MINUTES OF THE REGULAR BOARD MEETING
BOARD OF PARK COMMISSIONERS
ARLINGTON HEIGHTS PARK DISTRICT
Administration Center
410 N. Arlington Heights Road
June 23, 2026 at 6:30pm

President Leno called the Regular Board Meeting to order at 6:30 p.m.

President Leno led the Pledge of Allegiance.

ROLL CALL OF COMMISSIONERS

Commissioners Present	Commissioners Absent
M. Leno	
T. Gelinas (arrived at 6:35 p.m.)	
R. Nesvacil	
B. Owen	
J. Supplitt	

Staff Present: Carrie Fullerton, Executive Director; Jason Myers, Deputy Director; Brian Meyer, Director of Recreation and Facilities; Amy Lewandowski, Director of Marketing and Community Engagement; John Kramer, Director of Parks and Planning; and Kathy Lydon, Recording Secretary.

Andrew Paine, Attorney

Other Staff in attendance: Bryan Cox, Chance Andell, Kristy McCann, Lindsey Robertson, and Peggy Monson

Visitors: Sheila and Rick Cruz; Steve Konters, RVi; and Rachel Longberg, Lamp, Inc.

Residents: Carolyn Ouska, Sheila DeLattre, Norman Andrews, and Jeffery Leptich

RECOGNITION OF VISITORS & CITIZENS TO BE HEARD

Resident Carolyn Ouska asked for an update regarding re-evaluating the pricing structure of the kayak rental fees at Lake Arlington. Director Meyer informed her that staff conducted a benchmark on rental fees at other lakes similar in size and shared the results with Ms. Ouska. President Leno asked that Director Meyer provide the full report that was given to the Board to Ms. Ouska.

APPROVAL OF MINUTES

Vice President Gelinas moved, seconded by Commissioner Nesvacil, to approve the minutes of the May 26, 2026 Regular Meeting minutes. On a voice vote, the motion was approved 5-0

President Leno asked for a motion to move up agenda item 8a under New Business.

Commissioner Owen moved, seconded by Commissioner Supplitt to move up agenda item 8a: Adoption of Resolution R-2-26: Retirement of Sheila Cruz. On a voice vote, the motion was approved 5-0.

NEW BUSINESS

ADOPTION OF RESOLUTION R-2-26 RETIREMENT OF SHEILA CRUZ

Vice President Gelinas moved, seconded by Commissioner Supplitt, to approve Resolution R-2-26 honoring Sheila Cruz for 30 years of dedicated service to the Arlington Heights Park District. On a voice vote, the motion was approved 5-0.

President Leno read a resolution that was prepared for Sheila which outlined her many different roles and accomplishments in her 30 years with the District, and thanked Sheila for her contributions to the District.

President Leno asked for a motion to move up agenda item 8b under New Business.

Commissioner Nesvacil moved, seconded by Vice President Gelinas to move up agenda item 8b: Lake Terramere OSLAD Grant Application/Design. On a voice vote, the motion was approved 5-0.

NEW BUSINESS

LAKE TERRAMERE OSLAD GRANT APPLICATION-DESIGN

Executive Director Fullerton said Lake Terramere was selected as the site for consideration for the next OSLAD grant application. Director Kramer shared drawings of shoreline improvements and amenities for consideration to be included in the grant application. Steve Konters of RVi answered questions the Board had regarding the proposed plans. Two public meetings will be held at Lake Terramere for residents to attend and see the proposed plans.

Residents Norman Andrews and Sheila DeLattre expressed concerns about the current condition of Lake Terramere' s shoreline.

President Leno asked for a motion to move up agenda items 8c and 8d under New Business.

Commissioner Nesvacil moved, seconded by Vice President Gelinas to move up agenda items 8c: Approval of Arlington Lakes and Nickol Knoll Golf Clubs Pump Station Controls; and 8d: Approval of RFP for 2026/27 Program Guide. On a voice vote, the motion was approved 5-0.

