



MINUTES OF THE REGULAR BOARD MEETING
BOARD OF PARK COMMISSIONERS
ARLINGTON HEIGHTS PARK DISTRICT
Administration Center
410 N. Arlington Heights Road
October 22, 2024 at 6:30pm

President Leno called the Regular Board Meeting to order at 6:33 p.m.

President Leno led the Pledge of Allegiance.

ROLL CALL OF COMMISSIONERS

Commissioners Present

M. Leno
R. Nesvacil
B. Owen
J. Supplitt

Commissioners Absent

T. Gelinis

Staff Present: Carrie Fullerton, Executive Director; Brian Meyer, Director of Recreation and Facilities; Jason Myers, Director of Finance and Personnel; John Kramer, Director of Parks and Planning; and Kathy Lydon, Recording Secretary.

Other Staff in Attendance: Cari Boyle, Rosie Gallina, Kristy McCann, Jennifer Rogers, Sue Rohner, Janna Witt, and Edith Garcia

RECOGNITION OF VISITORS & CITIZENS TO BE HEARD

None

APPROVAL OF MINUTES

Commissioner Nesvacil moved, seconded by Commissioner Supplitt, to approve the September 10, 2024 Local Government Efficiency Meeting minutes. On a voice vote, the motion was approved 3-0, with Commissioner Owen abstaining.

Commissioner Supplitt moved, seconded by Commissioner Nesvacil, to approve the September 10, 2024 Regular Meeting minutes. On a voice vote, the motion was approved 3-0, with Commissioner Owen abstaining.

Commissioner Supplitt moved, seconded by Commissioner Nesvacil, to approve the minutes of the October 5, 2024 Joint Meeting with the Arlington Heights Memorial Library. On a voice vote, the motion was approved 3-0, with Commissioner Owen abstaining.

PRESENTATION AND INFORMATIONAL REPORTS

2025 HEALTH INSURANCE UPDATE

Director Myers stated that staff met with Stumm Insurance to review insurance rates for the upcoming open enrollment period. He asked Superintendent Gallina to share what information was discussed. Superintendent Gallina said the District received an initial increase of 9.69%. Staff asked Stumm to go back to Blue Cross Blue Shield to negotiate a lower rate, and asked for market comparables. Today, staff received an update from Stumm with a new rate being close to a 0% increase for next year. There has been no word yet from Delta Dental, but Guardian Life Insurance and EyeMed Vision are in the middle of a rate guarantee so there will be no change in either of those rates. The recommendation for approval will be presented at the next Board meeting.

AUGUST AND SEPTEMBER 2024 FINANCIAL REPORTS

Director Myers shared that Commissioner Supplitt emailed Executive Director Fullerton prior to the meeting with questions he had relating to a few capital projects, and received the answers he was looking for.

OLD BUSINESS

None

NEW BUSINESS

ACCEPTANCE OF 2024 AUDIT

Director Myers shared a power point presentation highlighting significant items from the audit. The District once again received an unmodified opinion, which is the best opinion to receive. During the audit process, the Sikich team did not identify any deficiencies or internal control issues. Director Myers said all fund balances are positive this year. He thanked staff, and the Finance team under the direction of Superintendent Witt for all they do to ensure the audit process goes smoothly.

Director Myers introduced Martha Trotter, Director for Sikich, LLP. Ms. Trotter presented results of the audit for the fiscal year that ended April 30, 2024. Ms. Trotter shared that the District received the Certificate of Achievement in Financial Reporting for the fiscal year ended in April 2023, and said she anticipates the District will receive this award for Fiscal Year ended April 2024 as well.

Commissioner Supplitt moved, seconded by Commissioner Nesvacil, to accept the Annual Comprehensive Financial Report for the Fiscal year ended April 30, 2024. On a voice vote, the motion was approved 4-0.

Post-Issuance Compliance Report

Director Myers said he is required by District policy to provide this information every year the District issues debt.

