



MINUTES OF THE REGULAR BOARD MEETING
BOARD OF PARK COMMISSIONERS
ARLINGTON HEIGHTS PARK DISTRICT
Administration Center
410 N. Arlington Heights Road
April 23, 2024 at 6:30pm

President Leno called the Regular Board Meeting to order at 6:38 p.m.

President Leno led the Pledge of Allegiance.

ROLL CALL OF COMMISSIONERS

Commissioners Present

M. Leno
T. Gelinas
R. Nesvacil
B. Owen
J. Supplitt

Commissioners Absent

Staff Present: Carrie Fullerton, Executive Director; Jason Myers, Director of Finance and Personnel; Amy Lewandowski, Director of Marketing; John Kramer, Director of Parks & Planning; Steve Neill, Superintendent of Rec Facilities; and Kathy Lydon, Recording Secretary.

Staff in Attendance: Matt Healy

Others in Attendance: John Dzarnowski and Maggie Krieger, FGM Architects

Visitors that signed in:

Jim Blair
Joyce Blasi
Diane Bourn
Maggie Cambria
John Cavers
Dennis & Sue Chaplin
Teri Conrad
Rick & Chris Esposito
Kate Grubba
Ron & Kathy Haaker
Therese Hoesli
Charles Hopkins
Sue Hussey
Jean Imburgia
Carl Imburgia

Pam Jacobs
Maggie Kamaryt
Jeanine Konkolewski
Steve Kopp
Gerard Kramp
Pauline Kuebler
Yvonne Kumon
Joseph Kumon
Mike Malek
Robert Matz
Jack McCready
Tess Miller
Joe Nagy
Barry O'Neil
Brian Paradies

Mary Pettenuzzo
Gina Podwika
Patricia Ramirez
Noreen Rodriguez
Kathryn Smigiel
Mike Smigiel
Carrie Soukup
Kathy Wendell
Matt Wendell
Chalmer Wilkins
Leora Williams
Kris Wray
Pete Wray
JoMarie Yonkus

RECOGNITION OF VISITORS & CITIZENS TO BE HEARD

President Leno explained the process for this agenda item. She asked staff to make a few statements, and answer questions the Board may have regarding the pickleball court reservation system before calling on the visitors that wished to speak.

Executive Director Fullerton said this is the third year in a row using the pickleball reservation system, but new this year is the online system people can use to reserve a court. There will be two courts at every site for free play. The purpose of allowing reservations is so people can secure a time to have a court available for play. Superintendent Neill said as of tonight's meeting, the District has received 75 permit applications.

Brian Paradies, Steve Kopp, Pete Wray, Noreen Rodriguez, Barry O'Neil, Kate Grubba, Pauline Kuebler, Maggie Kamaryt, Therese Hoesli, and Dennis Chaplin all shared their experiences with playing pickleball, as well as their opinion of the permit reservation system. Some key comments included that the use of the "paddle up" system works well to rotate the large group that plays at Volz Park, allowing them time to socialize with each other while waiting their turn. They feel reservations on four of the six courts at Volz Park would negatively impact playing time. Other visitors were in favor of the reservation system. They stated there are times they want to play pickleball but the courts are full, so a reservation system would allow them to reserve a time that they could play.

President Leno thanked all those in attendance tonight, and stated again that this is not an agenda item for the Board to make any decisions on, and is actually an operational decision that falls at the staff level. Superintendent Neill shared that there were three permit applications submitted so far for Volz Park with morning time slots. He said that is the same number of reservations that Volz Park had last year. Superintendent Neill added that one of the three applications also put in another site as an alternate option, so there may end up being only two reservations for Volz Park. The permits are good for up to two hours, one day per week. Superintendent Neill said this year Park District will have camp programming that will take place in the morning at Volz Park on one or two days.

President Leno recommended that staff investigate the popularity of the paddle-up system at other park districts, and potentially promote this at all the pickleball courts with different times and locations to incorporate a combination of rental times and open court times in the future.

President Leno concluded the Visitors and Citizens to be Heard portion of the meeting by saying staff will inform those that filled out a yellow form tonight if this topic will be an agenda item at a future meeting.

