



MINUTES OF THE REGULAR BOARD MEETING
BOARD OF PARK COMMISSIONERS
ARLINGTON HEIGHTS PARK DISTRICT
Administration Center
410 N. Arlington Heights Road
August 27, 2024 at 6:30pm

President Leno called the Regular Board Meeting to order at 6:32 p.m.

President Leno led the Pledge of Allegiance.

ROLL CALL OF COMMISSIONERS

Commissioners Present

M. Leno
T. Gelinas
R. Nesvacil
B. Owen
J. Supplitt

Commissioners Absent

Staff Present: Carrie Fullerton, Executive Director; Brian Meyer, Director of Recreation and Facilities; Jason Myers, Director of Finance and Personnel; Amy Lewandowski, Director of Marketing and Community Engagement; John Kramer, Director of Parks and Planning; and Kathy Lydon, Recording Secretary.

Other Staff in Attendance: Steve Neill, and Matt Healy

Others in Attendance: John Dzarnowski, Maggie Krieger, and Jen Fritz, FGM Architects; Tom McGrath, Lamp Inc., and Monica Goshorn-Maroney, Hitchcock Design Group

Residents in Attendance:

Keith Ginnodo
Kirsten Ginnodo
Marcia Linke
Janet Meinheit
Tammy Petricca
Marianthi Thanopoulos
Barbara Zetzsche

RECOGNITION OF VISITORS & CITIZENS TO BE HEARD

Barbara Zetzsche, 1425 W. Partridge Ln, would like grab bars installed in the showers of the aquatic locker rooms at ARC. President Leno said some renovation work is going to be done at ARC, including the locker rooms, so she will have staff will look into installing grab bars in some of the showers.

APPROVAL OF MINUTES

Commissioner Supplitt moved, seconded by Commissioner Nesvacil to approve the August 13, 2024 Regular Meeting minutes. On a voice vote, the motion was approved 4-0, with Vice President Gelinas abstaining.

Commissioner Supplitt moved, seconded by Commissioner Nesvacil to approve the August 13, 2024 Closed Session Meeting minutes with an amendment to the attendance. On a voice vote, the motion was approved 4-0, with Vice President Gelinias abstaining.

PRESENTATION AND INFORMATIONAL REPORTS

JUNE AND JULY 2024 FINANCIALS

Director Myers stated the increase in revenue is due to the timing of receiving tax proceeds this year compared to last year.

YEAR END / SEASONAL REPORT

Vice President Gelinias questioned if the increase of some of the expenses was due to wage increases. Director Meyer replied yes, along with having a better staff ratio than in recent past.

GFOA BUDGET AWARD

Director Myers shared this is the 23rd straight year that the District has received this award, with this year's score being the highest ever. President Leno acknowledged the Finance team for their hard work on the audit and asked Director Myers to pass congratulations on to his staff.

OLD BUSINESS

DISCUSSION ON RECREATION PARK POOL AND BATHHOUSE PROJECT

Executive Director Fullerton said at the last meeting, a decision was not made on the layout of the new bathhouse. Since that meeting, staff met with FGM Architects and Lamp, Inc. to discuss where the best location of the multipurpose room would be. They were able to come up with a recommendation to present to the Board tonight. Options were also presented for the exterior of the building.

President Leno explained at the last meeting, the Board approved moving forward with a \$24 million budget to replace the 50 meter pool with a new pool of the same size, renovate the WPA building into a community center with an elevator, and to tear down the current bathhouse and rebuild a new one with additional program space. The exact design of the new bathhouse building was not decided on at that meeting.

Executive Director Fullerton stated she hoped a decision would be made tonight on the design of the new bathhouse so staff could apply for the Illinois Department of Public Health permit. Executive Director Fullerton shared that she was able to get an approval from IDNR in email form allowing the District to move forward with a new design and retain the \$2.8 million grant.

