



MINUTES OF THE REGULAR BOARD MEETING
BOARD OF PARK COMMISSIONERS
ARLINGTON HEIGHTS PARK DISTRICT
Administration Center
410 N. Arlington Heights Road
July 9, 2024 at 6:30pm

President Leno called the Regular Board Meeting to order at 6:33 p.m.

President Leno led the Pledge of Allegiance.

ROLL CALL OF COMMISSIONERS

Commissioners Present

M. Leno
T. Gelinas
R. Nesvacil
B. Owen
J. Supplitt

Commissioners Absent

Staff Present: Carrie Fullerton, Executive Director; Brian Meyer, Director of Recreation and Facilities; Jason Myers, Director of Finance and Personnel; Amy Lewandowski, Director of Marketing and Community Engagement; John Kramer, Director of Parks and Planning; and Kathy Lydon, Recording Secretary.

Other Staff in Attendance: Emma O'Meara, Colleen Hagen, Kristy McCann, Rob Gussy, Steve Neill, Sue Rohner, Jennifer Rogers

Others in Attendance: Christine Kelly, L6 Technology; Steve Konters, Hitchcock Design Group; John Dzarnowski, Maggie Krieger, and Rachel Dzarnowski, FGM Architects; and Tom McGrath, Lamp Inc.

Residents in Attendance:

Karen Enright
Kathleen Gabriel
Keith Ginnodo
Gregory and Kearin Hansen
Jen Kim
Kirsten Kingsley
Janet Meinheit
Kent Morikado
Julie Mueller
Tammy Petricca
Janet Petrovski
Elaine Schreck
Kurt Skrudland
Jeanne Stefanowski

RECOGNITION OF VISITORS & CITIZENS TO BE HEARD

Emma O'Meara introduced Colleen Hagen as the new Recreation Supervisor for CAP/Camp. Colleen has been working for the District the past 10 years as an Activity Leader and Site Director.

Superintendent Steve Neill introduced Rob Gussy as the new Aquatic Manager. Previously, Rob worked as the District's Aquatic Supervisor of competitive swim programs.

President Leno congratulated both Colleen and Rob on their new positions.

Resident Jen Kim, 1245 S Walnut, gave kudos to the Aquatics staff.

APPROVAL OF MINUTES

Vice President Gelinias moved, seconded by Commissioner Owen to approve the June 25, 2024 Regular Meeting minutes. On a voice vote, the motion was approved 4-0 with Commissioner Nesvacil abstaining.

MOVED TO CLOSED SESSION

Commissioner Supplitt moved, seconded by Vice President Gelinias to hold Closed Session for personnel matters involving specific employees of the AHPD – 5ILCS 120/2(c)(1) & (2) at 6:39 p.m.

Roll was called with:

Ayes –Supplitt, Gelinias, Nesvacil, Owen, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

RECONVENE TO OPEN SESSION

Commissioner Supplitt moved, seconded by Commissioner Nesvacil to reconvene to Open Session at 7:00 p.m. On a voice vote, the motion was approved 5-0.

Commissioners Present

M. Leno

T. Gelinias

R. Nesvacil

B. Owen

J. Supplitt

APPROVAL OF IT CONTRACT

Director Myers said staff worked with L6 Technology to conduct an IT audit of the Park District, and is looking for Board approval to enter into a three year service agreement with them to upgrade the District's technology infrastructure.

Christine Kelly of L6 Technology gave an overview of the proposed three year agreement. Ms. Kelly stated that L6 will review every aspect of the District's IT services and subscriptions to make sure they are suitable for the size of the District's operations.

Ms. Kelly answered questions regarding the District's current technology and how they will work with staff on compatibility of the current registration software. She assured the Board that with the exception of cabling, everything else will be included in the flat monthly fee. Ms. Kelly gave examples of how L6 Technology has worked with other park districts.

Commissioner Supplitt moved, seconded by Commissioner Owen, to authorize staff to enter into a three-year agreement with L6 Technology at an annual cost of \$180,000 for IT support services upon final attorney review.

Roll was called with:

Ayes – Supplitt, Nesvacil, Gelinias, Owen, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

PRESENTATIONS & INFORMATIONAL REPORTS

MAY 2024 FINANCIAL REPORT

There were no questions or comments from the Board regarding the May 2024 Financial Report

OLD BUSINESS

APPROVAL OF RECREATION PARK PHASE II DESIGN SERVICE AGREEMENT

Director Kramer shared the Phase II Recreation map that illustrates which projects were approved as part of the Phase II OSLAD grant.

