



MINUTES OF THE REGULAR BOARD MEETING  
BOARD OF PARK COMMISSIONERS  
ARLINGTON HEIGHTS PARK DISTRICT  
Administration Center  
410 N. Arlington Heights Road  
May 26, 2026 at 6:30pm

President Leno called the Regular Board Meeting to order at 6:31 p.m.

President Leno led the Pledge of Allegiance.

**ROLL CALL OF COMMISSIONERS**

Commissioners Present

M. Leno  
T. Gelinas  
R. Nesvacil  
B. Owen  
J. Supplitt

Commissioners Absent

Staff Present: Carrie Fullerton, Executive Director; Jason Myers, Deputy Director; Brian Meyer, Director of Recreation and Facilities; Amy Lewandowski, Director of Marketing and Community Engagement; John Kramer, Director of Parks and Planning; and Kathy Lydon, Recording Secretary.

Other Staff in attendance: Bryan Cox, Janna Witt, Kristy McCann, Lindsey Robertson, Jonathan Thompson (Intern), and Xavier Lipani (Intern)

Visitors: Rachel Londberg, Lamp, Inc.

Residents: Laurie Baran, Carmela Dapper, Allen Houghton, Doug Zabrin, Kathy Mazzoni, Carla Walloch, Colleen Hill

**RECOGNITION OF VISITORS & CITIZENS TO BE HEARD**

Superintendent Witt introduced Finance intern, Jonathan Thompson; and Director Lewandowski introduced Marketing intern, Xavier Lipani. Both interns will be working for the District this summer. President Leno said she looks forward to seeing them both throughout the summer.

Carla Walloch and Colleen Hill addressed the Board on their perspective of the proposed traffic pattern at the Northwest Community Hospital intersection at Kirchoff and Kennicott Rd. President Leno stated that the Park Board has not taken a stance on this matter; however staff has a meeting scheduled for tomorrow with a representative from the Village to get an understanding of this proposed project.

Laurie Baran shared her safety concerns about the location of where the swings are going to be being installed at ARC. Carmela Dapper talked about the security aspect of the location of the swings being close to homes.

Doug Zabrin, whose yard backs up to Centennial Park, expressed concerns regarding the softball field lights shining into his home. With the proposed enhancements to the park, he would like the Park District to consider upgrading the lighting at Centennial Park. President Leno responded that the lights are not part of the park's enhancements, however; staff will be doing additional research

on potential ways to alleviate the lighting concerns. Kathy Mazzoni created a document which included a comparison of nearby suburbs regarding lights and noise level at Centennial Park. She also shared a video of loud music taken from her yard that was coming from the park during a ball game.

### **APPROVAL OF MINUTES**

Vice President Gelinas moved, seconded by Commissioner Supplitt, to approve the minutes of the May 23, 2026 Public Hearing minutes, and the May 12, 2026 Regular Meeting minutes. On a voice vote, the motion was approved 4-0 with Commissioner Nesvacil abstaining.

### **ANNUAL MEETING - ELECTION OF OFFICERS**

#### **PRESIDENT**

Commissioner Nesvacil nominated Commissioner Leno for the office of President for the Fiscal Year 2026/27.

Commissioner Supplitt moved, seconded by Commissioner Nesvacil, that the nominations be closed and the Secretary be directed to cast a unanimous ballot. On voice vote, the motion was approved 5-0.

#### **VICE PRESIDENT**

Commissioner Nesvacil nominated Commissioner Gelinas for the office of Vice President and Assistant Secretary for the Fiscal Year 2026/27.

Commissioner Nesvacil moved, seconded by Commissioner Owen, that the nominations be closed and the Secretary be directed to cast a unanimous ballot. On voice vote, the motion was approved 5-0.

### **APPOINTMENT OF OFFICERS**

Commissioner Supplitt moved, seconded by Commissioner Owen, that Carrie Fullerton be reappointed to the office of Executive Director, Secretary of the Board, and NWSRA Representative, Freedom of Information Act Officer, and Open Meetings Act Officer;

Jason Myers be reappointed to the office of Assistant Secretary, Treasurer, Representative to the Park District Risk Management Agency, Freedom of Information Act Officer, Open Meetings Act Officer and Principal Authority for the Illinois Funds, and NWSRA Alternate;

Brian Meyer be reappointed as ADA Compliance Officer.

Stephenie Gualano be appointed to Freedom of Information Act Officer, and Open Meetings Act Officer;

John Kramer be reappointed as ADA Compliance Officer;

Janna Witt be reappointed as Assistant Treasurer;

Kathy Lydon and Troy Lukas be reappointed as Freedom of Information Act Officers and Open Meetings Act Officers;

All of the above for the Fiscal Year 2026/27. On a voice vote the motion was approved 5-0.