John Dzarnowski shared site plan diagrams showing the multipurpose room at the north end, the south end, and in the middle of the new bathhouse building. He also shared drawings for two massing concepts of the proposed new bathhouse, and drawings of the community building with and without a ramp by the stairs. Mr. Dzarnowski said that currently, the main entrance of the community building is in the back, but will be moved to the side by the new elevator. The doorway will have an awning to help identify it as the main entrance. Other additions to the plans since the last meeting include stairs in the deep end, and the ability to add vending on the elevated terrace.

After Mr. Dzarnowski's presentation, the Board shared their thoughts on the proposed designs, and then went to public comments.

- Barbara Zetzsche asked for handicap height toilets in the bathrooms.
- Kirsten Ginnodo is happy that there will be a new bathhouse and thinks the multipurpose room on the south end of the building would be great. She likes both massing concepts for the bathhouse, and thinks having the bathhouse look different than the community building would be nice. She asked if the plan was to keep the terrace overlooking the pool and if so, how that would work with people that paid to use the pool. Mr. Dzarnowski replied that staff will have the ability to control use of the terrace.

- Keith Ginnodo said the floating roof element on the one concept adds a height variation design that will look nice. He thinks having the main entrance on the east side of the WPA building will require something to attract visual attention to it.
- Marcia Linke said bathrooms right off the pool is important. She also recommended an outdoor shower to wash off the chlorine off after swimming for those that do not use the locker rooms.
- Marianthi Thanopoulos would like the Board and staff to consider an elevated walkway and asked what the cost would be. Tom McGrath of Lamp Inc. said it would cost a couple hundred thousand dollars. Ms. Thanopoulos feels it is important to keep the historic character of the WPA building, but is very much in favor of providing mobility for everyone.
- Greg Hanson recognized the Board, staff and FGM for the outreach to the community to hear and be receptive to suggestions. Mr. Hanson is not in favor of a ramp, but does like the deck overlooking the pool.
- Keith Ginnodo suggested the money that would potentially be spent on a ramp could be used to promote the entrance on the side of the building.

President Leno thanked the residents for attending the meeting and sharing their comments. She then asked the Board for their thoughts on the following items: Where to put the multi-purpose room in the new bathhouse; which design concept they like; ramp or no ramp; and whether to keep the proposed terrace deck overlooking the pool. The consensus was to put the multi-purpose room at the south end of the new bathhouse; the design with the floating roof, as long as it fits in the budget; no ramp; and keep the proposed terrace deck.

Commissioner Supplitt moved, seconded by Commissioner Nesvacil to approve Option 3B.3 which includes the construction of a new bathhouse facility at the Existing Bathhouse Building site, and authorize the Executive Director to negotiate and enter into an amended contract with FGM Architects for design services that reflect the changes in scope related to the addition of the renovations outlined in Option 3B.3.

Commissioner Supplitt commented that the audience has been very receptive in terms of ideas being exchanged over the course of months, and commended President Leno for her ability to facilitate these conversations and listen to the neighbors concerns and suggestions during the planning phase of this project.

Roll was called with:

Ayes – Supplitt, Nesvacil, Gelinias, Owen, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

APPROVAL OF RESOLUTION R-2-24 CENTENNIAL PARK OSLAD SUBMISSION / DESIGN REVIEW

Executive Director Fullerton said the District is applying for a \$600,000 OSLAD grant for improvements at Centennial Park. If awarded this grant, the money will go towards replacing the boardwalk and playground equipment, both of which are scheduled for replacement in the near future, along with other proposed improvements to the park. If the Board agrees to move forward with this, a virtual and in-person on site community meeting will be held.

Monica Goshom-Maroney of Hitchcock Design Group presented an overview of the proposed improvements and new amenities that will be included in the grant application. Some improvements listed on the application include a new nature themed playground mainly for the 2-5 age range because of the close proximity to the school playground, a new shelter, new backstop and dugouts, a new pathway with fitness equipment, and a fishing pier to replace the boardwalk.

Monica answered questions the Board had relating to the proposed improvements.

Commissioner Owen moved, seconded by Commissioner Nesvacil to adopt and sign Resolution R-2-24 (Resolution of Authorization) as presented, in support of the OSLAD grant application for property development at Centennial Park. On a voice vote, the motion was approved 5-0.

