

MINUTES OF THE REGULAR BOARD MEETING
BOARD OF PARK COMMISSIONERS
ARLINGTON HEIGHTS PARK DISTRICT
Administration Center
410 N. Arlington Heights Road
October 25, 2022 at 7 p.m.

President Leno called the Regular Board Meeting to order at 7:00 p.m.

ROLL CALL OF COMMISSIONERS

Commissioners Present

T. Gelinis
B. Owen
R. Nesvacil
M. Leno

Commissioners Absent

STAFF PRESENT: Carrie Fullerton, Executive Director; Ben Rea, Director of Parks & Planning; Brian Meyer, Director of Recreation & Facilities; Jason Myers, Director of Finance and Personnel; Amy Seklecki, Director of Marketing; and Kendra Maher, Recording Secretary.

Other Staff in attendance: Kristy McCann, Steve Neill, Jennifer Rogers, Nick Wirth, Jackie DeLaMora, Alli Siamis, Pat Klawitter, Janna Witt, and Chris Nisbet.

Other's Present: Martha Trotter, Partner – Sikich, LLP; Brian Walsh, Vista National Insurance; Brian Forrest, resident; and Melisa Cayer, resident.

RECOGNITION OF VISITORS & CITIZENS TO BE HEARD

Supervisor Wirth introduced Jackie DeLaMora, Recreation Supervisor at Frontier Park. Supervisor DeLaMora started with the District in August and is a graduate of University of South Dakota and also received her Masters at Illinois State in Athletic Training.

M. Cayer, resident asked the Board to not increase taxes.

MINUTES

No discussion.

VP Gelinis moved, seconded by Comr. Owen, to approve the October 11, 2022 Regular Meeting minutes. On a voice vote the motion was approved 4-0.

Resolution R-8-22 – Mary Christine Nisbet

President Leno read resolution R-8-22 commending Chris Nisbet for her thirty-nine years of dedicated service to the District as manager of Heritage Tennis Club.

President Leno thanked Chris Nisbet for her tenure and commitment to the District for thirty-nine years of service. President Leno presented Chris with the resolution.

Chris Nisbet thanked the Board and staff for a wonderful opportunity and career. Sharing a few milestones and growth Heritage Tennis Club has seen over the years.

VP Gelinias moved, seconded by Comr. Nesvacil to approve R-8-22 for the recognition of service by Chris Nisbet to the Arlington Heights Park District. On voice vote the motion was approved 4-0.

PRESENTATIONS & INFORMATIONAL REPORTS

August & September, 2022 Financial Reports

Dir. Myers presented the Financial Reports for August and September, 2022. No discussion.

Presentation of Updates to Ordinance #260

Exec. Dir. Fullerton gave the Board some history regarding Ordinance #260. Since 2014 (last time the document that was originated in 1969 was updated) the agency has utilized the same Park Usage Ordinance, misdemeanors and penalties for our park properties. Staff has determined that the document is outdated, and much of the information needs to be expounded upon to bring it up to current legal compliance.

Exec. Dir. Fullerton referred to a draft version of the updated document staff have been working on over the last year with Attorney Paine. The document has also been reviewed by Chief Pecora, Village of Arlington Heights Police Department, who did not believe that any of the content in the draft ordinance was concerning from a policing perspective.

There is some concern from the Village staff that the Village Board has not officially adopted our ordinance, and Attorney Paine and the Village's attorney are in discussion about this.

Exec. Dir. Fullerton highlighted the significant changes, asked the Board to review the updated draft, and to notify Exec. Dir. Fullerton with any questions or comments prior to the November 22 Board meeting.

OLD BUSINESS

None.

NEW BUSINESS

Presentation and Acceptance of 2022 Audit

Dir. Myers shared that the District has received an unmodified opinion, the best opinion to receive. A management letter has been included with the audit and did not identify any deficiencies in internal control that was considered to be a material weakness but, did want to identify certain matters for future audits.

Dir. Myers continued with a management discussion and analysis of the audit, and showing fund balances. Once accepted, Sikich LLP will submit the Comptrollers Report and staff will submit the Audit to GFOA and prepare the Treasurer's Report.

Martha Trotter, Partner from Sikich followed with a review of the findings of the audit, sharing her high regards for the work and efforts made by staff.

President Leno thanked Ms. Trotter, Dir. Myers, and staff for their efforts for a successful audit and work year-round that makes this process successful.

Comr. Owen moved, seconded by Comr. Nesvacil, to accept the Comprehensive Annual Financial Report for the Fiscal year ended April 30, 2022.

Roll was called with:

Ayes – Owen, Nesvacil, Gelinas, Leno

Nays – None

Absent – None

Ayes – 4; Nays – 0; MOTION CARRIED

2022 Health Insurance Renewal

Dir. Myers gave an overview of the board summary distributed to the Board. Mr. Brian Walsh from VistaNational was in attendance to answer any questions the Board may have.

