



MINUTES OF THE REGULAR BOARD MEETING  
BOARD OF PARK COMMISSIONERS  
ARLINGTON HEIGHTS PARK DISTRICT  
Administration Center  
410 N. Arlington Heights Road  
August 12, 2025 at 6:30pm

President Leno called the Regular Board Meeting to order at 6:30 p.m.

**ROLL CALL OF COMMISSIONERS**

Commissioners Present

M. Leno  
T. Gelinas  
R. Nesvacil  
B. Owen  
J. Supplitt

Commissioners Absent

Staff Present: Carrie Fullerton, Executive Director; Brian Meyer, Director of Recreation and Facilities; Jason Myers, Director of Finance and Personnel; Marco Galassini, Digital Content & Graphic Supervisor; John Kramer, Director of Parks and Planning; and Kathy Lydon, Recording Secretary.

Other Staff in attendance: Matt Turinsky, Alex Giannikoulis, Kristy McCann, Lindsey Robertson, and John LoPresti

Others in Attendance: Steve Konters, Hitchcock Design Group, Mirandi Miller, Hitchcock Design Group, Maggie Krieger, FGM Architects, and Adrienne Eschenbrenner, Resident

**RECOGNITION OF VISITORS & CITIZENS TO BE HEARD**

Superintendent Giannikoulis introduced John LoPresti as the new Operations Supervisor of Trades. John brings 30 years of experience in the field. President Leno welcomed John to the District, and also congratulated Superintendent Giannikoulis on moving up to the Superintendent position.

Adrienne Eschenbrenner, 2555 N Ridge Ave, inquired about the style chairs that were going to be at the new Recreation Park pool. Director Meyer informed her they will be the same strap style chair that are currently there.

**APPROVAL OF MINUTES**

Commissioner Supplitt moved, seconded by Vice President Gelinas, to approve the June 24, 2025 Regular Meeting minutes. On a voice vote, the motion was approved 4-0.

Commissioner Supplitt moved, seconded by Commissioner Owen, to approve the June 24, 2025 Closed Session Meeting minutes. On a voice vote, the motion was approved 4-0.

Commissioner Nesvacil joined the meeting at 6:37 p.m.

**PRESENTATIONS & INFORMATIONAL REPORTS**  
**APRIL 2025 AND MAY 2025 FINANCIALS**

Director Myers stated the reason many of the capital expenses appear as a negative is due to the accrual process which is part of the audit. Vice President Gelinas asked if the delayed tax bills will affect the payment of any projects. Director Myers replied that he anticipates the tax bills will go out no later than November, but the District is also actively working with Lamp, Inc. to make sure there is ample cash on hand to cover project related expenses.

### GFOA AUDIT AND BUDGET AWARDS

Director Myers shared that the District received the Audit award for the 39<sup>th</sup> year, and the Budget award for the 24<sup>th</sup> time.

### YEAR END / SEASONAL REPORT

Commissioner Supplitt pointed out the popularity of Adult Volleyball based on the amount of Sunday night drop-ins, as well as the gymnasium drop-ins. Director Meyer replied this is a testament to the staff doing a great job running the leagues.

Commissioner Owen asked why the numbers for high school baseball are down. Superintendent McCann explained that the expenses were coded incorrectly in the report.

### OLD BUSINESS

#### APPROVAL OF FLENTIE PARK OSLAD 2026 SUBMISSION AND ADOPTION OF RESOLUTION R-2-25.

Executive Director Fullerton said 111 responses were already received from the Flentie Park community survey that went out, and the feedback was in line with what is being planned for the proposed new amenities at this park. One in-person and one virtual community meeting are planned to present these designs and collect additional feedback. Staff will also start collecting support letters to include in the OSLAD grant application.

Steve Konters presented a PowerPoint outlining the proposed improvements and amenities, as well as the budget and timeline. He answered questions the Board had regarding the proposed designs. The Board suggested either moving the foot wash closer to the sand volleyball area or flipping the half basketball court and the sand volleyball court. Mr. Konters will re-evaluate the location of the foot wash.

Vice President Gelinas would like to see something unique at this park to make it stand out from other parks. Mr. Konters said the community meetings can be used to get resident feedback on new trends they may be interested in.

Vice President Gelinas moved, seconded by Commissioner Nesvacil, to adopt and sign resolution R-2-25 (Resolution of Authorization) as presented in support of OSLAD grant application for property development at Flentie Park.

Roll was called with:

Ayes – Gelinas, Nesvacil, Owen, Supplitt, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

### NEW BUSINESS

#### APPROVAL OF FGM CHANGE ORDER-RECREATION PARK POOL AND BATHHOUSE

Director Kramer said the District needs to re-award FGM Architects a new contract based on the increase of project costs for Recreation Park phases 2, 3 and 4 due to project additions and the additional structural design the Village requested during the Design Commission review.