NEW BUSINESS

APPROVAL OF ARLINGTON LAKES AND NICKOL KNOLL GOLF CLUBS PUMP STATION CONTROLS

Bryan Cox said the replacement of the obsolete pump station controls at both golf courses was budgeted in the 2026/27 capital budget. These replacements are necessary to keep the irrigation system functioning properly.

Commissioner Supplitt moved, seconded by Commissioner Owen, to approve the Watertronics 64C pump station control system upgrades for a total project cost not to exceed $85,000 from Absolute Service, Inc, Sugar Grove, IL.

Roll was called with:
Ayes – Supplitt, Owen, Nesvacil, Gelinas, Leno
Nays – None
Absent – None
Ayes – 5; Nays – 0; MOTION CARRIED

APPROVAL OF RFP FOR 2026/27 PROGRAM GUIDE

Director Lewandowski said four vendors submitted proposals for brochure printing. K.K. Stevens Publishing Co. was the lowest qualified bidder. Reference checks for this vendor came back favorably.

Commissioner Supplitt moved, seconded by Commissioner Nesvacil, to award printing of the 2026/27 program guides to the lowest qualified proposal, K.K. Stevens Publishing Co. of Astoria, IL for Option #2 in 40# 92 bright premium, in the amount not to exceed $63,000.

Roll was called with:
Ayes – Supplitt, Nesvacil, Owen, Gelinas, Leno

Nays – None
Absent – None
Ayes – 5; Nays – 0; MOTION CARRIED

President Leno asked for a motion to move up agenda items 7a and 7b under Old Business.

Commissioner Supplitt moved, seconded by Commissioner Nesvacil to move up agenda items 7a: Approval of Recreation Park Phase 1 Change Orders; and 7b: Approval of Recreation Park Phase 3 Change Orders. On a voice vote, the motion was approved 5-0.

OLD BUSINESS

APPROVAL OF RECREATION PARK PHASE 1 CHANGE ORDER

Director Kramer said this is for the ADA portion of the playground to install a ramp for accessibility to the sensory tunnel.

Commissioner Nesvacil moved, seconded by Vice President Gelinas, to approve Recreation Park Phase 1 Change Order # 29 as presented.

Roll was called with:
Ayes – Nesvacil, Gelinas, Owen, Supplitt, Leno
Nays – None
Absent – None
Ayes – 5; Nays – 0; MOTION CARRIED

APPROVAL OF RECREATION PARK PHASE 3 CHANGE ORDERS

Director Kramer explained the details of these change orders. The Board had no questions regarding the change orders that were presented.

Vice President Gelinas moved, seconded by Commissioner Owen, to approve Recreation Park Phase 3 Change Orders #'s 32 and 33 and 54 as presented.

Roll was called with:
Ayes – Gelinas, Owen, Nesvacil, Supplitt, Leno
Nays – None
Absent – None
Ayes – 5; Nays – 0; MOTION CARRIED

Director Kramer recognized Rachel Longberg and Lamp, Inc. for getting the parking lot asphalt down in time to set up the Frontier Days' food tent.

President Leno asked for a motion to move up agenda item 6b under Presentations and Informational Reports.

Commissioner Supplitt moved, seconded by Commissioner Nesvacil to move up agenda items 6b: ADA Transition Plan Update. On a voice vote, the motion was approved 5-0.

PRESENTATIONS & INFORMATIONAL REPORTS

ADA TRANSITION PLAN UPDATE

Executive Director Fullerton said as part of 10-year ADA plan that was approved last year, the Board was to receive annual updates of completed projects.

Deputy Director Myers said Chance Andell has done a really good job taking the plan that was approved last year and breaking it out, prioritizing projects within this plan, and putting together this report to share with the Board.

Chance answered questions the Board had regarding the ADA Transition Plan.

UPDATES TO ORDINANCE 260 – PART 1

Executive Director Fullerton stated that the current ordinance has been in effect for many years and, although it has been amended several times, a complete review and update is now necessary to ensure the District is compliant with current laws. Attorney Paine attended the meeting to present the recommended revisions to Ordinance 260, explain the proposed changes, and address questions from the Board. Based on the Board's discussion, Attorney Paine will incorporate the requested revisions and present a final draft for the Board's review at a future meeting.