NEW BUSINESS

APPROVAL OF NEW PARK FOUNDATION BOARD MEMBERS

Director Lewandowski said the Foundation had several seats open, and two residents showed interest in becoming a board member. Current members reviewed their applications at the last Foundation Board meeting and recommend both applicants.

Commissioner Nesvacil moved, seconded by Commissioner Supplitt, to approve Joanne Lesniak and Jane Holze as new members of the Arlington Heights Park Foundation Board. On a voice vote, the motion was approved 5-0.

APPROVAL OF SIMILAR, NOT IDENTICAL, DESIGN OF THE ETERNAL FLAME STRUCTURE AT MEMORIAL PARK FOR A VETERAN'S MEMORIAL IN ANOTHER COMMUNITY

Executive Director Fullerton said the Fran Volz, the creator of the eternal flame structure at Memorial Park, was asked to create a similar structure for a community in Kentucky. Mr. Volz will make some variations to the flame structure so it will not be identical to the one at the Arlington Heights Park District's Memorial Park. Greg Padovani overwhelmingly supports this project for Mr. Volz.

Commissioner Nesvacil moved, seconded by Vice President Gelinias to allow Fran Volz to create a similar (but not identical) Eternal Flame structure for a Veteran's Memorial in Kentucky. On a voice vote, the motion was approved 5-0.

APPROVAL OF ANNUAL NWSRA ASSESSMENT & RESOLUTION R-3-24

Executive Director Fullerton stated NWSRA asked for a one time extra one-half percent increase, to offset the costs of the minimum wage increase, FLSA, and the Cook County PTO ordinance. All seventeen Park Districts agreed to this one time increase.

Commissioner Supplitt moved, seconded by Commissioner Owen to approve the Northwest Special Recreation Association Assessment Resolution for Calendar Year 2025 from 2024 taxes in the amount of \$577,472.58.

Roll was called with:

Ayes – Supplitt, Owen, Nesvacil, Gelinias, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; **MOTION CARRIED**

APPROVAL OF AGREEMENT FOR INTERNET AND VoIP SERVICES

Director Myers stated this is the first big change after bringing on L6 to restructure and support IT services. L6 conducted some evaluations and said the District should be able to use Comcast Business Supply to increase performance. L6 will use refurbished equipment to save the District money, and will also bring in a new VoIP system with more features and better usability for staff. Director Myers explained the cost of the internet service and new equipment needed and said that by purchasing refurbished equipment, the District will be getting top notch equipment for less money than buying lower quality equipment brand new.

Vice President Gelinias moved, seconded by Commissioner Nesvacil to authorize staff implement the L6 Technology Phase I Technology Plan with a first-year cost not to exceed \$120,901.33, as presented.

Roll was called with:

Ayes – Gelinas, Nesvacil, Owen, Supplitt, Leno
Nays – None
Absent – None
Ayes – 5; Nays – 0; MOTION CARRIED

APPROVAL OF JUNE AND JULY 2024 VOUCHERS

Vice President Gelinas moved, seconded by Commissioner Owen to approve the Voucher Listing for the month of June, 2024, in the amount of \$1,282,383.82 and the payroll and payroll related expense distribution for the month of June, 2024 for \$1,699,537.10.

Roll was called with:

Ayes – Gelinas, Owen, Nesvacil, Supplitt, Leno
Nays – None
Absent – None
Ayes – 5; Nays – 0; MOTION CARRIED

Commissioner Nesvacil moved, seconded by Commissioner Owen to approve the Voucher Listing for the month of July, 2024, in the amount of \$1,030,638.87 and the payroll and payroll related expense distribution for the month of July, 2024 for \$1,686,449.08.

Commissioner Supplitt questioned the expenses listed in both the June and July voucher listings for bocce ball. Director Myers explained the charge in June was for the deposit, and the charge in July was the payment for the turf. Commissioner Supplitt also questioned the payment of Recreation Wearing Apparel. Director Myers said the apparel is bid out as a whole for both program participants and staff garments and then paid out periodically.

