



## INVITATION TO BID

The Arlington Heights Park District will receive sealed bids for: **Wearing Apparel Bid 2017** at the Park District office at 410 N. Arlington Heights Road, until **1:00 PM** on **February 17, 2017**. Bid documents and specifications are available at the Park District Office at the address listed above.

A public bid opening will be held at **1:00 PM** on **February 17, 2017** at the Park District office at 410 N. Arlington Heights Rd., Arlington Heights, Illinois 60004.

The bid may be awarded at the Board Meeting of the Park Board of Commissioners on **February 28, 2017**, at 7:00 p.m., in the Park District Administration Center, 410 N. Arlington Heights Rd., Arlington Heights, Illinois 60004.

The Board of Park Commissioners of the Arlington Heights Park District reserves the right to waive any irregularities and to accept or reject any proposal.

Bidders must note:

1. Bids must be submitted in sealed envelopes, and plainly marked "BID: **Wearing Apparel Bid 2017**, and have the bidder's company name indicated on the face of the envelope.
2. Bids shall be submitted only on the bid form provided. The bid form must be completed in full and all total prices must include all work as stated in the specifications.
3. All bids submitted will be considered firm for a period of 60 days from the bid opening date.
4. All bidders are required to demonstrate to the satisfaction of the Park District, that they are capable and able to complete the work as required in the specifications. Each bidder shall submit with his bid, proof that he satisfactorily performed work of a similar nature to that specified within the preceding two years, together with the locations and the names of the responsible individuals in charge of such projects.



## INSTRUCTIONS TO BIDDERS

1. The following information is enclosed in your Bid Packet.
  - Instructions to Bidders
  - Invitation to Bid
  - Cover Letter
  - Bid Form
  - Agreement Form
  - Anti Collusion, Sexual Harassment, Illinois Drug Free Affidavits
  - Specifications
  - Detail Specifications (if any)
  - Addenda (if any)
  - Conditions of the bid
  
2. Please read through the material carefully. All figures must be presented on the Bid Form in order to be considered. Information from any other source will be considered supplemental and not as a part of the bid itself.
  
3. The following items are to be returned as your completed bid:
  - Bid Form - containing all totals
  - Agreement - with the bidder's name completed on line two
  - Signed Anti-Collusion Affidavit, Sexual Harassment, Illinois Drug Free Affidavits
  - Specifications
  - Detailed Specifications (if any)
  - Addenda (if any)
  - Conditions of the Bid

**Date: 2/7/2017**

**Bid Documents For: WEARING APPAREL 2017**

**Project:** The scope of work involves furnishing all of the required labor, materials, equipment, or parts and supplies in accordance with the plans, specifications and drawings dated **2/7/2017** and any authorized change orders there to which have been signed by both parties hereto, and which are hereby incorporated herein by reference.

**Location: Administration Center**

**Owner:** Arlington Heights Park District  
410 N. Arlington Heights Road  
Arlington Heights, IL 60004  
(847) 577-3000

**Contact Person: Steve Neill, Facility Services Manager 847-506-7870 or [sneill@ahpd.org](mailto:sneill@ahpd.org)**

**Bid Opening:** All bids are due no later than **1:00 PM on February 17, 2017** at 410 N. Arlington Heights Rd., Arlington Heights, IL 60004. Bids shall be submitted in sealed envelopes, plainly marked "Bid- **WEARING APPAREL 2017**".



**REFERENCES:**

List three clients for reference checks. Bidder must have supplied equipment of a similar nature for these clients within the last two years.

<b><u>Company Name</u></b>	<b><u>Contact Person</u></b>	<b><u>Phone Number</u></b>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

In compliance with the invitation for bids, and subject to all the conditions thereof, the undersigned offers, and agrees, if this bid be accepted within sixty (60) days from the date of the opening, to furnish any or all of the items upon which prices are quoted, at the price set opposite each item and, unless otherwise specified within sixty (60) days after receipt of order.

**Date:** \_\_\_\_\_

**(Please Print)**  
**Name of Bidder** \_\_\_\_\_

**Address** \_\_\_\_\_  
\_\_\_\_\_

**Phone Number** \_\_\_\_\_

\_\_\_\_\_  
**Authorized Signature**

\_\_\_\_\_  
**Name and Title**

**SAMPLE AGREEMENT**

This Agreement made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, by and between \_\_\_\_\_, hereinafter called the "CONTRACTOR" and the ARLINGTON HEIGHTS PARK DISTRICT, hereinafter called the "PARK DISTRICT".

WITNESSETH, that the CONTRACTOR and the PARK DISTRICT for the consideration stated here-in agree as follows:

ARTICLE I - SCOPE OF WORK: The CONTRACTOR shall provide all of the materials and perform all of the work described in the specifications entitled:

**WEARING APPAREL 2017**

and in strict accordance with the requirements of all of the component parts of this Agreement as noted under Article V, all of which are attached hereto and made a part hereof.

ARTICLE II - TIME OF COMPLETION: This purchase will be made under this agreement and shall commence for delivery no earlier than **May 1, 2017** and shall be completed **May 15, 2017**.

ARTICLE III - CONTRACT PRICE: The PARK DISTRICT shall make payments to the CONTRACTOR for the completed performance of work included in this agreement in compliance with the prices as noted in the proposal dated **2/7/2017** and in accord with subsequent approved agreement change orders subject to all of the provisions of the component parts of this agreement.

ARTICLE IV - COMPLIANCE WITH LAW: The CONTRACTOR shall comply with all statutes, rules and regulations of all Federal, State and Local Agencies having jurisdiction over the proposed improvement at the time the proposal was submitted to the PARK DISTRICT. Any and all costs associated in complying with said statutes, rules and regulations in effect at the time proposals were submitted and due shall be included within the costs of the proposal submitted.

