



MINUTES OF THE REGULAR BOARD MEETING
BOARD OF PARK COMMISSIONERS
ARLINGTON HEIGHTS PARK DISTRICT
Administration Center
410 N. Arlington Heights Road
February 10, 2026 at 6:30pm

President Leno called the Regular Board Meeting to order at 6:30 p.m.

ROLL CALL OF COMMISSIONERS

Commissioners Present

M. Leno
T. Gelinas
R. Nesvacil
B. Owen
J. Supplitt

Commissioners Absent

Staff Present: Carrie Fullerton, Executive Director; Jason Myers, Deputy Director; Brian Meyer, Director of Recreation and Facilities; Amy Lewandowski, Director of Marketing and Community Engagement; John Kramer, Director of Parks and Planning; and Kathy Lydon, Recording Secretary.

Other Staff Present: Matt Turinsky, Lindsey Robertson, Cameron Edelman, Kristy McCann

RECOGNITION OF VISITORS & CITIZENS TO BE HEARD

None

APPROVAL OF MINUTES

Vice President Gelinas moved, seconded by Commissioner Owen, to approve the January 13, 2026 Regular Meeting minutes. On a voice vote, the motion was approved 4-0, with Commissioner Nesvacil abstaining.

PRESENTATIONS & INFORMATIONAL REPORTS

TURF REPORT – COMPREHENSIVE PLAN INITIATIVES

Executive Director Fullerton said in the 7-year Comprehensive Plan, there are three separate initiatives dedicated to turf. Director Kramer and Director Meyer analyzed what the District currently has and identified potential opportunities for the future.

Director Kramer shared current existing and potential sites for turf listing the opportunities and challenges at each site. Also in the presentation, Director Meyer showed partner sites as well as potential partners around the community.

OLD BUSINESS

MOWING CONTRACT EXTENSION

Director Kramer said the District entered into a three-year contract with Apex Landscaping in 2023. The terms of the contract provided an option to extend the contract for a 4th and 5th year. Director Kramer stated Apex has done a fantastic job, and recommended extending the contract for a fourth year; and allowing Executive Director Fullerton to approve a fifth year based on performance during the annual renewal period. Commissioner Supplitt moved, seconded by Commissioner Nesvacil, to accept the optional Year 4 and extending the contract from Apex Landscaping, Inc. in the amount of \$93,073.76, for Mowing Services Contract in the 2026-2027 fiscal year; and to allow the

Executive Director to approve the Year 5 extension based on performance during the annual renewal period.

Roll was called with:

Ayes – Supplitt, Nesvacil, Owen, Gelinas, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

NEW BUSINESS

BULK FERTILIZER APPLICATIONS AND TURF PRODUCTS AWARD

Superintendent Turinsky said that annually the District solicits bids for bulk fertilizer application. Harrell's LLC was the lowest bidder and received favorable references. Superintendent Turinsky recommends moving forward with Harrell's LLC.

Commissioner Nesvacil asked about alternative options as well.

Commissioner Supplitt moved, seconded by Commissioner Owen, to approve the bid from Harrell's LLC from Lakeland, FL. for the purchase of bulk fertilizer and applications totaling \$36,202.00 for fiscal year 2026/2027.

Roll was called with:

Ayes – Supplitt, Owen, Nesvacil, Gelinas, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

ARLINGTON RIDGE CENTER FIRST FLOORING REPLACEMENT CONTRACT AWARD

Executive Director Fullerton said with the completion of the ARC renovations, it was determined that the existing flooring on the first floor could use updating as well. Staff worked with FGM to come up with a solution. Replacement of this flooring would fall within the budget for the project.

The Board recommended that staff also get pricing to replace the existing black and gray carpet to match the new blue carpet.

Commissioner Supplitt moved, seconded by Vice President Gelinas, to approve and authorize Executive Director Fullerton to enter into an agreement with Lamp Incorporated for Construction Manager as Constructor Services in the amount of \$119,316 for the Arlington Ridge Center Flooring Replacements as presented.

Roll was called with:

Ayes – Supplitt, Gelinas, Nesvacil, Owen, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

APPROVAL OF UPDATED FEES AND CHARGES POLICY

Director Meyer said at the Board's request after the fees were discussed at a past board meeting, staff reviewed the current Fees and Charges policy. They added a new chart to better illustrate which programs charge a non-resident rate in this policy. In response to Commissioner Supplitt's question why the dog park does not have non-resident fees, Director Meyer explained that due to high demand, the Canine Commons dog park is only for use by Arlington Heights and Mt. Prospect residents.

Another change to the policy is a non-resident fee for adult leagues based on the percentage of the roster.

President Leno suggested an automatic discount for active military as a "Thank you for your service". Executive Director Fullerton replied staff will look into it.

Vice President Gelinas moved, seconded by Commissioner Nesvacil to approve the updated Fees and Charges Policy. On a voice vote, the motion was approved 5-0.

AUDIT PROPOSAL

Deputy Director Myers shared a proposal from Sikich, LLP to renew their services for an additional three years with a minimal percent increase over the three years.

Vice President Gelinas moved, seconded by Commissioner Nesvacil, to appoint Sikich LLP as auditors for the district for fiscal years ending April 30, 2026, April 30, 2027, and April 30, 2028. The fee for April 30, 2026 would be \$37,475. These fees will increase to \$38,430 and \$39,370 for years ending April 30, 2027 and April 30, 2028. On a voice vote, the motion was approved 5-0.