President Leno explained to residents present that this is for all the park amenities that were included when the District applied for the \$600,000 Phase II OSLAD grant. Director Kramer named the amenities as baseball field additions and embellishments, parking lot basketball courts, a washroom off the basketball court, and some associated game tables. The elements included in the \$600,000 Phase I OSLAD grant include the inclusive playground, moving the tennis court and parking lot associated with that, skate park, existing walking path with appropriate signage, lighting and path improvements. The vacant businesses and apartment building will also be torn down as part of phase I of this project.

Vice President Gelinias moved, seconded by Commissioner Owen to approve the proposal for Recreation Park OSLAD Phase II final design services from Hitchcock Design Group, Naperville, IL, for a not to exceed total of \$201,000.

Julie Mueller, 316 E Fremont, asked if there would be a community input meeting for Phase II similar to the one held for Phase I. Executive Director Fullerton replied there was not a specific meeting for Phase II since it is part of the whole Master Plan, but staff would accept comments at any time regarding the Phase II project.

Roll was called with:

Ayes – Gelinias, Owen, Nesvacil, Supplitt, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

REVIEW OF RECREATION PARK BATHHOUSE / POOL PROJECT DRAFT DESIGN

Executive Director Fullerton stated the District was awarded a \$2.8 million PARC grant for the Recreation Park Bathhouse / Pool project which includes renovating the existing WPA building into a bathhouse, replacing the existing 50 meter swimming pool and existing children's play area.

John Dzarnowski of FGM Architects presented the draft drawings for the Rec Park Bathhouse design. He reviewed the draft layout of the first floor as well as the proposed design plans for the lower level. He explained that there would be grade level walkway for entrance to the lower level from the outside. Mr. Dzarnowski then shared the draft site plans which include a pool enclosure, two sets of stairs and ramp going up to the deck, a spray ground and wading pool, and a new 50 meter swimming pool.

Mr. Dzarnowski also proposed two options for the elevation of the building. Mr. Dzarnowski looked into the potential of adding a second floor onto the building, but said it would be challenging accessing that space. Two stair exits and an ADA accessible elevator would be required. The estimated cost for the second floor, not including the elevator or stairs, is \$1.9 to \$2.2 million.

After discussion on the draft design for the bathhouse and pool, Mr. Dzarnowski shared potential options for the existing bathhouse. Two of the options would keep portions of the existing building while the third option would be to tear it down and build a completely new one. The current bathhouse's elevation is approximately three feet lower than the WPA building so in order to connect access to the two facilities, there would need to be a stairs and ramp. Mr. Dzarnowski said it may be possible to raise the elevation if the existing building is torn down.

Director Myers laid out a few scenarios to fund the potential rebuild of the existing bathhouse and renovation of the lower level of the WPA building. He shared an updated 10 year financial plan with the Board. Staff also shared examples of potential programming that could take place in those facilities.

Commissioner Owen questioned if there would be a need to move forward with the addition at ARC if they decide to move forward with the proposed renovations of the lower level and the current bathhouse. Director Meyer replied that space is needed to accommodate CAP participants currently on waitlists, and can be used for programming during the summer.

Vice President Gelinis wants staff to make sure that the District maintains its Aaa bond rating.

After further discussion and suggestions from the Board, President Leno opened the floor for resident comments.

Jen Kim, 1245 S Walnut, appreciates the District developing a capital plan to address amenities that are in need of repair. She is in favor of tearing down the current bathhouse.

Gregory Hansen, 304 N Haddow Ave, feels a second floor would change the vintage of the building. While he understands the Board's sensitivity to the finances, he thinks Rec Park has been neglected for years and the amenities are in bad shape. He believes there are some iconic features of the existing bathhouse and would like to see them saved if they could be incorporated into a new building

Tammy Petricca, 204 N Haddow Ave, thanked everyone for the comprehensive explanation of the project, and appreciates that many of the comments from residents from over the years were heard. Ms. Petricca said she is in support of keeping the original bathhouse, or a similar structure in its place. She is also in favor of renovating the lower level so the building can be used in the off season when not being used as a bathhouse. She stated accessible bathrooms, especially for people with small children, would make a big difference.

Keith Ginnodo, 314 N Pine Ave, appreciates all the work done in preparation of this project and said the conversation tonight was very reassuring. He would like to keep the round building, even if it has to be modified. He is concerned about the open space above the lockers and conversations that could be heard over the wall. Mr. Ginnodo feels the windows of the WPA building are an important feature that should be preserved.

Kirsten Kingsley, 314 N Pine Ave, thanked the Board and staff for looking into the issues that residents brought up in past meetings. She is in favor of everything discussed tonight but suggested instead of putting the locker rooms in the WPA building, keep them in the existing bathhouse or build a new building where the current bathhouse is and use the space in the WPA building for programming. She is not in favor of having to go down stairs to get to the pool.