### **PRESENTATIONS & INFORMATIONAL REPORTS**

#### **COMPREHENSIVE PLAN UPDATE**

Executive Director Fullerton shared a brief overview of the status of projects listed in the Comprehensive Plan.

#### **FEBRUARY 2026 and MARCH 2026 FINANCIALS**

Deputy Director Myers answered Commissioner Supplitt's question regarding the decreased overall revenue in developer contributions in the financials report.

### **OLD BUSINESS**

### APPROVAL OF ARLINGTON RIDGE CENTER CHANGE ORDERS

Director Kramer said these are the final change orders for the ARC project. The first one is to replace a larger portion of the playground turf than originally planned. The second change order is a credit of unused allowances coming back to the park district keeping the project substantially under budget.

Commissioner Supplitt moved, seconded by Commissioner Nesvacil, to approve Arlington Ridge Center's Change Orders #'s 30 and 34 as presented. On a voice vote, the motion was approved 5-0.

### APPROVAL OF RECREATION PARK PHASE 2 CHANGE ORDERS

Director Kramer explained that these change orders include the replacement of sections of fencing at the baseball field as part of the Recreation Park Phase 2 OSLAD project, as well as the installation of 2-inch PVC conduit to accommodate lines running from the bathhouse to the Festival Building to enhance connectivity.

Vice President Gelinias moved, seconded by Commissioner Nesvacil, to approve Recreation Park Phase 2 Change Orders #'s 5 and 7 as presented.

Roll was called with:

Ayes – Gelinias, Nesvacil, Owen, Supplitt, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

### APPROVAL OF RECREATION PARK PHASE 3 CHANGE ORDERS

Director Kramer and Rachel Longberg of Lamp, Inc. provided an overview of the change order requests and addressed questions from the Board regarding related concerns. Following the discussion, President Leno requested that staff provide the Board with ongoing updates of potential overtime expenses.

Vice President Gelinias moved, seconded by Commissioner Nesvacil, to approve Recreation Park Phase 3 Change Orders #'s 19, 26, 27, 33, 47, 53, 60, and 63 as presented.

Roll was called with:

Ayes – Gelinias, Nesvacil, Owen, Supplitt, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

### APPROVAL OF RECREATION PARK PHASE 4 CHANGE ORDERS

Director Kramer stated these change orders relate to the roof and windows of the Community building.

Vice President Gelinias moved, seconded by Commissioner Nesvacil, to approve Recreation Park Phase 4 Change Orders #'s 1, 2, and 3 as presented.

Roll was called with:

Ayes – Gelinias, Nesvacil, Owen, Supplitt, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

### APPROVAL OF BUDGET AND APPROPRIATION ORDINANCE 743

Deputy Director Myers highlighted a few changes that were made to the budget and appropriation ordinance since it was presented to the Board last month and answered Commissioner Nesvacil's question regarding the repayment of the current bonds.

Commissioner Nesvacil moved, seconded by Vice President Gelinias to approve Ordinance No. 743, "the Combined Annual Budget and Appropriation Ordinance of the Arlington Heights Park District for the Fiscal Year beginning May 1, 2026, and ending April 30, 2027", as presented.

Roll was called with:

Ayes – Nesvacil, Gelinias, Owen, Supplitt, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

### **NEW BUSINESS**

#### **APPROVAL OF FEBRUARY 2026 AND MARCH 2026 VOUCHERS**

Vice President Gelinias moved, seconded by Commissioner Nesvacil, to approve the Voucher Listing for the month of February, 2026, in the amount of \$2,037,530.42 and the payroll and payroll related expense distribution for the month of February, 2026 for \$ 1,325,046.45.

Roll was called with:

Ayes –Gelinias, Nesvacil, Owen, Supplitt, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

Commissioner Supplitt moved, seconded by Commissioner Nesvacil, to approve the Voucher Listing for the month of March, 2026, in the amount of \$3,109,304.00 and the payroll and payroll related expense distribution for the month of March, 2026 for \$ 1,354,897.84.

Roll was called with:

Ayes – Supplitt, Nesvacil, Gelinias, Owen, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

#### **APPROVAL OF D214 AGREEMENT**

Director Meyer stated this intergovernmental agreement with D214 is to outline the terms of use of the athletic fields and other recreational facilities between the Park District and High School District 214. The agreement is for a three-year term and can be renewed by a signed addendum.

After discussion on the terms of this agreement, Director Meyer will have the agreement amended to include the changes requested by the Board.

