

MINUTES OF THE REGULAR BOARD MEETING
BOARD OF PARK COMMISSIONERS
ARLINGTON HEIGHTS PARK DISTRICT
Zoom Meeting Call in (312) 626-6799
Meeting ID: 840 9160 6022; Password 576362643
May 11, 2021 at 7 p.m.

President Leno called the Regular Board Meeting to order at 7:10 p.m.

ROLL CALL OF COMMISSIONERS

Commissioners Present

B. Owen
R. Nesvacil
T. Gelinas (arrived at 7:30 pm)
M. Leno

Commissioners Absent

W. Ploger

STAFF PRESENT: Carrie Fullerton, Executive Director; Brian Meyer, Director of Recreation and Facilities; Jason Myers, Director of Finance and Personnel; Ben Rea, Director of Parks and Planning; and Kendra Maher, Recording Secretary.

Other Staff on Zoom call: Steve Neill, Kristy McCann, Jeff Lindstrom, Jennifer Rogers, and Janna Witt.

Others on Zoom call: Melissa Cayer, Brian Forrest, and Jen Kim, residents.

RECOGNITION OF VISITORS & CITIZENS TO BE HEARD

None.

MINUTES

No discussion.

Comr. Nesvacil moved, seconded by Comr. Owen, to approve the April 27, 2021 Public Hearing minutes.

Roll was called with:

Ayes – Nesvacil, Owen, Leno

Nays – None

Absent – None

Ayes – 3; Nays – 0; MOTION CARRIED

Comr. Nesvacil moved, seconded by Comr. Owen, to approve the April 27, 2021 Regular Meeting minutes.

Roll was called with:

Ayes – Nesvacil, Owen, Leno

Nays – None

Absent – None

Ayes – 3; Nays – 0; MOTION CARRIED

PRESENTATIONS & INFORMATIONAL REPORTS

Financial Forecast

No discussion.

OLD BUSINESS

None.

NEW BUSINESS

NovaTime Renewal

Dir. Myers presented the current proposal for the adjustment to the renewal to coincide with the fiscal year, thus moving up the renewal period to fiscal year versus calendar year. Changing the renewal period allows staff to better adjust peak staffing levels more easily, which is then incorporated into the contract.

The current proposal is for an annual fee of \$49,610 in 2021/22, \$49,957 in 2022/23, and \$50,314 in 2023/2024. The per employee and supervisor fees have remain the same. The increase is due to an additional 100 employees at ARC (\$4,800 annually) and additional clocks for use at the various facilities. The additional clocks account for the annual service fee increasing a total of 1.3% from the original contract.

Comr. Owen moved, seconded by Comr. Nesvacil, to approve a three-year renewal term with Andrews Technology (NOVAtime) for services May 1, 2021 through April 30, 2024 at an annual rate of \$49,610 for fiscal year 2021/22; \$49,957 for fiscal year 2022/23; and \$50,314 for fiscal year 2023/2024 as presented.

Roll was called with:

Ayes – Owen, Nesvacil, Leno

Nays – None

Absent – None

Ayes – 3; Nays – 0; MOTION CARRIED

Camelot Park Roof Repair

Dir. Rea stated in the 2021/2022 capital budget, \$102,000 was budgeted for repair of the Camelot Park Community Center pre-expansion roof. To find a cost effective/long term solution to repairing the roof, we recommend to work with Anthony Roofing Tecta America again to overlay the existing Derbigum roof.

An infrared thermal scan of the roof (13,700 square feet) was completed to determine the level of water penetration and saturation of the underlying insulation. The scan identified approximately 100 square feet of wet insulation to be removed as part of the project cost.

Roof Repair or Replacement Consideration	Expense	Warranty
Derbigum overlay of the pre-expansion roof	\$ 81,275	20 years

Anthony Roofing Tecta America holds a roofing contract with the National Cooperative Purchasing Alliance (NCPA) which is a publicly bid cooperative that the District is a member of. The District would not have to go to bid to award the contract.

Comr. Nesvacil moved, seconded by Comr. Owen to approve the contract to repair and overlay the Camelot Park Community Center Roof with Anthony Roofing Tecta America, Aurora, IL. for \$81,275 and a project budget of \$102,000.

Roll was called with:

Ayes – Nesvacil, Owen, Leno

Nays – None

Absent – None

Ayes – 3; Nays – 0; MOTION CARRIED

Dryden and Volz Tennis and Pickleball Court Concepts

Exec. Dir. Fullerton shared how the District continues to hear how patrons are looking for more pickleball courts. Staff is proposing a change in use for each location and has attached renderings with the new court designs. Exec. Dir. Fullerton stated after the Board has reviewed and comments, staff plans to meet with residents at the sites to gain public feedback, and proposed designs will also be available on our website for public viewing and comment.

Dir. Rea added Dryden Park presently consists of four tennis courts and is being recommended for six pickleball and two tennis courts. Volz Park presently consists of two pickleball and one tennis court and is being recommended for six pickleball courts. USA Pickleball court dimensions were used in the design and the spacing between the proposed courts was increased from the minimum to improve separation.

Consensus of the Board was to move forward soliciting public comment.

COMMISSIONER REPORTS

Comr. Nesvacil complimented the staff on a great job with the dance recital alternative at Camelot. Kyle Donahue and staff kept the tradition going and did a great job.

President Leno thanked all involved in making the second vaccine clinic possible. Thank you to all who are working toward opening the 2021 pool season possible, under current Phase 4 it is challenging, but hopefully soon to be Phase 5.

EXECUTIVE DIRECTOR REPORT

Exec. Dir. Fullerton shared that the second shot vaccine event at ARC will be May 19, anyone who would like to volunteer, please let us know. The District has also volunteered to host a clinic for 12-15 year olds or an evening vaccine site.

MOVED INTO CLOSED SESSION

Comr. Nesvacil moved, seconded by Comr. Owen to hold Closed Session for the Appointment, employment, compensation, discipline, performance or dismissal of specific employees of the AHPD – 5ILCS 120/2(c)(1), Potential Acquisition of Real Estate 5 ILCS 120/2(c)(5) and 5 ILCS 120/2(c)(6) at 8:39 p.m.

Roll was called with:

Ayes – Nesvacil, Owen, Gelinias, Leno

Nays – None

Absent – Nesvacil, Leno

Ayes – 4; Nays – 0; MOTION CARRIED

RECONVENED TO REGULAR MEETING

At 8:05 p.m. the Regular Meeting was reconvened and the following were present:

Board: Nesvacil, Owen, Gelinias, Leno

Staff: Fullerton, Rea, Meyer, Myers, Maher

Resident: Cayer

No action was taken from Closed Session. Discussion regarding Special Meeting on May 25 start time will be 6:15 p.m.

ADJOURNMENT

Vice President Gelinias moved, seconded by Comr. Owen to adjourn at 8:08 p.m.

Roll was called with:

Ayes – Gelinias, Ploger, Owen, Nesvacil, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

Maryfran H. Leno, President
Board of Commissioners
Arlington Heights Park District

Carrie A. Fullerton, Secretary
Board of Commissioners
Arlington Heights Park District

Date Approved