- We received valid quotes from Blue Cross Blue Shield, Cigna, Humana, PDRMA, and United Healthcare. In addition to the existing PPO plans (\$2,500 deductible with \$1,500 HRA), the District solicited quotes for a straight \$1,000 deductible (eliminating the need for the approximately \$75,000 annual HRA).
- BlueCross offers similar PPO and HMO plans with higher prescription drug costs (\$10/\$50/\$100 vs the current \$10/\$40/\$60) and a \$250 HMO ER co-pay vs the current \$150). These plans come with a 4.12% increase.
- Cigna offers the same plan as 2022 (comprehensive PPO network, limited PPO network, and HMO) with a 0.00% increase.
- The Humana plan offers one PPO option, the cost equivalent to the current high (more expensive) PPO and a somewhat comparable HMO at a .05% increase.
- PDRMA offers one PPO plan and an HMO plan, both with Blue Cross Blue Shield as the carrier, with a 36.20% increase.
- United Healthcare offers two package options both of which do not have our most-used hospital (Northwest Community) in their standard network. The United Healthcare quote for a plan comparable to our present plan offered a 4.22% decrease over the current premiums but has a higher maximum out-of-pocket (\$6,000 vs \$4,500 and a higher ER copay \$250 vs \$150).
- Group dental insurance quotes were received from seven viable vendors - Unum, with a proposed 4.07% decrease was deemed by VistaNational not to have an acceptable network of providers. Our current provider, Cigna dental offers a 3% increase with the same plan coverage. Delta Dental offers a 6.73% increase for a plan with a higher plan maximum and greater coverage for orthodontia on both the high and the low plans.
- EyeMed has proposed a four-year renewal that has no cost increase through 2026.

Supt. Klawitter addressed the Board sharing different trends that helped staff make the following recommendations:

- Contract with BlueCross/BlueShield for \$1,000 deductible medical insurance plans with two PPO plans and one HMO plan.
- Retain employee premium contribution levels at the current percentages which the dollar value reflects an industry average.
- Discontinue the HRA reimbursement program as it is no longer needed.
- Keep the Opt-Out Incentive program at \$2,500 paid directly to employees through payroll.
- Contract with Delta for Dental insurance.
- Continue the contract with MetLife for Life/AD&D insurance and maintain the contract with EyeMed for Vision.
- Continue to offer the voluntary benefits that are at no-cost to the District.

VP Gelinas moved, seconded by Comr. Nesvacil, to contract in 2023 with BlueCross/BlueShield for \$1,000 deductible medical insurance plans with two PPO plans and one HMO plan, retain employee premium contribution levels at the current percentages which the dollar value reflects an industry average, discontinue the HRA reimbursement program, keep the Opt-Out Incentive program at \$2,500 paid directly to employees through payroll, contract with Delta for Dental insurance, continue the contract with MetLife for Life/AD&D insurance, maintain the contract with EyeMed for Vision, and continue to offer the voluntary benefits that are at no-cost to the District.

Roll was called with:

Ayes – Gelinas, Nesvacil, Owen, Leno

Nays – None

Absent – None

Ayes – 4; Nays – 0; MOTION CARRIED

R-9-22 Proposed Tax Levy

Dir. Myers presented to the Board that before adopting the District's tax levy, the Truth in Taxation Law requires specific actions to be taken. First, a determination must be made at least 20 calendar days prior to adopting the tax levy ordinance, the Board of Commissioners must meet and formally determine the amount of money to be levied in 2022, and extended in 2023. The determination should be made by resolution and made part of the minutes. Therefore, Resolution R-9-2022 is being presented for your consideration. The final step in the Tax Levy process will be to have a Public Hearing and then the approval of the Tax Levy Ordinance on November 22, 2022.

The Property Tax Extension Limitation Law limits the amount of the increase to 5% or the CPI, whichever is less. The CPI increase for December 2021 was 7.0%, up from 1.4% in 2020. The assumed 2022 assessed valuation is estimated to increase to \$3,309,595,998. This 1.85% increase generated a tax rate of \$.4682 per \$100 equalized assessed valuation.

Staff is recommending that the levy be prepared for an 8.08% increase (an 8.81% increase for real estate taxes, exclusive of the election costs, public building commission leases and debt service levies). This provides an average 8.81% increase for tax-capped funds. The equalized assessed value is based on the assumption of a 5% increase for 2022. Staff has talked to the Wheeling Assessor and was informed that they anticipate the growth to be between 1-2% in EAV.

The Debt Service Fund is based on the debt maturity schedule.

The total tax rate generated for tax year 2022 is estimated to be \$.480 per \$100 equalized assessed valuation for an overall total levy amount of \$16,747,631.

The annualized impact of the 2022 estimated total tax rate of \$.480 compared to last year's assumed total tax rate of \$.4682 on a home value of \$325,000 is approximately \$13.00.

Comr. Owen shared that he felt 8.8% increase in property taxes for next year was excessive, yet comfortable with CPI or 5%, and asked for an explanation of how we would capture the additional percentage.

Dir. Myers gave a high-level overview explaining that current tax payers will pay no more than 5%, and if the Village releases TIF, that is new money, and in order to capture the new dollars you have to be above the 5%.

Resident M. Cayer stated that the Village of Arlington Heights gave the District \$2M.