ARTICLE V - COMPLIANCE WITH ADA: In addition to the obligations set forth in Article IV, the contractor confirms that the materials and/or products listed in the proposal for bid do comply with the Americans with Disabilities Act, Title II, the ADA Accessibility Guidelines, the Illinois Accessibility Code, and all rules and regulations promulgated with reference thereto. In addition, if the contractor is obligated by this agreement to install the materials and/or products, the contractor shall install the materials and/or products in compliance with the Americans with Disabilities Act, Title II, ADA Accessibility Guidelines, the Illinois Accessibility Code, and all rules and regulations promulgated with reference thereto. All costs of compliance with said statutes, rules and regulations in effect at the time the contractor submitted its bid have been included in the contract price.

ARTICLE VI - COMPONENT PARTS OF THIS AGREEMENT: This agreement consists of the following component parts, all of which are as fully a part of this agreement as if herein set out verbatim, or if not attached, as if attached hereto:

Instruction to Bidders

- Invitation to Bid
- Cover Letter
- Bid Form
- This Agreement
- Anti-Collusion, Sexual Harassment, Illinois Drug Free Affidavits
- Contractor's Certification
- Specifications
- Detailed Specifications (if any)
- Addenda,(if any)
- Conditions of the Bid

In the event that any provisions in any of the above component parts of the agreement conflict with any provision in any other component parts, the provision in the component part last enumerated above shall govern over any other component part which precedes it numerically, except as may otherwise specifically stated.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed in three (3) original counterparts the day, month and year first above written.

CONTRACTOR: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ TITLE: \_\_\_\_\_

Attest: \_\_\_\_\_ Title: \_\_\_\_\_

(SEAL)

PARK DISTRICT                      ARLINGTON HEIGHTS PARK DISTRICT

SIGNATURE: \_\_\_\_\_ TITLE: \_\_\_\_\_

Attest: \_\_\_\_\_ Title: \_\_\_\_\_

(SEAL)

**ARLINGTON HEIGHTS PARK DISTRICT**

**ANTI-COLLUSION AFFIDAVIT AND CONTRACTOR'S CERTIFICATION**

\_\_\_\_\_, being first duly sworn, deposes and says:

That he is \_\_\_\_\_ of  
(Partner, Officer, Owner, etc.)

\_\_\_\_\_  
(Contractor)

The party making the foregoing proposal or bid, that such bid is genuine and not collusive, or sham; that said Bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any Bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any person; to fix the bid price element of said bid, or of that of any other bidder, or to secure any advantage against any other bidder or any person interested in the proposed contract.

The undersigned certifies that he is not barred from bidding on this contract as a result of a conviction for the violation of State laws prohibiting bid-rigging or bid-rotating.

\_\_\_\_\_  
(Name of Bidder if the Bidder is an Individual)  
(Name of Partner if the Bidder is a Partnership)  
(Name of Officer if the Bidder is a Corporation)

The above statements must be subscribed and sworn to before a notary public. Subscribed and sworn to this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public



**ARLINGTON HEIGHTS PARK DISTRICT**

**SEXUAL HARASSMENT POLICY**

The undersigned, on behalf of the entity making this proposal or bid, certified that a written sexual harassment policy is in place, pursuant to Public Act 87-1257, effective July 1, 1993, 775 ILCS 5/2-105 A).

This Act has been amended to provide that every party to a public contract must have a written sexual harassment policy that includes, at a minimum, the following information:

1. The illegality of sexual harassment;
2. The definition of sexual harassment, under State law;
3. A description of sexual harassment, utilizing examples;
4. The vendor's internal complaint process including penalties;
5. The legal recourse, investigative and complaint process available through the Department of Human Rights and the Human Rights Commission;
6. Directions on how to contact the Department and Commission;
7. Protection against retaliation as provided by 6-101 of the Act.

**IT IS EXPRESSLY UNDERSTOOD THAT THE FOREGOING STATEMENTS AND REPRESENTATIONS AND PROMISES ARE MADE AS A CONDITION TO THE RIGHT OF THE BIDDER TO RECEIVE PAYMENT UNDER AND AWARD MADE UNDER THE TERMS AND PROVISION OF THIS BID.**

SIGNATURE: \_\_\_\_\_

NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_

Subscribed and sworn to me on this \_\_\_\_ day of \_\_\_\_\_ 20\_\_, A.D.

By: \_\_\_\_\_  
(Notary Public)

\*\*\*Seal\*\*\*

**ARLINGTON HEIGHTS PARK DISTRICT  
ILLINOIS DRUG FREE WORK PLACE STATEMENT**

The undersigned will publish a statement:

1. Notify employees that the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited in the work place;
2. Specifying the actions that will be taken against employees for violating this provision;
3. Notifying the employees that, as a condition of their employment to do work under the contract with the Arlington Heights Park District, the employee will:
  - a) Abide by the terms of the statement;
  - b) Notify the undersigned of any criminal drug stature conviction for a violation occurring in the work place not later than five (5) days after such a conviction;
4. Establishing a drug free awareness program to inform employees about:
  - a) The dangers of drug abuse in the work place;
  - b) The policy of maintaining a drug-free work place;
  - c) Any available drug counseling, rehabilitation or employee assistance program;
  - d) The penalties that may be imposed upon an employee for drug violations;
5. The undersigned shall provide a copy of the required statement to each employee engaged in the performance of the contract with the Arlington Heights Park District, and shall post the statement in a prominent place in the work place;
6. The undersigned will notify the Arlington Heights Park District within ten (10) days of receiving notice of an employee’s conviction;
7. Make a good faith effort to maintain a drug free work place through the implementation of these policies;
8. The undersigned further affirms that within thirty (30) days after receiving notice of a conviction of a violation of the criminal drug statue occurring in the work place, he shall:
  - a) Take appropriate action against such employee up to and including termination; or
  - b) Require the employee to satisfactorily participate in a drug abuse assistance or rehabilitation program approved for such purposed by a federal, state, or local health, law enforcement, or other appropriate agency;

**IT IS EXPRESSLY UNDERSTOOD THAT THE FOREGOING STATEMENTS AND REPRESENTATIONS AND PROMISES ARE MADE AS A CONDITION TO THE RIGHT OF THE BIDDER TO RECEIVE PAYMENT UNDER ANY AWARD MADE UNDER THE TERMS AND PROVISIONS OF THIS BID.**

SIGNATURE \_\_\_\_\_

NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_

Subscribed and sworn to me on this \_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, A.D.

