



MINUTES OF THE REGULAR BOARD MEETING  
BOARD OF PARK COMMISSIONERS  
ARLINGTON HEIGHTS PARK DISTRICT  
Administration Center  
410 N. Arlington Heights Road  
September 9, 2025 at 6:30pm

President Leno called the Regular Board Meeting to order at 6:30 p.m.

**ROLL CALL OF COMMISSIONERS**

Commissioners Present

M. Leno  
T. Gelinas  
B. Owen  
J. Supplitt

Commissioners Absent

R. Nesvacil

Staff Present: Carrie Fullerton, Executive Director; Brian Meyer, Director of Recreation and Facilities; Jason Myers, Director of Finance and Personnel; John Kramer, Director of Parks and Planning; Erin Hookana, Creative Design and Brand Specialist; and Kathy Lydon, Recording Secretary.

Other Staff in Attendance: Bryan Cox, General Manager of Golf Operations

Others in Attendance: Anthony Miceli, Speer Financial, Inc.  
Sheila DeLattre, Resident

**RECOGNITION OF VISITORS & CITIZENS TO BE HEARD**

Sheila DeLattre, 4156 N Terramere, addressed the Board regarding her concerns of the shoreline at Lake Terramere where she resides. She invited the Board and staff to walk the lake and see the condition of the shoreline since the native plants were planted. Ms. DeLattre would like staff to do a fish study, water quality study and current depth contour study on the lake. President Leno asked staff to put together a presentation for a future board meeting of what work has been done at Lake Terramere.

**APPROVAL OF MINUTES**

Commissioner Supplitt moved, seconded by Vice President Gelinas, to approve the August 26, 2025 Regular Meeting minutes. On a voice vote, the motion was approved 3-0 with Commissioner Owen abstaining.

Vice President Gelinas moved, seconded by Commissioner Supplitt, to approve the August 26, 2025 Closed Session Meeting minutes. On a voice vote, the motion was approved 3-0 with Commissioner Owen abstaining.

**PRESENTATIONS & INFORMATIONAL REPORTS**

**SPEER FINANCIAL PRESENTATION**

Director Meyer said staff updated their strategy as they prepare for the upcoming debt issuance by only taking one year of non-referendum bonds to fill the gap between what was already issued and what is available. He explained the reasoning behind this strategy.

Director Myers introduced Anthony Miceli to provide the Board with a presentation on the District's upcoming bond issuance and answered questions the Board had regarding the bond issuance.

## **OLD BUSINESS**

### **APPROVAL OF HASBROOK PARK TURF PLAYGROUND SURFACE**

Executive Director Fullerton stated at the last Board meeting the Board determined that they would like to move forward with the turf surfacing at Hasbrook Park Playground.

Director Kramer said staff solicited proposals for the turf surface. It was determined that an MWRD permit will be required for the storm water run-off. There is not a cooperative price for the installation of the playground equipment, so staff will go out to bid for that.

Vice President Gelinas moved, seconded by Commissioner Owen to approve the purchase of playground turf from Pro-Techs Surfacing LLC, on the BuyBoard purchasing cooperative #679-22 for a lump sum amount of \$184,888.82, with a total project budget of \$520,000 for the Hasbrook Playground replacement project.

Roll was called with:

Ayes –Gelinas, Owen, Supplitt, Leno

Nays – None

Absent – Nesvacil

Ayes – 4; Nays – 0; MOTION CARRIED

## **NEW BUSINESS**

### **APPROVAL OF GAS CONTRACTS**

Director Meyer said last year the Board approved a 12-month agreement at .421/therm. This year, Alternate Utility Services, Inc. (AUS) is recommending a 24-month agreement at .4680/therm.

Commissioner Owen said to make sure to incorporate the increase when looking at program fees for next year.

Commissioner Owen moved, seconded by Vice President Gelinas, to approve a 24-month contract for a price of \$0.4680/therm for natural gas services from Interstate Gas Supply (IGS) effective starting November 2025. On a voice vote, the motion was approved 4-0.

### **APPROVAL OF ARLINGTON LAKES GOLF CLUB BANQUET FEES RECOMMENDATION**

Bryan Cox, General Manager of Golf Operations, said that due to the new Sales and Use Tax in Illinois which was implemented in January 2025, staff revised banquet pricing and restructured offerings into three packages for the Hearth Room and Festival Room. Bryan reviewed what was included in the three packages.

President Leno suggested in the future she would like to see the trend of rentals from year to year.

Vice President Gelinas moved, seconded by Commissioner Owen to approve the 2026 Bronze, Silver and Gold package banquet fees at Arlington Lakes Golf Club that are set per staff recommendation. On a voice vote, the motion was approved 4-0.

