

MINUTES OF THE REGULAR BOARD MEETING  
BOARD OF PARK COMMISSIONERS  
ARLINGTON HEIGHTS PARK DISTRICT  
Arlington Lakes Golf Club  
1211 S New Wilke Road  
June 8, 2021 - 7:00 p.m.

President Leno called the meeting to order at 7:01 p.m.

PLEDGE OF ALLEGIANCE

President Leno led the audience in the Pledge of Allegiance.

ROLL CALL OF COMMISSIONERS

Commissioners Present

M. Leno  
R. Nesvacil  
B. Owen

Commissioners Absent

STAFF PRESENT: Carrie Fullerton, Executive Director; Brian Meyer, Director of Recreation and Facilities; Jason Myers, Director of Finance and Personnel; Ben Rea, Director of Parks and Planning; and Kendra Maher, Recording Secretary.

Other Staff: Kristy McCann, Pat Klawitter, Karen Kraus, Kathy & Jerry O'Shaughnessy, and Kayla Gray, Intern.

Also present: Erin & Joe O'Shaughnessy, family of Kathy O'Shaughnessy, and Jen Kim, resident.

RECOGNITION OF VISITORS & CITIZENS TO BE HEARD

None.

MINUTES

No discussion.

Comr. Nesvacil moved, seconded by Comr. Owen, to approve the Regular Minutes of May 11 and May 25, 2021. On voice vote the motion was approved 3-0.

PRESENTATIONS AND INFORMATIONAL REPORTS

Government Finance Officers Audit Award

Dir. Myers shared the GFOA Certificate of Achievement for Excellence in Financial Reporting Award Certificate that was presented to the District for the 35<sup>th</sup> time on April 30, 2021.

OLD BUSINESS

Lease Agreement for Parking by Arlington Beer

Exec. Dir. Fullerton stated that the Board originally approved a license agreement with Arlington Beer on February 23. Since that time, the Village is requiring the business owner to establish a long-term agreement to address their parking concerns. As discussed at May 11<sup>th</sup> meeting, staff contacted Kathleen Egan and have made the following revisions to section 3.7 License Fee of the agreement:

- 1) The term of this agreement is now for three (3) years.
- 2) Increased the license agreement by 5% in year two (2) and 5% in year three (3)
- 3) Added an Annual In-Kind Contribution of \$1,000 to be determined by the staff of both organizations.

Both parties discussed the proposed revisions to the License Agreement and then it was drafted by Attorney Paine. The revised Agreement was sent to Arlington Beer on Friday, May 28 for their final review and they agree to the recommended changes.

Comr. Owen moved, seconded by Comr. Nesvacil, to approve the revised License Agreement for Access and Use of parking spots at Recreation Park by Arlington Beer Company as presented and upon final attorney review. On voice vote the motion was approved 3-0.

NEW BUSINESS

Resolution R-2-21 and R-3-21

Pres. Leno read the resolution R-2-21 commending Karen Kraus for her twenty-six years of dedicated service to the preschool program and resolution R-3-21 commending Kathy O'Shaughnessy for her thirty-three years of dedicated service to the preschool program.

President Leno thanked both Karen Kraus and Kathy O'Shaughnessy for their tenure and commitment to the preschool program for the many years.

Comr. Nesvacil moved, seconded by Comr. Owen, to approve R-2-21 for the recognition of service by Karen Kraus and R-3-21 for the recognition of service by Kathy O'Shaughnessy to the Arlington Heights Park District. On voice vote the motion was approved 3-0.

MATTERS FROM COMMISSIONERS

Comr. Nesvacil thanked Dir. Meyer and his staff for the wonderful program offerings for the Boy Scouts.

Comr. Owen congratulated Dir. Myers and staff for the 35 years of receiving the GFOA Award, that is a great accomplishment.

President Leno also recognized the milestone of 35<sup>th</sup> consecutive GFOA Award to Dir. Myers and staff, and thanked staff for all of their hard work at all levels for getting facilities and pools ready for our biggest season - summer.

MATTERS FROM EXECUTIVE DIRECTOR

- New pool schedule was distributed to the Board.
- Updated Phase 5 guidelines were distributed to the Board.
- Exec. Dir. Fullerton and Dir. Myers introduced Kayla Gray the summer intern in the finance department.

MOVED INTO CLOSED SESSION

Comr. Nesvacil moved, seconded by Comr. Owen to hold Closed Session for the potential acquisition of real estate 5 ILCS 120/2(c)(5) and 5 ILCS 120/2(c)(6) at 7:22 p.m.

Roll was called with:

Ayes – Nesvacil, Owen, Leno

Nays – None

Absent – None

Ayes – 3; Nays – 0; MOTION CARRIED

RECONVENED TO REGULAR MEETING

At 7:28 p.m. the Regular Meeting was reconvened and the following were present:

Board: Nesvacil, Owen, Leno

Staff: Fullerton, Rea, Meyer, Myers, Maher

Resident: Kim

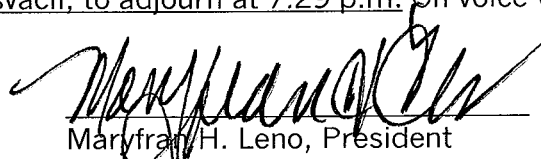
Comr. Owen moved, seconded by Comr. Nesvacil, to approve the cell tower lease amendment and extension with American Tower Corporation for the cell tower site located at 1440 E. Davis St. and direct staff to execute the agreement. On voice vote the motion was approved 3-0.

ADJOURNMENT

Comr. Owen moved, seconded by Comr. Nesvacil, to adjourn at 7:29 p.m. On voice vote the motion was approved 3-0.



Carrie A. Fullerton, Secretary  
Board of Commissioners  
Arlington Heights Park District



Maryfran H. Leno, President  
Board of Commissioners  
Arlington Heights Park District

6-22-21

Date Approved