Maggie Krieger answered questions the Board had regarding this change order.

Commissioner Supplitt moved, seconded by Commissioner Owen to approve and allow the Executive Director to execute the amendment to FGM Architects, Inc. in the lump sum amount of \$24,000 for Recreation Pool Renovations and a reduction of reimbursable expenses from \$20,000 to \$10,000

Roll was called with:

Ayes – Supplitt, Owen, Nesvacil, Gelinias, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

Commissioner Supplitt moved, seconded by Commissioner Nesvacil, to approve and allow the Executive Director to increase the purchase order amount for the Recreation Park Architectural Fees – Pool and Bathhouse Project, including the roof and window replacements in the revised amount of \$1,953,348 to FGM Architects, Inc.

Roll was called with:

Ayes – Supplitt, Nesvacil, Owen, Gelinias, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

#### APPROVAL OF MELAS DUGOUT SHELTERS

Director Kramer said there are funds in the capital budget to purchase eight dug out shelters for Melas Park. Vice President Gelinias inquired about purchasing additional shelters for the bleacher areas since the cost came in under budget. Executive Director Fullerton replied staff can research pricing. Director Kramer said where to position them could be challenging.

Commissioner Supplitt moved, seconded by Vice President Gelinias, to approve the purchase of the Melas Park shelters using HGAC Contract PR11-20R to Shade Systems in Ocala, FL for the amount of \$135,749.75 with a project budget of \$150,000.

Roll was called with:

Ayes – Supplitt, Gelinias, Nesvacil, Owen, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

#### APPROVAL OF RECREATION PARK DUGOUT/SHADE STRUCTURES - PHASE II

Director Kramer said the District needs to provide the shade structures in order for Lamp, Inc. to install as part of the project.

Vice President Gelinias moved, seconded by Commissioner Nesvacil to approve the purchase of the Recreation Park shelters using Sourcewell purchasing cooperative, #012621-PPC, to Products4Parks for the amount of \$31,808.

Roll was called with:

Ayes – Gelinias, Nesvacil, Owen, Supplitt, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

### APPROVAL OF COMPUTERIZED MAINTENANCE MANAGEMENT SYSTEM (CMMS)

Director Kramer said staff researched software to replace the current Parks and Planning work order system. They evaluated the systems on ease of use, ability to use, GIS system, etc. Staff is proposing utilizing a Sourcewell contract for Brightly Software, Inc. to purchase, install, convert and train District staff as well as integration of the district's existing data.

Director Kramer answered questions the Board had regarding the proposed software.

Commissioner Supplitt moved, seconded by Commissioner Owen to approve utilizing Sourcewell contract #090320-SDI for Brightly Software Inc. in FY 2025/26 for an amount of \$24,624.88 with a project budget of \$50,000, FY 2026/2027 budget amount of \$25,057.52, and FY 2027/2028 budget amount of \$26,560.97.

Roll was called with:

Ayes – Supplitt, Owen, Nesvacil, Gelinias, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

### APPROVAL OF VEHICLE PURCHASE

Director Kramer said the purchase of this truck will replace a 2011 Ford F450.

Commissioner Nesvacil moved, seconded by Vice President Gelinias to approve the purchase of a 2024 Ford F450 Chassis and 9' Chipper Body for \$104,224 from Rush Enterprises in Lyons, Illinois, using the Sourcewell Contract, number 032824-RTG with a project budget of \$110,000.

Roll was called with:

Ayes – Nesvacil, Gelinias, Owen, Supplitt, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

### APPROVAL OF UNITARY SURFACE PLAN

Executive Director Fullerton said since unitary surfaces are often discussed when replacing playgrounds, staff worked to identify playgrounds to commit to include unitary surface as part of the playground replacement. The Board expressed concerns to committing to specific playgrounds now. Executive Director Fullerton suggested including unity surface as an alternate bid for every playground replacement project. Vice President Gelinias said he would be willing to sacrifice an amenity to include unity surfacing at a playground. Commissioner Supplitt said as a Commissioner, safety and accessibility are a priority with an emphasis on community center parks. President Leno said how the parks are categorized in the comprehensive plan could help determine which parks to prioritize.

Executive Director Fullerton stated in summary, the consensus of the Board is to bid an alternate for unitary surfacing on every playground project with a focus on safety, accessibility, community center buildings, and larger size parks based on category. Executive Director Fullerton will write a procedure for this to use going forward.

### APPROVAL OF HASBROOK PARK PLAYGROUND PURCHASE / ALTERNATES

Executive Director Fullerton shared the proposed design that was selected as the favorite among the community.