PARK FOUNDATION REPORT

Director Lewandowski stated 160 ducks have been sold so far for the Foundation's Lucky Duck fundraiser taking place on July 19 at Pioneer Pool. Ducks can be purchased for $5 each.

EXECUTIVE DIRECTOR REPORT

Executive Director Fullerton updated the Board on the following:

- Executive Director Fullerton and Director Kramer will be attending the Village Plan Commission Meeting tomorrow night regarding the proposed swings at Arlington Ridge Center. They recently met with the concerned residents via zoom to discuss potential resolutions to their concerns.
- The new Museum Flag Exhibit grand opening will be on June 26, at 6:00 p.m.
- Executive Director Fullerton would like all Board members to meet at the Frontier Days main stage on July 1 to present the Festival volunteers with a special honor plaque.
- Executive Director Fullerton asked which Board members are available to attend the 4th of July parade. All but Vice President Gelinas are planning to attend.
- Executive Director Fullerton distributed a copy of the Land Cash ordinance she received from the Village for Board review. President Leno asked staff to survey other local park districts to see what the cost per acre is in their communities.
- Executive Director Fullerton, Director Meyer and Director Kramer met with AHYAA and shared copies of the AHYAA policy and agreement for review. If the Board would like any changes made to the policy, let staff know prior to the follow-up meeting with AHYAA.
- Staff met with the Village to discuss the possible ice rinks. Director Kramer shared a drawing of the potential location of the ice rinks with the Board. The Village is in the process of drafting an IGA with their attorney for the District to review.
- Executive Director Fullerton stated the Board should all have received an updated memo regarding Centennial Park. Staff met with a resident who addressed additional concerns about Centennial Park. President Leno would like this topic to be added to an upcoming meeting agenda so the concerned residents can be included in the discussion.
- Executive Director Fullerton stated that the hospital president has not yet provided a copy of the traffic study related to the proposed installation of a traffic signal at the intersection of Kennicott Road and Kirchoff Road.

Deputy Director Myers said in preparation for the annual audit, this year the auditors may only contact President Leno and Vice President Gelinas

COMMISSIONER REPORTS

- Commissioner Nesvacil said he will not be at the July 14 Board meeting.

MOVED INTO CLOSED SESSION

Commissioner Supplitt moved, seconded by Commissioner Nesvacil to hold Closed Session for personnel matters involving specific employees of the AHPD – 5ILCS 120/2(c)(1),) at 9:45 p.m.

Roll was called with:
Ayes – Supplitt, Nesvacil, Owen, Gelinas, Leno
Nays – None
Absent – None

Ayes – 5; Nays – 0; <u>MOTION CARRIED</u>

RECONVENED TO REGULAR MEETING

At 10:07 p.m. the Regular Meeting was reconvened and the following were present:

Board: Leno, Gelinas, Owen, Nesvacil, Supplitt
Staff: Fullerton

ACTION RELATED TO THE EXECUTIVE DIRECTOR'S EMPLOYEMENT AGREEMENT

Commissioner Nesvacil moved, seconded by Commissioner Owen, to approve a one-year extension to Executive Director Fullerton's contract, and a 4% salary increase.

Roll was called with:
Ayes – Nesvacil, Owen, Gelinas, Supplitt, Leno
Nays – None
Absent – None
Ayes – 5; Nays – 0; <u>MOTION CARRIED</u>

ADJOURNMENT

<u>Commissioner Owen moved, seconded by Vice President Gelinas to adjourn the Regular Meeting at 10:08 p.m.</u> On a voice vote, the motion was approved 5-0.

Maryfran H. Leno, President
Board of Commissioners
Arlington Heights Park District

Carrie A. Fullerton, Secretary
Board of Commissioners
Arlington Heights Park District

7/14/26
Date Approved