APPROVAL OF MINUTES

Commissioner Nesvacil moved, seconded by Vice President Gelinis, to approve the April 9, 2024 Regular Meeting minutes. On a voice vote, the motion was approved 5-0.

PRESENTATIONS & INFORMATIONAL REPORTS **FEBRUARY AND MARCH 2024 FINANCIAL REPORTS**

Director Myers asked if the Board had any questions regarding the February and March 2024 Financial Reports. Commissioner Owen questioned if all real estate taxes were collected in March to date. Director Myers replied yes.

OLD BUSINESS

APPROVAL OF REVISED DRAFT SPONSORSHIP POLICY

Director Lewandowski shared the updated draft of the Sponsorship/Advertising and Naming Rights policy. She also shared the proposed locations for sponsorship banners.

President Leno asked for clarification on the wording regarding the Board voting on renaming a park as the current wording contradicts itself. Commissioner Supplitt suggested changing the verbiage to read "Require the Park Board of Commissioners' recommendation by unanimous approval in favor of naming or renaming a park".

Vice President Gelinas asked what the prices in the pamphlet are based on. Director Lewandowski responded that staff compared other park districts in the area, both similar in size and smaller, and took that data along with what was offered in the past to come to the pricing that is in the pamphlet.

Commissioner Supplitt asked what the difference was between a major gift and a major donation. Director Lewandowski replied the wording was just changed from donation to gift.

Vice President Gelinas moved, seconded by Commissioner Nesvacil, to approve the Sponsorship/Advertising and Naming Rights Policy, with changes. On a voice vote, the motion was approved 5-0.

APPROVAL OF PERSONNEL POLICY UPDATE - PTO FOR IMRF EMPLOYEES

Executive Director Fullerton said this update to the policy was made in anticipation of the upcoming Cook County Ordinance that will come into effect January 1, 2025. Executive Director Fullerton added that this change will allow year round IMRF part-time employees to earn paid time off. Superintendent Gallina has already set up a system to track this and is prepared to manage it.

Vice President Gelinas moved, seconded by Commissioner Nesvacil, to approve the addition of section 5.3 - 2024 Paid Leave - Part-Time IMRF Employees of the Personnel Policy Manual. On a voice vote, the motion was approved 5-0.

APPROVAL OF NEW AGREEMENT WITH FGM ARCHITECTS FOR ARC PROJECT

Executive Director Fullerton said this agreement lays out the costs related to the ARC project as well as the percentage of the project total. John Dzarnowski of FGM Architects answered questions that the Board had pertaining to information provided in this agreement.

Commissioner Nesvacil moved, seconded by Vice President Gelinas, to approve the proposal for Arlington Ridge Center (ARC) Building Addition and Locker Room Remodel Architectural Services Proposal to FGM Architects for a not to exceed total of \$494,656.

Roll was called with:

Ayes – Nesvacil, Gelinas, Owen, Supplitt, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

NEW BUSINESS

APPROVAL OF NEW AGREEMENT WITH FGM ARCHITECTS FOR PARC PROJECT

Executive Director Fullerton said this agreement is for Recreation Park pool and bathhouse. An upcoming kickoff meeting for this project is coming mid-May. Lamp Construction will be involved in this project as well.

Commissioner Supplitt moved, seconded by Commissioner Owen, to approve the proposal for Recreation Park Bath House Park and Recreational Facility Construction Grant Program (PARC) Architectural Services Proposal to FGM Architects for a not to exceed total of \$1,339,099.

Roll was called with:

Ayes – Supplitt, Owen, Gelinias, Nesvacil, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

APPROVAL OF ARC FITNESS EQUIPMENT

Executive Director Fullerton stated we are at the end of the ARC fitness equipment lease. Superintendent Neill said staff is working with Direct Fitness through Sourcewell pricing to purchase new equipment. The cardio equipment is now owned by the District, so staff will be looking into moving it to other facilities. Superintendent Neill shared in detail what new equipment will be purchased for ARC.