By: \_\_\_\_\_

(Notary Public) \*\*\*Seal\*\*\*

**SPECIFICATIONS FOR**  
**WEARING APPAREL 2017**  
**ARLINGTON HEIGHTS PARK DISTRICT**  
**ARLINGTON HEIGHTS, ILLINOIS**

- I Includes: Provide hats, t-shirts, jackets, sweat shirts as outlined in attached specifications.

**SEE ATTACHED SPECIFICATIONS**

Any alterations or modifications of the work herein specified shall be made only by written agreement between the Bidder and the Park District, and shall be made prior to commencement of any such alterations or modifications. No claims for any extra work or materials will be allowed unless covered by written agreement.

**All bids submitted will be considered firm for a period of 60 days from the bid opening date.**

## ARLINGTON HEIGHTS PARK DISTRICT

### II. CONDITIONS OF THE BID

#### DEFINITION OF TERMS

Throughout these bid documents, the following terms shall be used:

- Bidder - Any individual, firm, company or corporation submitting a sealed proposal as a bid on the designated item(s) or project.
- Contractor - Any individual, firm, company or corporation whose bid is accepted by the Arlington Heights Park District for the item(s) or project.
- Executive Director - The Executive Director of the Arlington Heights Park District or his designated representative.
- Park District - The Arlington Heights Park District of Cook and Lake Counties, Illinois.

#### FORMS

All bid proposals are to be submitted on the Bid Form provided, signed in ink in the proper spaces and submitted in a marked and sealed envelope.

#### PRE-BID CONFERENCE AND QUESTIONS

There is no pre-bid meeting. If any questions arise about the Bid documents, they should be directed, in writing, to the Park District. All questions and responses will be available to all interested persons through the Park District.

When an error is made in extending the total price, the unit price will govern. Otherwise the bidder is not relieved from errors in bid preparation.

#### CORRECTIONS/WITHDRAWAL

If an error is found in a bid, it must be corrected before the date and time for the bid opening. A written request for withdrawal of the original bid or any part thereof may be granted only if the request is received prior to the specified time of closing. No bid may be withdrawn or canceled after the closing time for receipt of bids and for a period of sixty (60) days thereafter.

#### TRADE NAMES

When an item is identified in the specifications by a manufacturer's or trade name or catalog number, the Bidder shall bid upon the item so identified. If the specifications state "or equal," bids on other items will be considered, provided the Bidder clearly identifies in his proposal the item to be furnished, together with any descriptive matter which will indicate the character of the item.

The Park District shall have the right to approve or reject as an equal, any article the Bidder proposes to furnish which contains variations from the specifications.

**PRICE**

1. Bidders must specify unit prices as well as the aggregate price, unless otherwise specified. Failure to specify unit prices when required may result in bid rejection.
2. Cash Discount - Offers of cash discounts will be considered in determining awards.

**TAXES**

This work is being done under the auspices of the Arlington Heights Park District and therefore is exempt from the Illinois sales tax and the Regional Transportation Authority sales tax. The proposal shall not include any costs for these taxes.

**DELIVERY CHARGES**

All bid prices should include both shipping and delivery charges. These charges shall be freight (F.O.B.) to the Park District. Delivery should be to a desired point within the Park District unless otherwise stated in the call for bids. Any variation from the advertised terms should be clearly stated in the Bidder's proposal.

**PAYMENT**

Payment will be made to the Contractor within thirty (30) days of completion and acceptance of the project by the Park District. As required by the IRS, a **W-9 Request For Taxpayer** Identification Number and Certification Form must be submitted to the accounting department prior to releasing payment for the project. The form and instructions are located at the back of this document.

**INSURANCE**

Contractor shall maintain throughout the agreement, as a minimum, the following insurance policies:

1. Workers compensation and occupational disease statutory limits covering all employees who perform any obligations assumed under this contract.
2. Public liability and property damage liability insurance covering all operations under the contract; limits for bodily injury or death not less than \$1,000,000 for each accident; for property damage, not less than \$500,000 each accident.
3. In addition to the above coverage, contractor shall maintain a blanket umbrella liability policy in the amount of \$2,000,000.
4. All vehicles whether owned or non-owned, hired or in any way connected with this agreement shall be insured for public liability limits of not less than \$1,000,000 aggregate for each accident.

The Contractor awarded the bid shall furnish to District two copies of certificates of insurance made in favor of the Arlington Heights Park District and the Contractor.

**OMISSIONS AND DISCREPANCIES**

Should a Bidder find discrepancies in, or omissions from bid documents, he should at once notify the Arlington Heights Park District which may send a written instruction to all Bidders.

## **ACCEPTANCE OR REJECTION OF BIDS**

The Park District reserves the right to reject any or all bids, to award a contract for only a portion of the bid work, waive informalities or technicalities in any bid, and accept any bid it deems to be in its best interest.

The Park District may consider such factors as bid price, delivery guarantee, experience and responsibility of bidder, methods of construction and similar factors in determining which bid it deems to be in its best interest.

## **GUARANTEE**

The Bidder shall guarantee, in writing, that all materials and workmanship are free from defects and will remain so free for a period of at least one year after completion of the work. He shall further agree to replace all defective materials furnished under this agreement for a period of one year from the date of final acceptance, at no additional charge to the District.

## **ANTI-COLLUSION AFFIDAVIT**

Bidders shall file an affidavit of anti-collusion, contained herein, with all bids for award consideration.

**MATERIALS  
BID CHECKLIST**

**PROJECT** WEARING APPAREL BID 2017

**BIDDER** \_\_\_\_\_

**ITEM** **RECEIVED** **CORRECT INFORMATION**

- Bid Form
- Agreement
- Anti Collusion, Sexual Harassment and Illinois Drug Free Affidavits
- Specifications
- Detailed Specifications (if any)
- Addenda (if any)
- Conditions of the Bid



GENERAL DESCRIPTION

1. Prices must be valid on all reorders through December 31, 2017 with no additional screen or set-up charges.
2. Park District will provide all logos. Successful bidder to provide screens.
3. All logos, unless indicated in the description, will be one color. Price to include delivery of all items.
4. Winning vendor must meet in-person with Steve Neill in Arlington Heights, Illinois to review shirts, screens etc. All travel to be at vendors cost.