President Leno and Dir. Myers confirmed that the Village of Arlington Heights did not share \$2M due to the pandemic.

VP Gelinias moved, seconded by Comr. Owen to approve R-9-22 for the Proposed Tax Levy for the Tax Year 2022.

Roll was called with:

Ayes – Gelinias, Owen, Leno

Nays – Nesvacil,

Absent – None

Ayes – 3; Nays – 1; MOTION CARRIED

Professional Development and Training Approval

NRPA Congress held in Phoenix, AZ travel expenses for Comr. Owen and Vice President Gelinias.

Comr. Nesvacil moved, seconded by Comr. Owen, to approve \$1,520.09 in expenses associated with Commissioner Gelinias' travel to the 2022 NRPA Congress to obtain professional development and training opportunities.

Roll was called with:

Ayes – Nesvacil, Owen, Gelinias, Leno

Nays – None

Absent – None

Ayes – 4; Nays – 0; MOTION CARRIED

Comr. Nesvacil moved, seconded by VP Gelinias, to approve \$1,532.60 in expenses associated with Commissioner Owen's travel to the 2022 NRPA Congress to obtain professional development and training opportunities.

Roll was called with:

Ayes – Nesvacil, Gelinias, Leno

Nays – None

Abstain – Owen

Ayes – 4; Nays – 0; MOTION CARRIED

August, 2022 Vouchers

Dir. Myers presented the vouchers for August, 2022.

VP Gelinas moved, seconded by Comr. Owen, to approve the Voucher Listing for the month of August, 2022, in the amount of \$966,713.06 and the payroll and payroll related expense distribution for the month of August, 2022 for \$1,077,574.17.

Roll was called with:

Ayes – Gelinas, Owen, Nesvacil, Leno

Nays – None

Absent – None

Ayes – 4; Nays – 0; MOTION CARRIED

September, 2022 Vouchers

Dir. Myers presented the vouchers for September, 2022.

Comr. Nesvacil moved, seconded by Comr. Owen, to approve the Voucher Listing for the month of September, 2022, in the amount of \$1,133,958.44 and the payroll and payroll related expense distribution for the month of September, 2022 for \$1,083,670.00.

Roll was called with:

Ayes – Nesvacil, Owen, Gelinas, Leno

Nays – None

Absent – None

Ayes – 4; Nays – 0; MOTION CARRIED

Referendum Discussion

Exec. Dir. Fullerton lead a discussion regarding a potential future referendum for the District. The community survey results will available in January, 2023 and we expect to receive the finalized Comprehensive Plan in the Spring of 2023. With the timeframe of these two items the probability for the referendum on the ballot would be the Presidential Primary in March, 2024 or the Presidential Election in November, 2024.

Exec. Dir. Fullerton summarized feedback from the listening tour, and as we move forward how important transparency will be.

President Leno expressed the importance of the survey results in future planning for the District.

VP Gelinas expressed that we need to also promote all that has been accomplished to date, and the focus for the future.

Comr. Owen would like to see more financial planning to address the aging infrastructure ahead of us.

EXECUTIVE DIRECTOR REPORT

Exec. Dir. Fullerton updated the Board on the following:

1. Senior Center Holiday Luncheon on December 9th, please RSVP to Kendra.
2. November 22nd meeting the Public Hearing will be held for the Tax Levy.
3. Trunk or Treat is on Saturday, October 29th in the Bosch Parking Lot.

- 4. Wrestling Event in on Sunday, October 30th at ARC, 4:30 pm.
- 5. Chris Nisbet’s Retirement Reception, November 1st, at HTC from 7:30 to 9 pm.
- 6. November 8, 2022 Board Meeting may be cancelled.

COMMISSIONER REPORTS

Comr. Owen thanked the finance department for a great audit presentation and documents.

President Leno shared that the AHML joint meeting last weekend was positive, productive, and collaborative, thank you.

MOVED INTO CLOSED SESSION

Comr. Nesvacil moved, seconded by Comr. Owen to hold Closed Session for potential acquisition of real estate 5 ILCS 120/2(c)(5) and 5 ILCS 120/2(c)(6), and personnel matters involving specific employees of the AHPD – 5ILCS 120/2(c)(1) and 5ILCS 120/2(c)(2) at 9:25 p.m.

Roll was called with:

Ayes – Nesvacil, Owen, Gelinias, Leno

Nays – None

Absent – None

Ayes – 4; Nays – 0; MOTION CARRIED

RECONVENED TO REGULAR MEETING

At 9:43 p.m. the Regular Meeting was reconvened and the following were present:

Board: Gelinias, Owen, Leno, Nesvacil

Staff: Fullerton, Myers, Rea, and Maher

Resident: M.Cayer

ADJOURNMENT

Comr. Owen moved, seconded by VP Gelinias, to adjourn at 9:43 p.m. On a voice vote the motion was approved 4-0.

Maryfran H. Leno, President
Board of Commissioners
Arlington Heights Park District

Carrie A. Fullerton, Secretary
Board of Commissioners
Arlington Heights Park District

Date Approved