ADOPTION OF RESOLUTION R-6-24: TRUTH IN TAXATION LAW FOR THE PROPOSED TAX LEVY FOR THE YEAR 2024

Director Myers is requesting Board consideration to increase the levy by approximately 4.99%. Director Myers said at this time he is not aware of any TIFs coming off the TIF District portion so he is not anticipating any significant growth. If approved by the Board, the next step is to pass an ordinance in November. No public hearing is necessary because the increase is below the 5% threshold.

Commissioner Supplitt moved, seconded by Commissioner Owen, to approve Resolution R-6-24, of the Truth in Taxation Law for the Proposed Tax Levy for the Tax Year 2024. On a voice vote, the motion was approved 4-0.

APPROVAL OF AUGUST AND SEPTEMBER 2024 VOUCHERS

Commissioner Nesvacil moved, seconded by Commissioner Owen, to approve the Voucher Listing for the month of August, 2024, in the amount of \$1,245,395.63 and the payroll and payroll related expense distribution for the month of August, 2024 for \$1,493,631.85.

Roll was called with:

Ayes –Nesvacil, Owen, Supplitt, Leno

Nays – None

Absent – Gelinas

Ayes – 4; Nays – 0; MOTION CARRIED

Commissioner Owen moved, seconded by Commissioner Nesvacil, to approve the Voucher Listing for the month of September, 2024, in the amount of \$2,030,478.23 and the payroll and payroll related expense distribution for the month of September, 2024 for \$1,116,008.73.

Roll was called with:

Ayes – Owen, Nesvacil, Supplitt, Leno

Nays – None

Absent – Gelinias

Ayes – 4; Nays – 0; MOTION CARRIED

APPROVAL OF EMERGENCY SHELTER AGREEMENT WITH SCHOOL DISTRICT 214

Executive Director Fullerton said it was discovered during one of the Local Government Efficiency meetings that the Emergency Shelter agreement for Forest View Racquet and Fitness Club was outdated. Staff worked with SD214 to create a new agreement for Emergency Shelter for Forest View Racquet and Fitness Club.

Commissioner Supplitt moved, seconded by Commissioner Nesvacil, to approve the Emergency Shelter Agreement between SD214 and the Arlington Heights Park Heights District. On a voice vote, the motion was approved 4-0.

APPROVAL OF ELECTRICITY AGREEMENT

Director Meyer stated staff has worked with Alternative Utility Services, Inc. (AUS) for the past 17 years in order to leverage the best utility rates for the District. AUS recommends going with a one-year agreement with FreePoint Energy Solutions, LLC for electricity at a rate of .006773 per kilowatt hours.

Commissioner Owen moved, seconded by Commissioner Nesvacil, to authorize staff to enter into a 12-month agreement with FreePoint Energy Solutions LLC for electricity at a rate of .06773 per kilowatt hour as presented. On a voice vote, the motion was approved 4-0.

APPROVAL OF WORK ON PAYTON'S HOLE AT NICKOL KNOLL

Director Meyer said the Board previously approved setting aside \$150,000 in Capitals to update Payton's Hole at Nickol Knoll. Staff is recommending accepting the base bid from G.C. Designs, Inc. plus alternates #1,#2,#3 and #5.

Payton's Hole Renovation	G.C. DESIGNS, INC
Bid Opening October 15, 2024 @ 1 PM	
Witness: SueRohner	
Witness: Sheila Cruz	
BOND	Y
ADDENDA ACKNOWLEDGED	N/A
TOTAL BASE BID	\$ 84,695.00
ALT. # 1 - TWO COLOR TEE (ADD)	\$ 10,500.00
ALT. # 2 - BUNKER REMOVAL (ADD)	\$ 18,180.00
ALT. # 3 - STONE STEPS (ADD)	\$ 6,000.00
ALT. # 4 - WOOD STEPS (ADD)	\$ 7,500.00
ALT. # 5 - PEA GRAVEL PATH (ADD)	\$ 3,000.00

Prior to the motion, President Leno asked staff to investigate other options, including concrete, in lieu of pea gravel.