Delivery Schedule: Between May 15 and June 5, 2017  
specific delivery schedule will be provided to the successful bidder.  
Item 89, delivery can be September 1, 2017

Item 64, delivery can be December 1, 2017

Sizes throughout the bid document will be as follows:

Youth 6-8  
Youth 10-12  
Youth 14-16  
34-36/Small  
38-40/Medium  
42-44/Large  
46-48/X-Large  
50-52/XX Large

If you have any questions, contact Steve Neill, 847 506 7870, [sneill@ahpd.org](mailto:sneill@ahpd.org)



**T-Shirts: Jerseys 50% cotton, 50% polyester blend or approved equal.**

Item #	Description of Item and Screen	Shirt Color	Qty.	Sizes	Unit Cost	Total Cost
1 AB	Screen on front of shirt to be 2"x 3" navy & green Park District Aquatics logo over heart. Screen on back to be: "LIFEGUARD" in all capitals. Please use Impact font	White shirt with green lettering to match logo	20 25 5	38-40 42-44 50-52		
2 KK	Full front screen with <b>Youth Sailing Camp</b> . Park District logo on left sleeve.	Light blue with white letters	60 40 10	34-36 38-40 42-44		
3 KK	Full front screen with <b>Adventure Camp</b> logo. Logo on the left sleeve	Olive with white letters	25 20 20 5	14-16 34-36 38-40 42-44		
4 KK	Screen to be Park District logo on left sleeve. " <b>Come Sail Away</b> " to be a full front logo screen.	Red shirt with white lettering.	5 10 5	6-8 10-12 14-16		
5 LR	Screen on front of shirt to be placed center chest. <b>Volunteer Triathlon</b> logo provided by Park District. Screen on back to be event sponsors.	Safety green shirt with black screen print. Screen design to be provided.	20 20 15 15 10	34-36 38-40 42-44 46-48 50-52		
6 LR	Screen on front to be Park District Logo over the heart with INTERPARK underneath in News Gothic MT font. Screen on back to read <b>CITY MEET VOLUNTEER</b> in News Gothic MT font, between the shoulder blades, with the Interpark graphic beneath the words.	White shirt with black lettering and graphics.	10 10 20 20 10	34-36 38-40 42-44 46-48 50-52		
7 LM	Screen on front of shirt to be Park District logo over heart. On back, <b>CAMP STAFF</b> in 3" letters.	Neon Orange with white logo & lettering.	40 90 60 20	34-36 38-40 42-44 46-48		
8 LM	Screen on front of shirt to be 5 ½" x 9" <b>Day Camp</b> logo.	Jade Green shirt with Black lettering.	400 125 100	10-12 14-16 34-36		
9 LR	Screen on front of shirt to be " <b>Otters</b> " logo centered across the front of the shirt. Back of shirt has the Park District logo on the nape of the neck.	Caribbean Blue shirt with Black lettering.	15 20 10 10 5	10-12 14-16 34-36 38-40 42-44		

Item #	Description of Item and Screen	Shirt Color	Qty.	Sizes	Unit Cost	Total Cost
10 LR	Screen on front of shirt to be artwork logo centered across the front of the shirt. In a circular pattern around this logo, the top shall read "Interpark Swim Team" and the bottom shall read " <b>Heritage Hurricanes</b> ". Park District logo shall be at the back nape of the neck.	Purple shirt with White lettering.	15 20 15 5	10-12 14-16 34-36 38-40		
11 LR	Screen on front of shirt to be artwork logo centered across the front of the shirt. In a circular pattern around this logo, the top shall read "Interpark Swim Team" and the bottom shall read " <b>Camelot Crocodiles</b> ". Park District logo shall be at the back nape of the neck.	Kelly Green shirt with Yellow lettering.	15 15 10 15 5	10-12 14-16 34-36 38-40 42-44		
12 LR	Screen on front of shirt to be artwork logo centered across the front of the shirt. In a circular pattern around this logo, the top shall read "Interpark Swim Team" and the bottom shall read " <b>Pioneer Piranhas</b> ". Park District logo shall be at the back nape of the neck.	Navy shirt with White lettering.	15 30 30 20 5	10-12 14-16 34-36 38-40 42-44		
13 LR	Screen on front of shirt to be artwork logo centered across the front of the shirt. In a circular pattern around this logo, the top shall read "Interpark Swim Team" and the bottom shall read " <b>Recreation Racers</b> ". Park District logo shall be at back neck nape.	Orange shirt with White lettering.	15 15 5 5	10-12 14-16 34-36 38-40		
14 LR	Screen on front of shirt to be artwork centered across the front of the shirt. In a circular pattern around this logo, the top shall read "Interpark Swim Team" and the bottom shall read " <b>Recreation Stingrays</b> ". Park District logo shall be at the back nape of the neck.	Yellow shirt with Black lettering.	20 20 15 15	10-12 14-16 34-36 38-40		
15 LR	Screen on front of shirt to be artwork logo centered across the front of the shirt. In a circular pattern around this logo, the top shall read "Interpark Swim Team" and the bottom shall read " <b>Olympic Sharks</b> ". Park District logo shall be at the back nape of the neck.	Red shirt with White lettering.	15 5 20 15	10-12 14-16 34-36 42-44		
16 LR	Screen on front of shirt to be artwork logo centered across the front of the shirt. In a circular pattern around this logo, the top shall read "Interpark Swim Team" and the bottom shall read " <b>Frontier Flyers</b> ". Park District logo shall be at the back nape of the neck.	Light Blue shirt with White lettering.	15 25 25 15 5	10-12 14-16 34-36 38-40 42-44		