Commissioner Supplitt moved, seconded by Vice President Gelinias, to approve that staff enter into an agreement effective May 1, 2024 to obtain cardio and strength from Direct Fitness Solutions through the Sourcewell cooperative purchasing program (contract number 120215-PCR) not to exceed \$249,000.

Roll was called with:

Ayes – Supplitt, Gelinias, Nesvacil, Owen, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

APPROVAL OF FEBRUARY 2024 VOUCHERS

Director Myers stated Commissioner Supplitt had some questions that he was able to answer prior to the meeting.

Vice President Gelinias moved, seconded by Commissioner Owen, to approve the Voucher Listing for the month of February, 2024, in the amount of \$687,369.04 and the payroll and payroll related expense distribution for the month of February, 2024 for \$1,136,347.55.

Roll was called with:

Ayes – Gelinias, Owen, Nesvacil, Supplitt, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

APPROVAL OF MARCH 2024 VOUCHERS

Vice President Gelinias moved, seconded by Commissioner Nesvacil, to approve the Voucher Listing for the month of March, 2024, in the amount of \$986,894.74 and the payroll and payroll related expense distribution for the month of March, 2024 for \$1,106,337.00.

Roll was called with:

Ayes – Gelinas, Nesvacil, Owen, Supplitt, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

APPROVAL OF LEGISLATIVE CONFERENCE EXPENSES

Commissioner Supplitt moved, seconded by Commissioner Nesvacil, to approve \$723.98 in expenses associated with Vice President's travel; \$723.98 in expenses associated with Commissioner Owen's travel; and \$723.98 in expenses associated with Commissioner Nesvacil's travel to the 2024 Legislative Conference in Springfield, IL to obtain professional development and training opportunities.

Roll was called with:

Ayes –Supplitt, Nesvacil, Gelinas, Owen, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

PARK FOUNDATION REPORT

Director Lewandowski thanked Commissioner Owen for his loyal service to the Foundation, and welcomed Commissioner Supplitt saying she is excited to have him join the Foundation.

EXECUTIVE DIRECTOR REPORT

Executive Director Fullerton updated the Board on the following:

- Arbor Day is Friday, April 26, at Rand-Berkley Park beginning at 9:30 a.m. Futabakai Japanese School will be the special guest.
- The ribbon cutting ceremony at Happiness Park takes place on May 18, from 9:00-10:00 a.m.

COMMISSIONER REPORTS

- President Leno thanked staff for the pickleball information for tonight's meeting. She feels we need to do our due diligence and maybe promote days and times for open play at the different courts on different days. Executive Director Fullerton will schedule a meeting with Superintendent Neill, Madeline and Nancy to discuss.

MOVED INTO CLOSED SESSION

Commissioner Supplitt moved, seconded by Commissioner Owen, to hold Closed Session for personnel matters involving specific employees of the AHPD – 5ILCS 120/2(c)(1) and 5ILCS and potential acquisition of real estate 5 ILCS 120/2(c)(5) and 5 ILCS 120/2(c)(6), and 120/2(c)(2) at 8:13 p.m.

Roll was called with:

Ayes – Supplitt, Owen, Gelinas, Nesvacil, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

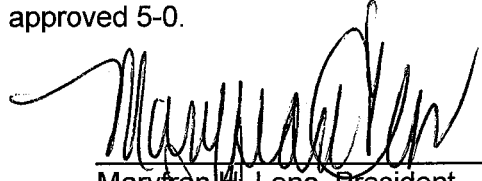
RECONVENED TO REGULAR MEETING

At 8:26 p.m. the Regular Meeting was reconvened and the following were present:

Board: Leno, Gelinas, Nesvacil, Owen, Supplitt,
Staff: Fullerton, Myers, Kramer, Lydon

ADJOURNMENT

Commissioner Supplitt, moved, seconded by Commissioner Nesvacil, to adjourn the Regular Meeting at 8:27 p.m. On a voice vote, the motion was approved 5-0.



Marylan H. Leno, President
Board of Commissioners
Arlington Heights Park District



Carrie A. Fullerton, Secretary
Board of Commissioners
Arlington Heights Park District

5/14/24

Date Approved