Commissioner Nesvacil moved, seconded by Commissioner Owen to approve and sign the Intergovernmental Agreements with Township High School District 214 for use of Athletic Fields and other Recreational Facilities, with amendments. On a voice vote, the motion was approved 5-0.

#### **APPROVAL OF PATRIOTS PARK LICENSE AGREEMENT**

Executive Director Fullerton said she and Director Meyer have been working with Attorney Paine to update the agreement with School District 23 for use of Patriots Park and the adjacent athletic fields.

Commissioner Nesvacil moved, seconded by Commissioner Owen, to approve the Intergovernmental License Agreement between Prospect Heights School District 23 and the Arlington Heights Park District for the use of Patriots Park and the Adjacent Athletic Fields. On a voice vote, the motion was approved 5-0.

#### **APPROVAL OF UTILITY CARTS FOR ARLINGTON LAKES AND NICKOL KNOLL GOLF CLUBS**

Bryan Cox stated two utility cart vehicles at the golf facilities have exceeded their useful life. These vehicles are essential to the Golf Maintenance team. The replacement of these vehicles was budgeted for in the 2026/27 Capital Improvement Plan.

Vice President Gelinas moved, seconded by Commissioner Owen to approve the purchase of two Workman HDX – 2WD Kubota Diesel units, one for one for Nickol Knoll and one for Arlington Lakes, for a total of \$75,483.62 from Spartan Turf Products, Elm Grove, WI.

Roll was called with:

Ayes – Gelinas, Owen, Nesvacil, Supplitt, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

### REJECTION OF CAMELOT POOL PAINTING BIDS

Director Kramer said this project went out to bid with eight bids received. The lowest bidder did not include the necessary addendums that were added to the bid form later, so Attorney Paine recommended rejecting the bid and rebidding the project with the revised bid form.

Commissioner Supplitt moved, seconded by Commissioner Owen to reject the bids for the Camelot Swimming Pool Interior Finish Bid. On a voice vote, the motion was approved 5-0.

### PARK FOUNDATION REPORT

Director Lewandowski said the Foundation Board met last week and decided on a name for the new fundraiser. The Lucky Duck Dash will be held on July 19 at Pioneer Park drop slide. Director Lewandowski thanked Commissioner Supplitt for being a valuable member of the Foundation.

### EXECUTIVE DIRECTOR REPORT

Executive Director Fullerton updated the Board on the following:

- Thank you to Deputy Director Myers for his leadership and attention to detail in the budget process
- Thank you to Director Meyer for his diligent work on the school district agreements
- The June 9, 2026 Board meeting will likely be cancelled
- The dance recital will be held at St. Viator this Friday and Saturday
- Executive Director Fullerton has a meeting at Northwest Community Hospital on June 3 with other community leaders
- Picnic in the Park is Friday, June 5, from 5:30-8:30pm
- The Staff All Agency meeting is taking place on Saturday, June 6 at ARC
- June 8 marks the end of the 100<sup>th</sup> Anniversary celebration
- Attendance at Pioneer and Camelot pools was 3,026 with just over \$4,300 in revenue at the concessions.
- The Dryden pickle ball courts open for permits on June 1, but the new entrance will not be installed by then due to waiting on electric hook-up from ComEd. There will be staff presence at the courts during non-permit times until the entrance is installed.
- Reminder to the Board to review the draft of ordinance 260. The first half of the ordinance will be reviewed at the June 23 meeting with Attorney Paine present. The second half of the ordinance will be reviewed on July 14, also with Attorney Paine present.

### COMMISSIONER REPORTS

- Commissioner Nesvacil will not be present at the July 14 Board meeting
- Commissioner Supplitt said it was great to attend the installation of the Blue Star Memorial on US Highway 14
- Commissioner Supplitt commented that the Memorial Day parade was outstanding, and that staff presence at the parade was fabulous

- Commissioner Owen asked how many seed packets were given out at the parade. Director Lewandowski replied that she ordered 6,000 seed packets
- Commissioner Owen asked how the Memorial Tournament went. Bryan Cox replied 96 golfers that participated in the tournament; and the course was packed until dark after the tournament ended
- President Leno asked everyone to read the packet from Mrs. Mazzoni including the four additional concerns she listed at the bottom of the document.

### **ADJOURNMENT**

Commissioner Nesvacil moved, seconded by Vice President Gelinias to adjourn the Regular Meeting at 8:17 p.m. On a voice vote, the motion was approved 5-0.



Carrie A. Fullerton, Secretary  
Board of Commissioners  
Arlington Heights Park District



Maryfran H. Leno, President  
Board of Commissioners  
Arlington Heights Park District

6/23/26

Date Approved