Item #	Description of Item and Screen	Shirt Color	Qty.	Sizes	Unit Cost	Total Cost
17 SV	Screen on front of shirt to be the Park District logo over heart.	Crimson shirt with white lettering and logo.	70 100 70 40 20 6	34-36 38-40 42-44 46-48 50-52 3XL		
18 LR	Youth Water Polo - Screen on front of shirt to be artwork (to be provided by park district) logo centered across the front of the shirt. Park District logo shall be at the back nape of the neck.	Light blue shirt with navy lettering.	20 20 20 10 5	14-16 34-36 38-40 42-44 46-48		
19 AB	Screen on front of shirt to be 2 x 3 Navy and Green. Park District logo over heart. Screen on back "STAFF"	White shirt with Green lettering.	25 30 20 20 10	34-36 38-40 42-44 46-48 50-52		
20 DS	Screen on front of shirt over the heart to be Museum logo.	Navy Blue shirt with white lettering.	12 12 12 5 5	34-36 38-40 42-44 46-48 50-52		
21 MH	Screen on front of shirt to be <b>Junior High Volleyball</b> . Park District logo on left sleeve.	Royal shirt with white lettering	37 11	34-36 38-40		
22 MH	Screen on front of shirt to be <b>Junior High volleyball</b> logo. Park District logo on left sleeve.	Black shirt with white lettering.	35 13	34-36 38-40		
23 MH	Screen on front of shirt to be <b>Junior High volleyball</b> logo. Park District logo on left sleeve.	Red shirt with white lettering.	35 13	34-36 38-40		
24 MH	Screen on front of shirt to be <b>Junior High volleyball</b> logo. Park District logo on left sleeve.	Yellow shirt with black lettering.	32 16	34-36 38-40		

Item #	Description of Item and Screen	Shirt Color	Qty.	Sizes	Unit Cost	Total Cost
25 MH	Screen on front of shirt to be <b>Junior High volleyball</b> logo. Park District logo on left sleeve.	Light blue shirt with white lettering.	36 11	34-36 38-40		
26 MH	Screen on front of shirt to be <b>Junior High volleyball</b> logo. Park District logo on left sleeve.	Hunter green shirt with white lettering.	35 15	34-36 38-40		
27 MH	Screen on front of shirt to be <b>Junior High volleyball</b> logo. Park District logo on left sleeve.	Purple shirt with white lettering.	34 16	34-36 38-40		
28 MH	Screen on front of shirt to be <b>Junior High volleyball</b> logo. Park District logo on left sleeve.	Orange shirt with white lettering.	32 16	34-36 38-40		
29 MH	Screen on front of shirt to be <b>Pre-Tee Ball</b> logo. Park District logo on back-on nape of neck.	Lime shirt with navy lettering.	23	6-8		
30 MH	Screen on front of shirt to be <b>Pre-Tee Ball</b> logo. Park District logo on back-on nape of neck.	Navy shirt with white lettering.	6	6-8		
31 MH	Screen on front of shirt to be <b>Pre-Tee Ball</b> logo. Park District logo on back-on nape of neck.	Red shirt with white lettering.	12	6-8		
32 MH	Screen on front of shirt to be <b>Pre-Tee Ball</b> logo. Park District logo on back-on nape of neck.	Purple shirt with yellow lettering.	10	6-8		
33 MH	Screen on front of shirt to be <b>Pre-Tee Ball</b> logo. Park District logo on back-on nape of neck.	Yellow shirt with navy lettering.	11	6-8		
34 MH	Screen on front of shirt to be <b>Pre-Tee Ball</b> logo. Park District logo on back-on nape of neck.	Burgundy shirt with white lettering.	25	6-8		
35 MH	Screen on front of shirt to be <b>Tee Ball</b> logo. Park District logo on back-on nape of neck.	Red shirt with white lettering.	12 8	6-8 10-12		
36 MH	Screen on front of shirt to be <b>Tee Ball</b> logo. Park District logo on back-on nape of neck.	Ash shirt with black lettering	7 9	6-8 10-12		

Item #	Description of Item and Screen	Shirt Color	Qty.	Sizes	Unit Cost	Total Cost
37 MH	Screen on front of shirt to be <b>Tee Ball</b> logo. Park District logo on back-on nape of neck.	Yellow shirt with navy lettering.	12 7	6-8 10-12		
38 MH	Screen on front of shirt to be <b>Tee Ball</b> logo. Park District logo on back-on nape of neck.	Royal shirt with red lettering.	12 8	6-8 10-12		
39 MH	Screen on front of shirt to be <b>Tee Ball</b> logo. Park District logo on back-on nape of neck.	Navy shirt with white lettering.	13 9	6-8 10-12		
40 MH	Screen on front of shirt to be <b>Tee Ball</b> logo. Park District logo on back-on nape of neck.	Lime shirt with navy lettering.	10 10	6-8 10-12		
41 MH	Screen on front of shirt to be <b>Rookie Ball</b> logo. Park District logo on back-on nape of neck.	Orange shirt with navy lettering.	14 12	10-12 14-16		
42 MH	Screen on front of shirt to be <b>Rookie Ball</b> logo. Park District logo on back-on nape of neck.	Purple shirt with yellow lettering.	15 11	10-12 14-16		
43 MH	Screen on front of shirt to be <b>Rookie Ball</b> logo. Park District logo on back-on nape of neck.	Red shirt with white lettering.	16 8	10-12 14-16		
44 MH	Screen on front of shirt to be <b>Rookie Ball</b> logo. Park District logo on back-on nape of neck.	Ash shirt with black lettering.	4 1	10-12 14-16		
45 MH	Screen on front of shirt to be <b>Rookie Ball</b> logo. Park District logo on back-on nape of neck.	Yellow shirt with navy lettering.	7 5	10-12 14-16		
46 MH	Screen on front of shirt to be <b>Rookie Ball</b> logo. Park District logo on back-on nape of neck.	Royal shirt with red lettering.	12 9	10-12 14-16		
47 MH	Screen on front of shirt to be 10" 2 color ACES summer camp logo centered on chest	White shirt with navy and lime logo and lettering	125 125 40 10	6-8 10-12 14-16 34-36		
48 MH	<b>Aces Pre-K</b> shirts with navy logo centered on chest	Kiwi shirt with navy logo and lettering	150 150	6-8 10-12		
49 MH	Screen on front of shirt to be 10" navy house league shield contered on chest.	neon green shirt with navy logo and lettering	80 60 10	10-12 14-16 34-36		

