



MINUTES OF THE REGULAR BOARD MEETING
BOARD OF PARK COMMISSIONERS
ARLINGTON HEIGHTS PARK DISTRICT
Administration Center
410 N. Arlington Heights Road
January 14, 2025 at 6:30 p.m.

President Leno called the Regular Board Meeting to order at 6:30 p.m.

President Leno led the Pledge of Allegiance.

ROLL CALL OF COMMISSIONERS

Commissioners Present

M. Leno
T. Gelinas
R. Nesvacil
B. Owen
J. Supplitt

Commissioners Absent

Staff Present: Carrie Fullerton, Executive Director; Brian Meyer, Director of Recreation and Facilities; Jason Myers, Director of Finance and Personnel; Amy Lewandowski, Director of Marketing and Community Engagement; John Kramer, Director of Parks and Planning; and Kathy Lydon, Recording Secretary.

Other Staff Present: Matt Turinsky

RECOGNITION OF VISITORS & CITIZENS TO BE HEARD

None

APPROVAL OF MINUTES

Vice President Gelinas moved, seconded by Commissioner Owen, to approve the November 12, 2024 Closed Session Meeting minutes; the November 26, 2024 Regular Meeting minutes; and the December 10, 2024 Regular Meeting minutes. On a voice vote, the motion was approved 5-0.

PRESENTATION AND INFORMATIONAL REPORTS

NOVEMBER 2024 FINANCIALS

The Board had no comments.

REVIEW OF PROPOSED CAPITAL PROJECTS FOR FISCAL YEAR 2025-26

Director Myers gave an overview of the proposed Capital projects for the Fiscal Year 2025-26 that includes 26 projects, three OSLAD grants and one PARC grant. Director Myers stated the District also has an "Under \$30,000" list of projects that will be funded through the Operations budget. Director Myers answered questions the Board had pertaining to this report.

GRANT UPDATE

Executive Director Fullerton and Director Kramer gave an update on three grants the District was awarded. They are the OSLAD Grant for Centennial Park, the IFA Grant to install charging stations at various facilities throughout the District, and the DCEO Grant that will be put towards the Recreation Park bathhouse multi-purpose room.

100th ANNIVERSARY PRESENTATION

Director Lewandowski shared a PowerPoint presentation highlighting some of the events and initiatives that are planned for the District's year-long 100th Anniversary. The celebration kicks off on June 13 at the Picnic in the Park.

President Leno suggested having the 100th Anniversary Committee come up with something to tie in the closing of the Recreation Park pool.

Executive Director Fullerton shared the Park District will receive an award for the District's 100th Anniversary at the Best of the Best Awards Gala.

OLD BUSINESS

None

NEW BUSINESS

APPROVAL OF FERTILIZER BIDS

Superintendent Turinsky said six companies downloaded the bid packet from our website but J.R. Simplot of Downers Grove the only company to submit a bid. The District has worked with J.R. Simplot for the past two years with no issues.

| Bidders Company | Base Total | Fertilizer Application Expense | Bulk Fertilizer Expense |
|--|--------------------|---------------------------------------|--------------------------------|
| J.R. Simplot Downers Grove, IL. | \$36,053.60 | \$12,060 | \$23,993.60 |

Commissioner Nesvacil moved, seconded by Vice President Gelinias to approve the bid from J.R. Simplot, Downers Grove, IL, for the purchase of bulk fertilizer and applications totaling \$36,053.60 for fiscal year 2025/2026. On a voice vote, the motion was approved 5-0.

APPROVAL OF IAPD/IPRA CONFERENCE EXPENSES

Commissioner Supplitt moved, seconded by Commissioner Nesvacil, to approve \$517.13 in expenses associated with Vice President Gelinias' travel to the 2025 IAPD/IPRA Soaring to New Heights Conference to obtain professional development and training opportunities; \$1,019.26 in expenses associated with Commissioner Nesvacil's travel to the 2025 IAPD/IPRA Soaring to New Heights Conference to obtain professional development and training opportunities; \$954.26 in expenses associated with Commissioner Owen's travel to the 2025 IAPD/IPRA Soaring to New Heights Conference to obtain professional development and training opportunities; AND \$517.13 in expenses associated with Commissioner Supplitt's travel to the 2025 IAPD/IPRA Soaring to New Heights Conference to obtain professional development and training opportunities.

Roll was called with:

Ayes – Supplitt, Nesvacil, Gelinias, Owen, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

APPROVAL OF NOVEMBER 2024 VOUCHER LISTING

Vice President Gelinias moved, seconded by Commissioner Nesvacil, to approve the Voucher Listing for the month of November, 2024, in the amount of \$4,777,581.10 and the payroll and payroll related expense distribution for the month of November, 2024 for \$ 1,719,699.79.

Roll was called with:

Ayes – Gelinias, Nesvacil, Owen, Supplitt, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

PARK FOUNDATION REPORT

Director Lewandowski stated the first meeting of the new year is tomorrow. A Park Foundation Board member orientation will be held for several new members. The committee will also discuss fundraising ideas and what they can contribute to the District's 100th Anniversary celebration.

EXECUTIVE DIRECTOR REPORT

Executive Director Fullerton shared the following information:


- A memo will be emailed out to the Board regarding the upcoming conference. Representatives Canty and Grasse will be joining the District at the Awards Luncheon.
- The District was invited to two Legislative Breakfasts; one in Schaumburg on March 1, and the other in Vernon Hills on February 28. Please let Executive Director Fullerton know if you can attend.
- The Joint Meeting with the Village on February 22 at the Senior Center.

COMMISSIONER REPORTS

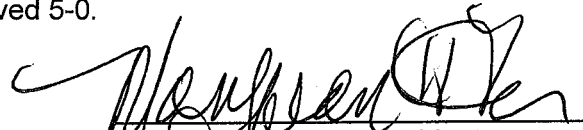
- Commissioner Supplitt shared that the Prayer Breakfast is on February 6, and Hearts of Gold is on February 23. Executive Director Fullerton stated a number of staff will attend the Prayer Breakfast, but will not be getting a table for Hearts of Gold. She added that we can register Commissioner Supplitt for the Hearts of Gold, if he would like to attend.
- Commissioner Supplitt would like staff to consider a Land Acknowledgement Statement to recognize the land of Indigenous groups and American Indians that our parks and buildings were built upon to honor them with continued stewardship of their land. President Leno replied that she and Executive Director Fullerton discussed this and asked the Museum staff to do some research to see if they can find any history, or information on this.
- President Leno inquired if there is any update on the bike lane at Lake Arlington. Executive Director Fullerton said she will follow up with Village staff tomorrow.

ADJOURNMENT

Commissioner Nesvacil moved, seconded by Commissioner Owen, to adjourn the Regular Meeting at 7:29 p.m. On a voice vote, the motion was approved 5-0.



Carrie A. Fullerton, Secretary
Board of Commissioners
Arlington Heights Park District



Maryfran H. Leno, President
Board of Commissioners
Arlington Heights Park District

2/11/25
Date Approved