Roll was called with:

Ayes – Nesvacil, Owen, Supplitt, Gelinas, Leno
Nays – None
Absent – None
Ayes – 5; Nays – 0; MOTION CARRIED

PARK FOUNDATION REPORT

Director Lewandowski thanked the Board for accepting the new Foundation Board members. The Foundation is preparing for the golf outing on October 3.

EXECUTIVE DIRECTOR REPORT

Executive Director Fullerton shared the following information:

- There will be a Joint Board meeting with the Arlington Heights Memorial Library on October 5, at Arlington Lakes Golf Course.
- The new date for Chat with Canty is September 11, at 5:00. This will take place right before the Centennial Park Community Meeting. There will also be a virtual Centennial Park Community Meeting on September 5. A calendar invite will go out to the Commissioners.
- Commissioner Supplitt has decided to run for re-election for the Park Board.

COMMISSIONER REPORTS

- Commissioner Nesvacil thanked staff for a great pool season.
- Vice President Gelinas attended and enjoyed both recent events at the Museum.
- Commissioner Owen shared that he will not be able to attend the Joint Board meeting with the Library on October 5, and will also not be at the September 10 Park Board meeting.
- President Leno thanked the Parks and Rec staff for keeping the pools open.

MOVED TO CLOSED SESSION

At 8:22 p.m., Commissioner Supplitt moved, seconded by Commissioner Nesvacil to hold Closed Session for the Semi-Annual review of Closed Session minutes – 5 ILCS 120/2 (2)(21).

Roll was called with:

Ayes – Supplitt, Nesvacil, Owen, Gelinas, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

RECONVENE TO OPEN SESSION

Commissioner Supplitt moved, seconded by Commissioner Nesvacil to reconvene to Open Session at 8:27 p.m. On a voice vote, the motion was approved 5-0.

Commissioners Present

M. Leno

T. Gelinas

R. Nesvacil

B. Owen

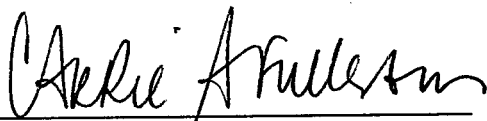
J. Supplitt

APPROVAL OF SEMI-ANNUAL REVIEW OF CLOSED SESSION MINUTES FOR DESTRUCTION / RELEASE

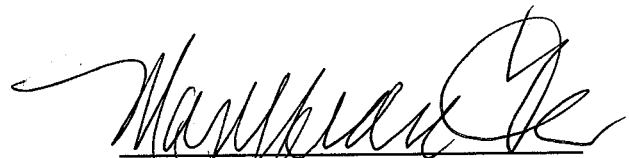
Commissioner Supplitt moved, seconded by Commissioner Nesvacil, that the Board has conducted the semi-annual review of closed session records, and that the verbatim (audio) recordings from August 23, 2022, September 13, 2022, October 11, 2022, October 25, 2022, November 22, 2022, December 13, 2022, January 10, 2023, January 24, 2023 be destroyed; to not release the approved Closed Session minutes of November 13, 2018, December 11, 2018, July 16, 2019, August 13, 2019, August 27, 2019, October 2, 2019, October 8, 2019, October 22, 2019, April 12, 2022, May 10, 2022, May 24, 2022, June 14, 2022, July 12, 2022, July 26, 2022, August 23, 2022, September 13, 2022, October 11, 2022, October 25, 2022, November 22, 2022, January 10, 2023, May 9, 2023 and July 18, 2023 due to personnel, and unfinished business; and to release the approved Closed Session minutes of November 14, 2023, November 28, 2023, and February 13, 2024. On a voice vote, the motion was approved 5-0.

ADJOURNMENT

Commissioner Nesvacil moved, seconded by Commissioner Owen to adjourn the Regular Meeting at 8:29 p.m. On a voice vote, the motion was approved 5-0.



Carrie A. Fullerton, Secretary
Board of Commissioners
Arlington Heights Park District



Maryfran Leno, President
Board of Commissioners
Arlington Heights Park District

9/10/24

Date Approved