Item #	Description of Item and Screen	Shirt Color	Qty.	Sizes	Unit Cost	Total Cost
50 MH	Screen on front of shirt to be 10" 3 color Junior Aces Shield centered on chest	Kiwi shirt with 3-color logo & lettering	120 120 10	10-12 14-16 34-36		
51 MH	Screen on front of shirt to be 10" 3 color Aces Travel Shield centered on chest	Kiwi shirt with 3-color logo and lettering	75 125 50	14-16 34-36 38-40		
52 MH	Screen on front of shirt to be 10" house league shield centered on chest.	Royal blue shirt, with white logo and lettering	485 415 150 50 20	10-12 14-16 34-36 38-40 42-44		
53 LR	Screen on front of shirt to be artwork logo centered across the front of the shirt. Muskies Swim Team artwork to be provided. AHPD logo shall be at the back nape of the neck, printed in black. Front will be two-color screen.	Red shirt with two color lettering on front and black on back.	20 80 120 40 10 5	10-12 14-16 34-36 38-40 42-44 46-48		
54 MH	Screen on front of shirt to be 5" 3-color <b>Aces PreK shield</b> centered 2" below shirt collar and "GALAXY" centered below in 2" black Airstrike font	White shirt with 3 color logo and black lettering	20	6-8		
55 MH	Screen on front of shirt to be 5" 3-color <b>Aces PreK shield</b> centered 2" below shirt collar and "FIRE" centered below in 2" white Airstrike font	True red shirt with 3 color logo and white lettering	20	6-8		
56 MH	Screen on front of shirt to be 5" 3-color <b>Aces PreK shield</b> centered 2" below shirt collar & "SOUNDERS" centered below in 2" white Airstrike font	Neon green shirt with 3 color logo and white lettering	20	6-8		
57 MH	Screen on front of shirt to be 5" 3-color <b>Aces PreK shield</b> centered 2" below shirt collar & "REAL MADRID" centered below in 2" white Airstrike font	Maroon shirt with 3 color logo and white lettering	20	6-8		
58 MH	Screen on front of shirt to be 5" 3-color <b>Aces PreK shield</b> centered 2" below shirt collar & "DYNAMO" centered below in 2" white Airstrike font	Tennessee orange shirt with 3 color logo and white lettering	20	6-8		
59 MH	Screen on front of shirt to be 5" 3-color <b>Aces PreK shield</b> centered 2" below shirt collar & "FC DALLAS" centered below in 2" white Airstrike font	Royal blue shirt with 3 color logo and white lettering	20	6-8		
60 MH	Screen on front of shirt to be 5" 3-color <b>Aces PreK shield</b> centered 2" below shirt collar & "D.C. UNITED" centered below in 2" white Airstrike font	Black shirt with 3 color logo and white lettering	20	6-8		
61 MH	Screen on front of shirt to be 5" 3-color <b>Aces PreK shield</b> centered 2" below shirt collar & "CREW" centered below in 2" white Airstrike font	Gold shirt with 3 color logo and white lettering	20	6-8		
62 MH	Screen on front of shirt to be 5" 3-color <b>Aces PreK shield</b> centered 2" below shirt collar & "Orlando City" centered below in 2" white Airstrike font	Deep purple shirt with 3 color logo and white lettering	20	6-8		
63 MH	Screen on front of shirt to be 5" 3-color <b>Aces PreK shield</b> centered 2" below shirt collar & "EARTHQUAKES" centered below in 2" white Airstrike font	Light blue shirt with 3 color logo and white lettering	20	6-8		

Item #	Description of Item and Screen	Shirt Color	Qty.	Sizes	Unit Cost	Total Cost
64 KD	Screen of front of shirt to be 2 color dance recital logo. Screen on back to be 1 color artwork with names.	kelly green shirt with white/pink ink front and white ink on back	25 30 30 25 25 15 5	6-8 10-12 14-16 34-36 38-40 42-44 46-48		
65 KD	Screen on front of shirt to be Cultural Arts logo over the heart. On back, STAFF in 3" letters	Yellow shirt with black lettering.	14 14 10 4	34-36 38-40 42-44 46-48		
66 SV	CAP logo in front of shirt- center.	Kiwi Color with Navy lettering	250 150 150	YM YL YXL		
67 AK	Screen on front with AHPD logo over heart.	Kelly Green shirt with white logo	20 25 25 15 5	34-36 38-40 42-44 46-48 50-52		
68 AK	Screen on front with AHPD logo over heart and "EVENT STAFF" on back.	white shirt with Carolina Blue screen	30 25 25 20 10	34-36 38-40 42-44 46-48 50-52		
69 DS	50/50 T shirt, screen on front to be Arlington Club Soda logo centered across the front of the shirt	white shirt, red screen	2 2 4 4 4 4	10-12 14-16 34-36 38-40 42-44 46-48		

**Long Sleeve T-Shirts: Jerzees 50% cotton, 50% polyester blend or approved equal.**

**Specify brand of equal.**

Item #	Description of Item and Screen	Shirt Color	Qty.	Sizes	Unit Cost	Total Cost
70 AB	Screen on front of shirt to be "2 x "3 navy & green Park District Aquatics logo over heart. Screen on back should read: "LIFEGUARD" in all capitals. Please use Impact Font	White shirt with green lettering to match logo	10	34-36		
			20	38-40		
71 SV	Long Sleeve JerZees 50/50 Screen printed Park District Logo over heart and CAP logo on back	Royal Blue with white logos	60	34-36		
			60	38-40		
			30	42-44		
			20	46-48		
			16	50-52		
			4	3XL		
72 AK	Screen on front of shirt with AHPD logo over heart.	Kelly Green shirt with white screen	20	34-36		
			25	38-40		
			25	42-44		
			15	46-48		
			5	50-52		