Commissioner Nesvacil moved, seconded by Commissioner Owen, to award the Payton's Hole bid to G.C. Designs Inc. out of Minooka, IL and accepting alternates #1, #2, and #3 for a total of \$122,375.00, with a project budget not to exceed \$150,000. On a voice vote, the motion was approved 4-0.

APPROVAL OF RENTAL FEES

Cari Boyle presented the proposed 2025-26 and 2026-27 rental fees for room rentals, gyms, parks and shelters.

Commissioner Nesvacil moved, seconded by Commissioner Owen, to approve the indoor and outdoor rental fees for 2025-26 fiscal year as presented. On a voice vote, the motion was approved 4-0.

APPROVAL OF PIONEER POOL FILTER PURCHASE

Director Kramer said over the past few years staff have replaced filters at various pools. This year, staff is proposing to replace the filter at Pioneer Pool.

Commissioner Supplitt moved, seconded by Commissioner Nesvacil, to approve the purchase of all necessary items to overhaul the Pioneer Pool filter from Halogen Supply Company, Inc., Chicago, IL, in the amount of \$72,903. On a voice vote, the motion was approved 4-0.

2024 POOL REFINISHING BID REJECTION

Director Kramer stated that the bids received for this project came in higher than budget. He recommended that the Board move to reject all of the bids received.

Commissioner Supplitt moved, seconded by Commissioner Owen, to reject the bids for the 2024 Heritage Swimming Pool Interior Finish. On a voice vote, the motion was approved 4-0.

APPROVAL OF 2025 IAPD CREDENTIALS CERTIFICATE

President Leno said annually the Board must pass the resolution on Credentials of the IAPD for the Annual Business Meeting that will be held on January 25, 2025. Executive Director Fullerton recommended the same people to serve as delegates as last year.

Commissioner Nesvacil moved, seconded by Commissioner Supplitt, to adopt the resolution on Credentials, appointing President Maryfran Leno as Delegate to the Illinois Association of Park Districts Annual Business Meeting, with Vice President Tim Gelin as 1st Alternate, Robert Nesvacil as 2nd Alternate, and Executive Director Carrie Fullerton as 3rd Alternate.

Roll was called with:

Ayes – Nesvacil, Supplitt, Owen, Leno

Nays – None

Absent – Gelin

Ayes – 4; Nays – 0; MOTION CARRIED

PARK FOUNDATION REPORT

Director Myers said the Golf Outing went very well, and thanked everyone that attended this event. The Foundation members will be attending the Trunk or Treat event this weekend. Their next Foundation Meeting will not be until January, 2025.

EXECUTIVE DIRECTOR REPORT

Executive Director Fullerton shared the following information:

- Staff is getting ready to pay the \$94,000 invoice for one half of the flooring at Poe School per our agreement with them.