PARK FOUNDATION REPORT

- Director Lewandowski said she, along with Executive Director Fullerton and Deputy Director Myers, met with a person interested in becoming a Park Foundation Board member. Director Lewandowski will bring this person's application to the next Park Board meeting.

EXECUTIVE DIRECTOR REPORT

Executive Director Fullerton updated the Board on the following:

- The Arlington Ridge Center Renovation ribbon cutting will take place on Tuesday, February 24, beginning at 5:30 p.m. The Park Board Meeting will follow that at the same location.
- The Joint Meeting with the Village has been scheduled for April 14, 2026 at 5:00 p.m. in the Board Room.
- The NRPA Congress will be held on September 29-October 1 in Philadelphia. Let Executive Director Fullerton know if you are planning to attend.
- Please turn in all P-cards and receipts from IAPD Conference as soon as possible.
- Executive Director Fullerton and President Leno will be attending an event tomorrow night regarding keeping the Chicago Bears in Illinois.
- The State of the Village Address will take place on March 12 at The Metropolis.
- Mundelein, Schaumburg and Glenview are all hosting Legislative breakfasts. There will be staff representation at all three of these events.
- Connie Phillips announced her retirement. She will be honored at the March 10 Park Board meeting.
- The plaque on the first floor of the Ad Center has been updated to list former Board members years of service and former Executive Directors.
- Congratulations to President Leno on receiving the 2026 IPRA Professional of the Year award at the conference.
- Congratulations to the Marketing Department on being named the People's Choice winner at the conference as well.

COMMISSIONER REPORTS

- Commissioner Nesvacil said the conference was good and congratulated the Marketing Department on the award they received.
- Vice President Gelinas thanked staff for organizing the dinner Friday night at conference, and for including the Board.
- Vice President Gelinas loves seeing so many people using the ice rinks. He suggested staff reach out to the Olympic skater from Arlington Heights to see if he would be interested in coming to the district for a meet and greet.
- Commissioner Supplitt said he enjoyed the conference and learned a lot.
- Commissioner Supplitt attended the Scout dinner with Director Kramer and said the content was extraordinary.

- Commissioner Owen said he had a great time at Conference.
- President Leno congratulated Director Lewandowski on receiving the Marketing award and gave kudos to all staff that presented at the conference.

ADJOURN TO CLOSED SESSION

Commissioner Supplitt moved, seconded by Commissioner Nesvacil, to hold Closed Session for personnel matters involving specific employees of the AHPD – 5ILCS 120/2(c)(1) and 5ILCS 120/2(c)(2); potential acquisition of real estate 5 ILCS 120/2(c)(5) and 5 ILCS 120/2(c)(6); and Review of Closed Session Minutes – 5 ILCS 120/2(c)(21) at 7:31 p.m.

Roll was called with:

Ayes – Supplitt, Nesvacil, Owen, Gelinas, Leno,

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

RECONVENED TO OPEN SESSION

At 7:47 p.m. the Regular Meeting was reconvened and the following were present:

Board: Leno, Gelinas, Nesvacil, Owen, Supplitt

Staff: Fullerton, Myers, Kramer, Lydon

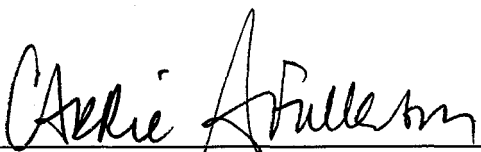
APPROVAL OF SEMI-ANNUAL REVIEW OF CLOSED SESSION MINUTES FOR DESTRUCTION / RELEASE

Commissioner Supplitt moved, seconded by Commissioner Nesvacil, that the Board has conducted the semi-annual review of closed session records, and that the verbatim (audio) recordings from March 12, 2024, April 23, 2024, May 14, 2024, and July 9, 2024 be destroyed. On a voice vote, the motion was approved 5-0.

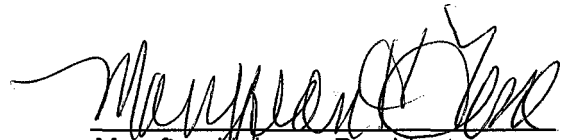
Commissioner Supplitt moved, seconded by Commissioner Nesvacil to not release the approved Closed Session minutes of November 13, 2018, December 11, 2018, July 16, 2019, August 13, 2019, August 27, 2019, October 2, 2019, October 8, 2019, October 22, 2019, April 12, 2022, May 10, 2022, May 24, 2022, June 14, 2022, July 12, 2022, July 26, 2022, August 23, 2022, September 13, 2022, October 11, 2022, October 25, 2022, November 22, 2022, January 10, 2023, May 9, 2023, July 18, 2023, April 23, 2024, July 9, 2024, August 13, 2024, October 22, 2024 and November 12, 2024, May 13, 2025, June 10, 2025 and June 24, 2025 due to personnel, and unfinished business. On a voice vote, the motion was approved 5-0.

ADJOURNMENT

Commissioner Nesvacil moved, seconded by Vice President Gelinas, to adjourn the Regular Meeting at 7:48 p.m. On a voice vote, the motion was approved 5-0.



Carrie A. Fullerton, Secretary
Board of Commissioners
Arlington Heights Park District



Maryfran H. Leno, President
Board of Commissioners
Arlington Heights Park District

2/24/26

Date Approved