**Polo Shirts: Hanes Polo Shirts 50% cotton, 50% blend or approved equal. Specify brand of equal.**

Item #	Description of Item and Screen	Shirt Color	Qty.	Sizes	Unit Cost	Total Cost
73 AB	Screen on front of shirt to be "2 x "3 navy & green Park District Aquatics logo over heart with "AQUATIC MANAGEMENT TEAM" in capital letters under the logo. Use Century Gothic bold font.	Please provide a color chart. Navy and green logo and lettering.	40	42-44		
			40	38-40		
			40	34-36		
			25	46-48		
			10	50-52		
74	Screen on front of shirt to be "2 x 3" green and navy Park District logo over heart with STAFF" in capital letters under logo. Use Century Gothic bold font.	Shirt is ash grey. Navy and green logo and lettering.	15	42-44		
			15	34-36		
			15	38-40		
75 LR	Screen on front of shirt to be Otters logo over heart with COACH in capital letters under logo. Use News Gothic font.	Shirt is Caribbean blue. Black lettering.	15	42-44		
			15	34-36		
			15	38-40		
76 DS	embroidering on front of shirt over heart to be Museum logo.	Navy Blue shirt, white lettering	8	34-36		
			12	38-40		
			12	42-44		
			4	46-48		
			1	50-52		



**Tank Shirts: 100% cotton tank top, non-ribbed, with full back and scoop neck. Vendor to provide sample.**

Item #	Description of Item and Screen	Shirt Color	Qty.	Sizes	Unit Cost	Total Cost
77 AB	Screen on front of shirt to be 2"x 3" green & navy Park District Aquatics logo over heart. Screen on back should read: "LIFEGUARD" in all capitals. Please use Impact font.	White shirt with Green lettering to match logo	30	34-36		
75			38-40			
75			42-44			

**\*The reversible jerseys should be a reversible micro mesh jersey (100% polyester) with two sides. Arlington Heights Park District logo with INTERPARK SWIM TEAM COACH written above the logo on the front of both sides. Across the back shoulder area print COACH on both sides. Logo on front shall be 5"x 7" and the printing shall be fitted as best as possible to accommodate the logo. Same size printing on back of jersey.**

Item #	Description of Item and Screen	Shirt Color	Qty.	Sizes	Unit Cost	Total Cost
78 LR	*See Above	Hunter Green shirt with White lettering.	2	34-36		
			2	38-40		
79 LR	*See Above	Blue shirt with White lettering.	3	34-36		
			3	38-40		
			2	42-44		
80 LR	*See Above	Red shirt with White lettering.	2	34-36		
			2	38-40		
81 LR	*See Above	Navy shirt with White lettering.	2	34-36		
			2	42-44		
			2	46-48		
82 LR	*See Above	Green shirt with White lettering.	2	34-36		
			2	38-40		
83 LR	*See Above	Orange shirt with White lettering	2	34-36		
			2	38-40		
			2	42-44		
84 LR	*See Above	Purple shirt with White lettering	2	34-36		
			2	38-40		

**TECHNICAL, DRY FAST TYPE- short sleeve. Vendor to provide sample.**

Item #	Description of Item and Screen	Shirt Color	Qty.	Sizes	Unit Cost	Total Cost
85	Screen on front of shirt to be placed center chest. <b>Youth Triathlon</b> logo to be provided by Park District. Screen on back to be event sponsors.	Royal blue shirt with yellow lettering	30	6-8		
LR			50	10-12		
			50	14-16		
			40	34-36		
			30	38-40		
			5	42-44		
			5	46-48		
			5	50-52		

**Hats: Daystone or equal. One size fits all five panel foam front youth hat.**

Item #	Description of Item and Screen	Shirt Color	Qty.	Sizes	Unit Cost	Total Cost
86	Screen on front of hat to be Park District logo in White.	Navy hat with white lettering	600	One size		
MH						

**Gildan - Heavy Blend Hooded Sweatshirt or approved equal**

Item #	Description of Item and Screen	Shirt Color	Qty.	Sizes	Unit Cost	Total Cost
87	Park District Aquatics logo over heart. Back to have GUARD in Impact font	Navy with White lettering	20	34-36		
AB			25	38-40		
			25	42-44		
			10	46-48		

**Port Authority Polo (K577) Mens**

Item #	Description of Item and Screen	Shirt Color	Qty.	Sizes	Unit Cost	Total Cost
88	Embroidered on front with Park District logo over heart	Monument Grey shirt with White logo.	6	M		
SV			10	L		
			8	XL		

**Port Authority Polo (L559) Womens**

Item #	Description of Item and Screen	Shirt Color	Qty.	Sizes	Unit Cost	Total Cost
89	Embroidered on front with Park District logo over heart	Boysenberry shirt with White logo.	4	34-36		
SV			16	38-40		
			16	42-44		
			16	46-48		
			10	50-52		
			4	3XL		

**Gildan 50/50 Dryblend 5.6 oz t-shirt**

Item #	Description of Item and Screen	Shirt Color	Qty.	Sizes	Unit Cost	Total Cost
90 MU	Screen on front of shirt to be 8"x4" Heritage Tennis Club logo centered. Screen on back to be 10"x3" STAFF centered	Azalea shirt with white lettering	5 10 10 10	34-36 38-40 42-44 46-48		
91 MU	Screen on front of shirt to be 8"x4" Heritage Tennis Club logo centered. Screen on back to be 10"x3" STAFF centered	Sapphire shirt with white lettering	5 10 10 10	34-36 38-40 42-44 46-48		
92 MU	Screen on front of shirt to be 8"x4" Heritage Tennis Club logo centered. Screen on back to be 10"x3" STAFF centered	Jade Dome shirt with white lettering	5 10 10 10	34-36 38-40 42-44 46-48		
93 MH	Screen on front of shirt to be 3"x 3" white <b>Aces</b> House Coach shield logo over heart.	Irish green with white lettering	20 45 70 70 20	34-36 38-40 42-44 46-48 50-52		