### **ADOPTION OF RESOLUTION R-4-25: TRUTH IN TAXATION**

Director Myers stated staff is requesting the full 5% increase.

Vice President Gelinas moved, seconded by Commissioner Owen, to approve the Truth in Taxation Resolution No. R-4-2025 for the Proposed Tax Levy in Tax Year 2025.

Roll was called with:

Ayes –Gelinas, Owen, Supplitt, Leno

Nays – None

Absent – Nesvacil

Ayes – 4; Nays – 0; MOTION CARRIED

## FSA PROVIDER RECOMMENDATION

Director Myers stated the District switched over to WEX this past year as the FSA provider. He said while the transition was smooth, staff ran into some challenges over the course of the year. As a result, the HR team spent the past few months exploring other provider options.

Superintendent Gallina said there was a decline in enrollment in FSA over the past year due several ongoing challenges with WEX. The District worked with Stumm to complete an RFP for other vendors. Staff is recommending going with Ameriflex because they offer more benefits and more options within their packages. Superintendent Gallina answered questions the Board had regarding Ameriflex.

President Leno said in the future, Executive Director Fullerton has the authority to approve a change in provider without Board approval.

Commissioner Supplitt moved, seconded by Vice President Gelinas, to authorize staff to enter into an agreement with Ameriflex to administer FSA benefits starting January 1, 2026. On a voice vote, the motion was approved 4-0.

## APPROVAL OF RECREATION PARK WATER PLAY EQUIPMENT

President Leno asked if lifeguards will be stationed at the slides. Superintendent Robertson replied yes.

Vice President Gelinas moved, seconded by Commissioner Owen, to approve the purchase of the Recreation Park water play equipment from Vortex International using the HGACBUY purchasing cooperative for a lump sum amount of \$210,440.00, with a project budget of \$235,000.

Roll was called with:

Ayes – Gelinas, Owen, Supplitt, Leno

Nays – None

Absent – Nesvacil

Ayes – 4; Nays – 0; MOTION CARRIED

## PARK FOUNDATION REPORT

- Director Myers said there are 60 golfers registered so far for the September 25 Foundation Golf Outing.

## EXECUTIVE DIRECTOR REPORT

Executive Director Fullerton updated the Board on the following:

- Executive Director Fullerton gave an update on the IDPH meeting that she and Director Kramer attended today in Springfield.
- A meeting will be held at Flentie Park on September 11 for the playground from 5:30-7:00pm, and then she and Director Kramer will attend a Frontier Days Meeting immediately following to discuss the schedule at Recreation Park.
- NRPA Conference is next week. Some staff will be attending this conference.
- Rep Canty's Town Hall is September 30 at Arlington Lakes Golf Club.
- The Skate Park ribbon cutting will take place on October 2 from 5:00-6:30pm.
- The ground breaking at Recreation Park was set for Monday, September 22 at 9:00am.
- The October 14 Park Board meeting will likely be cancelled.
- The Best of the Best Gala is on October 24. President Leno and Vice President Gelinas will be in attendance.
- The Joint Meeting with the Library is Saturday, October 25 at the Library.
- The Celebrate Ability Gala is November 7. Commissioner Supplitt will attend.

**COMMISSIONER REPORTS**

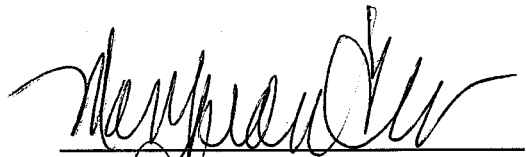
- Vice President Gelinis said the new concrete at the skate park looks great, and he enjoys seeing so many people using the new amenities at Recreation Park.
- Commissioner Owen said the Facebook post regarding the ARC was very informative. He also enjoyed the Jimmy G. display at the Historical Museum.
- President Leno had questions regarding Lake Terramere. She wanted to know if staff has ever done fish studies, tested the quality of water, and/or current depth contours of water. Executive Director Fullerton said she and Director Kramer can consult an outside expert and put together a presentation for the Board. President Leno asked staff to bring recommendations to hire a third party to analyze the lake and shoreline.

**ADJOURNMENT**

Vice President Gelinis moved, seconded by Commissioner Supplitt, to adjourn the Regular Meeting at 8:11 p.m. On a voice vote, the motion was approved 4-0.



Carrie A. Fullerton, Secretary  
Board of Commissioners  
Arlington Heights Park District



Maryfran H. Leno, President  
Board of Commissioners  
Arlington Heights Park District

10/28/25

Date Approved