourn at 10:43 p.m. On voice vote the motion was approved 5-0.

Maryfran H. Leno, President
Board of Commissioners
Arlington Heights Park District

Carrie A. Fullerton, Secretary
Board of Commissioners
Arlington Heights Park District

Date Approved