**Reversible tank top, pro-cut fit, 2-ply, nylon/poly micro mesh**

Item #	Description of Item and Screen	Shirt Color	Qty.	Sizes	Unit Cost	Total Cost
94 PR	Screen on front of shirt to be 10" AHPD logo centered on chest. Screen on back to be 6" numbers 1 – 10 and then 11 - 20, centered at the heights as the front logo. Please ship sorted and packaged in bundles of shirts numbered 1 – 10 (size 10-12) and then numbered 11-20 (size 14-16).	Reversible white tank with black lettering/black tank with white lettering	1100 160	10-12 14-16		

**Badger – B Core Short Sleeve T-shirt – 4120**

Item #	Description of Item and Screen	Shirt Color	Qty.	Sizes	Unit Cost	Total Cost
95 MH	Screen on front of shirt to be 3" 3 color Aces Travel sheild over heart	Lime shirt with 3 color logo and lettering- 25 shirts total	10 12 5 4	34-36 38-40 42-44 46-48		
96 MH	Screen on front of shirt to be 3" 3 color Aces Travel sheild over heart	Navy shirt with 3 color logo and lettering- 25 shirts total	10 11 5 2	34-36 38-40 42-44 46-48		

**Port Authority Fashion Visor or approved equal**

Item #	Description of Item and Screen	Item Color	Qty.	Sizes	Unit Cost	Total Cost
97 AB	Park District Aquatics logo to be screened in navy on the front center of visor.	Stone visor Navy screening	25			

**Port Authority Outback Hat**

Item #	Description of Item and Screen	Item Color	Qty.	Sizes	Unit Cost	Total Cost
98 AB	Park District Aquatics logo to be screened in navy on the front center of hat.	Canvas hat Navy screening	20			
99 LM	Park District logo to be screened in navy on the front center of hat with CAMP DIRECTOR under it in 2" letters	Canvas hat Navy screening	12			

**Other Items**

Item #	Description of Item and Screen	Item Color	Qty.	Sizes	Unit Cost	Total Cost
100 AB	Sweatpants. Hanes eco-smart sweatpants (P650) or approved alternative. AHPD Aquatics logo on left hip.	light steel pant navy lettering	30 30 30 30	small medium large x-large		
101 SV	Port and Company, Core Blend, 3/4 sleeve (PC55Rs). Park District Logo over heart screenprinted in black	Heather/Jet Black sleeves, Black logo	40 40 25 20 4	34-36 38-40 42-44 46-48 50-52		
102 PR	Red Kap soft shell jacket (RKJP66) Screen on front of jacket to be 2"x3" AHPD logo over heart with ATHLETIC STAFF centered under logo in 3/16" Tahoma font	Navy Jacket White logo and lettering	6 5 4 2	38-40 42-44 46-48 50-52		
103 PR	Champion Raglan Baseball Jersey (T137) Screen on front of the shirt 2"x3" AHPD logo over heart with ATHLETIC STAFF centered under the logo in 3/16" Tahoma font.	Light blue shirt navy logo and lettering	2 2 2 1	34-36 38-40 42-44 50-52		
104 PR	Gildan Ultra Cotton t-shirt 2000. Screen on front of the shirt 2"x3" AHPD logo over heart with ATHLETIC STAFF centered under the logo in 3/16" Tahoma font	Light blue shirt navy logo and lettering	18 8	38-40 50-52		

Item #	Description of Item and Screen	Item Color	Qty.	Sizes	Unit Cost	Total Cost
105 PR	Gildan Ladies Ultra Cotton t-shirt 2000L. Screen on front of the shirt 2"x3" AHPD logo over heart with ATHLETIC STAFF centered under the logo in 3/16" Tahoma font	Light blue shirt navy logo and lettering	11	34-36		
106 PR	Gildan Dry Blend Double Pique Sport Shirt 72800. Screen on front of the shirt 2"x3" AHPD logo over heart with ATHLETIC STAFF centered under the logo in 3/16" Tahoma font	Light blue shirt navy logo and lettering	1 2 2 1 3	34-36 38-40 42-44 46-48 50-52		
107 PR	Gildan Ladies Dry Blend Double Pique Sport Shirt 72800L. Screen on front of the shirt 2"x3" AHPD logo over heart with ATHLETIC STAFF centered under the logo in 3/16" Tahoma font	Light blue shirt navy logo and lettering	8 10 4 4 3	34-36 38-40 42-44 46-48 50-52		
108 LR	Port Authority Ladies Colorblock Microfleece Jacket L230. AHPD logo to be embroidered in light grey over the heart.	Patriot Blue/ Battleship grey jacket	3 3 3 4 3	34-36 38-40 42-44 46-48 50-52		
109 LR	Port Authority Colorblock Microfleece Jacket F230. AHPD logo to be embroidered in light grey over the heart.	Patriot Blue/ Battleship grey jacket	2 2 2	42-44 46-48 50-52		
110 DS	Long sleeved men's oxford embroidering on front of shirt over heart to be Museum logo.	Navy Blue, white lettering	5 5	42-44 38-40		
111 DS	Long sleeved women's oxford embroidering on front of shirt over heart to be Museum logo.	Navy Blue, white lettering	3 5 5	34-36 42-44 38-40		

Item #	Description of Item and Screen	Item Color	Qty.	Sizes	Unit Cost	Total Cost
112 AK	Port Authority Men's polo (k568). AHPD Logo embroidered over heart.	lush green with white logo	5 5 5	42-44 46-48 50-52		
113 AK	Port Authority Women's polo (L568). AHPD logo embroidered over heart.	lush green with white logo	8 24 24 5	38-40 42-44 46-48 50-52		
114 AK	Hanes Nano-T, Men's 4980. Screen of AHPD logo over heart.	Carolina Blue shirt, white screen	5 12 8 4	38-40 42-44 46-48 50-52		
115 AK	Hanes Ladies Comfortsoft V-Neck T-shirt, 5780 Screen of AHPD logo over heart.	Carolina Blue shirt, white screen	6 10 10 8 3	34-36 38-40 42-44 46-48 50-52		

TOTAL BID COST \$ \_\_\_\_\_