

MINUTES OF THE REGULAR BOARD MEETING
BOARD OF PARK COMMISSIONERS
ARLINGTON HEIGHTS PARK DISTRICT
Zoom Meeting Call in (312) 626-6799
Meeting ID: 830 0852 6253; Password 987270315
April 27, 2021 at 7:00 p.m.

President Leno called the Regular Board Meeting to order at 7:05 p.m.

ROLL CALL OF COMMISSIONERS

Commissioners Present

R. Nesvacil
B. Owen
W. Ploger
T. Gelinas
M. Leno

Commissioners Absent

STAFF PRESENT: Carrie Fullerton, Executive Director; Brian Meyer, Director of Recreation and Facilities; Jason Myers, Director of Finance and Personnel; Ben Rea, Director of Parks and Planning; and Kendra Maher, Recording Secretary.

Other Staff on Zoom call: Kristy McCann, Steve Neill, Jennifer Rogers, and Jeff Lindstrom.

Residents on Zoom call: Jen Kim and Melissa Cayer.

RECOGNITION OF VISITORS & CITIZENS TO BE HEARD

None.

MINUTES

No Discussion.

Comr. Owen moved, seconded by Vice President Gelinas, to approve the April 13, 2021 Regular Meeting minutes.

Roll was called with:

Ayes – Owen, Gelinas, Ploger, Nesvacil, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

PRESENTATIONS & INFORMATIONAL REPORTS

March, 2021 Financial Reports

No Discussion.

Melas Park Turf Update

Supt. Neill presented the Board with an overview of the ten year old synthetic turf at Melas. The report showed pictures of the fields wear, cost of turf, revenue generated due to the use of turf, replacement cost the district is facing, and the future break even point. Supt. Neill shared that staff will be proposing new rental fees in the fall of 2021 to be in good position for the future.

President Leno asked about the decrease in revenue over the years. Supt. Neill shared that the loss of 16 inch softball leagues, which have become obsolete caused this decrease.

President Leno asked how can we increase the net revenue at Melas, could it be sponsorship or concessions? Supt. Neill believes the increased rental rates will be considered. Dir. Meyer shared that day time programming with senior softball leagues will add to revenues.

Vice President Gelinas complimented the report and the information it provided, helps to understand where things are at, and encouraged staff to price appropriately going forward. Vice President Gelinas would also like to see other vendors products for the replacement project.

President Leno also asked to see a couple of quotes for the replacement of the turf.

OLD BUSINESS

Budget and Appropriation Ordinance No. 718

Dir. Myers shared that three capital projects are being carried over from the 2020/21 fiscal year, and staff have worked with our Attorney Paine to update the format of the ordinance.

Resident M. Cayer asked where the salaries of the bartenders are listed. Dir. Myers stated that all part-time staff rolls up into the salary and wages category.

Comr. Nesvacil moved, seconded by Vice President Gelinas to approve the Organizational Chart, Mission Statement, Comprehensive Plan Goals, part-time and full-time salary schedules, the Capital Projects Multiple Year Overview, the Recreation Program and Club Fees, and Ordinance No. 718, "the Combined Annual Budget and Appropriation Ordinance of the Arlington Heights Park District for the Fiscal Year beginning May 1, 2021, and ending April 30, 2022", as presented.

Roll was called with:

Ayes – Nesvacil, Gelinas, Owen, Ploger, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

NEW BUSINESS

March, 2021 Vouchers

Dir. Myers provided the March, 2021 vouchers listing. No discussion.

Vice President Gelinas moved, seconded by Comr. Ploger to approve the Voucher Listing for the month of March, 2021 in the amount of \$470,806.27 and the payroll and payroll related expense distribution for the month of March, 2021 for \$900,758.04.

Roll was called with:

Ayes – Gelinas, Ploger, Owen, Nesvacil, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

Wearing Apparel Bid

Supt. Neill shared that there was no apparel purchased in 2020. The bid was out and being collected around the time of our Covid-19 closure. We opted to reject all bids and not go forward with any wearing apparel purchases for the 2020/21 fiscal year.

Staff recommends awarding the wearing apparel bid to the lowest responsible bidder, Sunburst Sportswear, Glendale Heights, IL. Sunburst has been the lowest responsible bidder for our last two apparel bids. Staff have had no issues. The work is on time and accurate. Sunburst has also completed work for Schaumburg and Naperville Park Districts. Both references had positive comments regarding their experience with Sunburst.

Vice President Gelinas moved, seconded by Comr. Ploger to award the wearing apparel bid to Sunburst Sportswear, Glendale Heights, IL, in the amount \$28,157.47.

Roll was called with:

Ayes – Gelinas, Ploger, Nesvacil, Owen, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

COMMISSIONER REPORTS

Vice President Gelinas thanked all the volunteers for the vaccine clinics of the past, and added that he is available to volunteer tomorrow.

Comr. Nesvacil thank staff for making the vaccine clinics happen at ARC.

President Leno complimented staff on how smooth the vaccine clinic was run last week, and good luck with the clinic tomorrow. Thanks for all that you all do.

EXECUTIVE DIRECTOR REPORT

Exec. Dir. Fullerton shared with the Board that AHPD is hosting our second vaccine clinic offering 1700 vaccines. It has been a joint effort with the village and library.

Exec. Dir. Fullerton and Dir. Rea updated the Board on the storage tank removal expenses and the estimated reimbursement from the IEPA for the 406 E. Northwest Hwy project.

Exec. Dir. Fullerton shared the IPRA March/April 2021 magazine highlighting the article about the ARC renovation project written by Dir. Rea, Dir. Meyer, and Sheila Cruz, plus photos of Comr. Owen and Vice President Gelinas were highlighted.

MOVED INTO CLOSED SESSION

Vice Gelinas moved, seconded by Comr. Owen to hold Closed Session for the Appointment, employment, compensation, discipline, performance or dismissal of specific employees of the AHPD – 5ILCS 120/2(c)(1), and Potential setting of Real Estate sale/lease 5 ILCS 120/2(c)(6) at 8:03 p.m.

Roll was called with:

Ayes – Gelinas, Owen, Nesvacil, Ploger, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

RECONVENED TO REGULAR MEETING

At 8:45 p.m. the Regular Meeting was reconvened and the following were present:

Board: Nesvacil, Ploger, Owen, Gelinas, Leno.

Staff: Fullerton, Rea, Meyer, Myers, Rogers, and Maher.

Resident: Cayer and Kim

Action taken from Closed session:

Vice President Gelinas moved, seconded by Comr. Owen to authorize staff to enter into lease agreements with of 17 S. Belmont, second floor (3 months) with no monthly increase; an annual lease for 21 S. Belmont, Apt. 1 and Apt 2 with a \$100 monthly increase; 21 S. Belmont, Apt.3 (9 months lease) with a \$100 monthly increase.

Roll was called with:

Ayes – Gelinas, Owen, Nesvacil, Ploger, Leno

Nays – None

Absent – Nesvacil

Ayes – 5; Nays – 0; MOTION CARRIED

ADJOURNMENT

Vice President Gelinas moved, seconded by Comr. Nesvacil to adjourn at 8:48 p.m.

Roll was called with:

Ayes – Gelinas, Nesvacil, Owen, Ploger, Leno

Nays – None

Absent – Nesvacil

Ayes – 5; Nays – 0; MOTION CARRIED

Maryfran H. Leno, President
Board of Commissioners
Arlington Heights Park District

Carrie A. Fullerton, Secretary
Board of Commissioners
Arlington Heights Park District

Date Approved