Janet Petrovski, 212 N Douglas, agreed with Ms. Kingsley to put the showers in a new building opening up space for preschool to be moved upstairs and programming year round.

Janet Meinheit, 409 E Euclid Ave, emphasized that the building needs to be useful all year and would hate to see the current bathhouse torn down.

Julie Mueller, 316 E Fremont, asked about the plan for patrons needing to use a bathroom while at the playground. Executive Director Fullerton replied there will be a separate stand alone building near the playground for patrons to use.

Elaine Schreck, 102 N Belmont, thinks adults in the neighborhood would love to be able to walk to the Rec Park for classes rather than have to drive to another community center.

The consensus of the Board was to keep the stairs in the front of the building, renovate the lower level, and direct staff to work with the architects to come back with plans for the existing bathhouse, with the possibility of keeping the rotundra. The consensus of the Board was to not install an elevator or a second floor. President Leno also directed staff to revisit old plans of renovating the existing bathhouse to keep the locker rooms in there.

At 9:25 p.m. President Leno called for a short break. The meeting resumed at 9:29 p.m.

DISCUSSION ON COMED EASEMENT AT RECREATION PARK

Director Kramer stated after discussion at the last Board meeting, he spoke with Jim Glueckert regarding the usage of the existing generators during the Frontier Days Festival. Mr. Glueckert said he believes they would never use the ComEd power that is there for the stage because the sound person uses his own generator. Director Kramer had staff look at all the power that we're using during the Festival taking into account different times of day and weather to determine if we are at capacity. The findings were that at no point did it exceed 75% of the panel's maximum capacity, with an average of 50%. With this information, Director Kramer concluded that the existing infrastructure supports the needs for Frontier Days, and would be able to absorb mild increases in change of the Festival. Director Kramer said that if Frontier Days modernizes their equipment over time, and items that comes from various food vendors get more efficient, that number will improve even more.

Commissioner Owen moved, seconded by Commissioner Nesvacil to approve the design and installation of replacement electrical infrastructure including a ComEd easement at Recreation Park with a cost of \$200,000 and a total project budget of \$220,000.

Roll was called with:

Ayes – Owen, Nesvacil, Supplitt, Gelinias, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

NEW BUSINESS

APPROVAL OF MAY 2024 VOUCHERS

Vice President Gelinias moved, seconded by Commissioner Nesvacil, to approve the Voucher Listing for the month of May, 2024, in the amount of \$1,128,329.56 and the payroll and payroll related expense distribution for the month of May, 2024 for \$1,792,819.42.

Roll was called with:

Ayes – Gelinias, Nesvacil, Owen, Supplitt, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

PARK FOUNDATION REPORT

No report.

EXECUTIVE DIRECTOR REPORT

Executive Director Fullerton shared the following information:

- The Recreation Park Phase I design will be presented at the Village Plan Commission meeting tomorrow night.
- The annual Guard Competition takes place Thursday night at Rec Park.
- Director Meyer had an idea to have a final play session at Rec Park on July 12, from 11:00 a.m. till noon before the equipment was removed.
- Kids Around the World will be taking down the playground equipment on July 16. Construction of the new playground will begin September 27.
- Cook County Commissioner Britton is holding a town hall meeting on the Paid Leave Ordinance. Executive Director Fullerton will be attending that meeting.
- The kick off for ADA Plan is this week.
- Met with the Village regarding the financial assistance for the CAP program.
- Director Lewandowski secured the Mobile Museum of Tolerance for later this month. It will be an open house. The location is still to be determined.

COMMISSIONER REPORTS

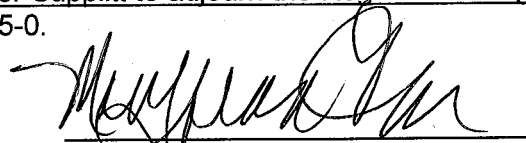
- Commissioner Owen thanked staff for the sufficient supply of candy for the parade this year. He also stated that he will be not available for the September 10 Board meeting
- President Leno said while she was at the festival, staff from Lake Arlington told her they would like to be included in the Guard Competition, and also camp counselors like to be included in the parade next year.
- President Leno thanked the Parks staff for helping to set up for the Festival, the Recreation staff for their planned activities, and the Marketing staff for the booth they had.
- President Leno received many positive comments regarding the new layout for the Frontier Days Festival this year.

ADJOURNMENT

Commissioner Owen moved, seconded by Commissioner Suplitt to adjourn the Regular Meeting at 9:47 p.m. On a voice vote, the motion was approved 5-0.



Carrie A. Fullerton, Secretary
Board of Commissioners
Arlington Heights Park District



Maryfran H. Leno, President
Board of Commissioners
Arlington Heights Park District

8/13/24

Date Approved