Christian Liberty has asked if they could have the old equipment.

Commissioner Supplitt questioned the budget numbers for this project. He suggested he sees a pattern of staff proposing a budget and then amending it afterwards such as the case with this project. Executive Director Fullerton explained the alternates for pour-in-place or turf were added at the Board's direction after the original proposal was for wood chips.

The consensus of the Board was to move forward with artificial turf for this project.

After discussion on what to do with the existing playground equipment, the consensus of the Board was to give the equipment to Kids Around the World as has been done in the past.

Commissioner Supplitt moved, seconded by Vice President Gelinas to approve the purchase playground equipment from Little Tikes, PlayPower LT Farmington, Inc and sold through Parkreation on the Sourcewell purchasing cooperative #010521-LTS for a lump sum amount of \$211,329.99, with a project budget of \$520,000 for poured-in-place / artificial turf surface.

Roll was called with:

Ayes – Supplitt, Gelinas, Nesvacil, Owen, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

### **APPROVAL OF MAY 2025 VOUCHER LISTING**

Commissioner Nesvacil moved, seconded by Vice President Gelinas to approve the Voucher Listing for the month of May, 2025, in the amount of \$1,777,252.70 and the payroll and payroll related expense distribution for the month of May, 2025 for \$ 1,889,496.57.

Roll was called with:

Ayes – Nesvacil, Gelinas, Owen, Supplitt, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

### **PARK FOUNDATION REPORT**

- Director Myers said the Foundation is preparing for the golf outing on September 25, and working on securing donations and sponsorships. The Foundation is also working on a partnership with the Chicago Bulls to sell tickets with a portion of the sales coming back to the Foundation. The final fundraiser they are working on is a potential Rubber Ducky event at the ARC over the winter months.

### **EXECUTIVE DIRECTOR REPORT**

Executive Director Fullerton updated the Board on the following:

- There was a contest among staff to name the program rooms at Recreation Park. The name "The Clock Tower" Room was selected for the rental room, and the new room inside the bathhouse will be called "The Century" Room.
- The IAPD Best of the Best Awards Gala will take place on October 24.
- The Library is hosting the joint board meeting this year on October 25 at 8:30 a.m.
- The NWSRA Gala is November 7.
- Full time employee Bill McCarthy retired.
- Representatives Canty, Grasse and Speaker of the House Chris Welch are hosting a Town Hall at Arlington Lakes Golf Club on September 30, from 6:00-7:30 p.m.
- A meeting to discuss potential fireworks will be held at the police station on August 26.
- The AI Chatbox was launched on the Arlington Heights Park District website today.

- St Viator is in discussion to decommission their pool and have asked to use Pioneer pool and the ARC in the colder months. Director Meyer said staff is working with them on a long-term agreement. President Leno said she heard there is a potential of St Viator building a turf field and if they do, the District should look into partnering with them on this project.
- Since Recreation Park was not listed on the initial application for the Federal Charging Station grant, it cannot be included as a location now.
- The project description for Land and Water Conservation grant had to be changed and resubmitted.
- Congratulations to President Leno. She will be presented with the Distinguished Alumni Award from Harper College. on November 6.

### **COMMISSIONER REPORTS**

- Commissioner Nesvacil said the Rec & Roll Back in Time event at Recreation Park was fantastic, and he enjoyed seeing the Adirondack chair at Banta Park. He suggested the possibility of asking the Foundation to help pay for extra shelters at Melas Park.
- Vice President Gelinas thanked everyone involved in Frontier Days and liked the new layout. He said National Night Out was very fun as well.
- Commissioner Supplitt thought the parade float was phenomenal, and the recent events were well attended. He also gave cheers to Pioneer Park for winning the City Meet.
- Commissioner Supplitt stated E-bikes access in our parks should be addressed. Executive Director Fullerton said the District has an ordinance addressing them.
- Commissioner Owen was thankful for the golf carts at the parade, and thought the parade float was unbelievable.
- President Leno wanted the float committee to know she thought the float was awesome. She heard many compliments on the Rec & Roll event and gave Kudos to Director Kramer and his staff on the tent platform at Frontier Days.
- President Leno asked, in culmination of 100<sup>th</sup> anniversary year, will there will be someone added to the Legacy Wall? Executive Director Fullerton replied it has been two years so it is time for the Legacy Committee to reconvene.

### **ADJOURNMENT**

Commissioner Owen moved, seconded by Commissioner Nesvacil, to adjourn the Regular Meeting at 8:43 p.m. On a voice vote, the motion was approved 5-0.



Carrie A. Fullerton, Secretary  
Board of Commissioners  
Arlington Heights Park District



Mary Ann W. Leno, President  
Board of Commissioners  
Arlington Heights Park District

8/26/25

Date Approved