- A few updates on the Recreation Park Project:
 - The elevator at Recreation Park will now be installed on the outside of the building because the contractors are not able to dig down deep enough, and it would affect the roofline of the building.
 - An additional hallway will be added for an in/out to the locker rooms in the new bathhouse. President Leno would like staff to inquire if the door to the family changing room closest to the exit could be moved away from the exit.
- The Prairie Park playground grand-opening has been postponed because the cow play structure has not been delivered yet.
- Executive Director Fullerton asked if the Board would mind if the Village held a community meeting for the Klehm Park Stormwater project before the IGA is finalized. The Commissioners present stated they did not mind since this project is underground and does not affect usable space.
- Director Kramer met with the Frontier Days Committee at Recreation Park to review the plans and layout for their Festival.
- The District received a \$440,000 Charging Station grant with the stipulation that the District had to match it with \$110,000. Staff will ask the Foundation to pay for half of that amount. The locations for charging stations that were included in the grant application are ARC, Camelot, Forest View Tennis Club, Frontier, Heritage, Heritage Tennis Club, Lake Arlington, Melas, Pioneer and Sunset Meadows. One charging station will be installed at each of those locations. Staff is considering changing out Sunset Meadows for Recreation Park. President Leno recommended having two charging stations at the ARC due to the number of patrons that utilize that facility. Executive Director Fullerton will contact the US Department of Transportation to ask if the locations can be reconfigured. Commissioner Supplitt suggested multiple charging stations in a few locations rather than one charging station at ten different locations. Director Kramer replied staff will have to research to determine how many charging stations the electrical panels can handle.
- Director Kramer shared information regarding the Board approval of \$220,000 for the Frontier Days electrical panel at Recreation Park. He reported that ComEd informed him the cost to remove the lines, bury new lines, and install a new three-phase transformer is \$162,000. This is \$62,000 over than the original assessed amount. Director Kramer said he believes all the other costs of this project are in line what was presented to the Board. ComEd is asking for the district to sign the agreement to move forward with the removal and replacement for \$162,000. Executive Director Fullerton said formal approval of an increase to the budget will be presented at an upcoming meeting.

COMMISSIONER REPORTS

- Commissioner Supplitt attended the Harvest Fest and Oktoberfest and said they were both phenomenal and great fun.
- Commissioner Owen said the Foundation Golf Outing was awesome and the weather was beautiful.
- President Leno announced that last week she attended the Harper College Distinguished Alumni Award ceremony in honor of Executive Director Fullerton, and congratulated her on achieving this award.
- Commissioner Supplitt said his thoughts and prayers are with Director Lewandowski on the loss of her family member.

Executive Director Fullerton reminded the Board that the Boy Scout Awards event started at 6:00 p.m. tomorrow evening at the Legion Hall, and Friday Night is the IAPD Best of the Best Awards Event at 6:30 p.m.

MOVED TO CLOSED SESSION

Commissioner Supplitt moved, seconded by Commissioner Nesvacil, to hold Closed Session for personnel matters involving specific employees of the AHPD – 5ILCS 120/2(c)(1) & (2) and for Potential Acquisition of Real Estate – 5 ILCS 120/2(c)(5) & (6) at 7:41 p.m.

Roll was called with:

Ayes – Supplitt, Nesvacil, Owen, Leno

Nays – None

Absent – Gelinas

Ayes – 4; Nays – 0; MOTION CARRIED

RECONVENE TO OPEN SESSION

Commissioner Owen moved, seconded by Commissioner Nesvacil, to reconvene to Open Session at 7:51 p.m. On a voice vote, the motion was approved 4-0.

Commissioners Present

M. Leno

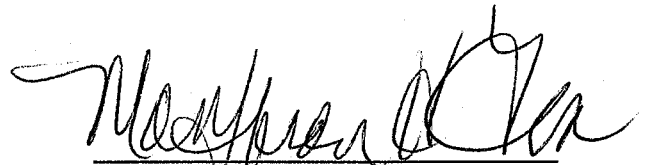
R. Nesvacil

B. Owen

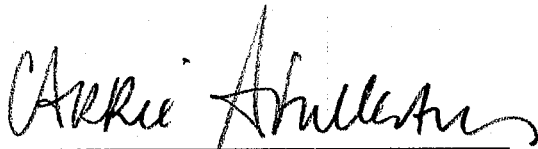
J. Supplitt

ADJOURNMENT

Commissioner Owen moved, seconded by Commissioner Nesvacil, to adjourn the Regular Meeting at 7:51 p.m. On a voice vote, the motion was approved 4-0.



Maryfran H. Leno, President
Board of Commissioners
Arlington Heights Park District



Carrie A. Fullerton, Secretary
Board of Commissioners
Arlington Heights Park District

11/12/24

Date Approved