MINUTES OF THE REGULAR BOARD MEETING
BOARD OF PARK COMMISSIONERS
ARLINGTON HEIGHTS PARK DISTRICT
Administration Center
410 N. Arlington Heights Road
October 13, 2026 at 6:30pm

President Leno called the Regular Board Meeting to order at 6:31pm

President Leno led the Pledge of Allegiance.

ROLL CALL OF COMMISSIONERS

Commissioners Present
M. Leno
T. Gelinas
B. Owen
J. Supplitt

Commissioners Absent
R. Nesvacil

Staff Present: Carrie Fullerton, Executive Director; Jason Myers, Deputy Director; Brian Meyer, Director of Recreation and Facilities; Amy Lewandowski, Director of Marketing and Community Engagement; John Kramer, Director of Parks and Planning; Stephenie Gualano, Director of Human Resources; and Kathy Lydon, Recording Secretary.

Other Staff in attendance: Kristy McCann, Lindsey Robertson, Matt Turinsky, Cameron Edelman, Bruce Osslund, and Anna Kasper

Visitors: Martha Trotter, Sikich LLP; and Sheila DeLattre, Resident

RECOGNITION OF VISITORS & CITIZENS TO BE HEARD

Superintendent Robertson introduced Bruce Osslund as the new Assistant Club Manager of Forest View Racquet and Fitness Club. Bruce has been working part-time for the District since 2020 before accepting this new full-time position.

Cameron Edelman introduced Anna Kasper as the new Athletic Supervisor. Anna will be based out of Recreation Park and will be overseeing basketball and soccer programs.

President Leno congratulated both employees on their new positions.

Resident Sheila DeLattre asked for an update on Lake Terramere. President Leno responded that there will be no update until the District finds out if they were awarded a grant, which will not be until December or January.

APPROVAL OF MINUTES

Commissioner Supplitt moved, seconded by Vice President Gelinas, to approve the minutes of the September 23, 2026 Regular Meeting minutes. On a voice vote, the motion was approved 3-0 with Commissioner Owen abstaining.

Commissioner Supplitt moved, seconded by Vice President Gelinas, to approve the minutes of the September 23, 2026 Closed Session Meeting minutes. On a voice vote, the motion was approved 3-0 with Commissioner Owen abstaining.

PRESENTATIONS & INFORMATIONAL REPORTS

None

President Leno asked for a motion to move up agenda item 8a: Acceptance of 2026 Audit under New Business.

Commissioner Owen moved, seconded by Vice President Gelinas to move up agenda item 8a: Acceptance of 2026 Audit. On a voice vote, the motion was approved 4-0.

ACCEPTANCE OF 2026 AUDIT

Deputy Director Myers stated the District received an unmodified opinion, which is the best opinion to receive. The auditors did not identify any deficiencies, and all fund balances are positive. Staff will be working on something new this year called a Popular Annual Financial Report. Deputy Director Myers said the District has received the GFOA award for excellence in financial reporting for the 40th consecutive year.

Deputy Director Myers then introduced Martha Trotter of Sikich LLP who gave a more in-depth review of the audit for the fiscal year ending April 30, 2026.

President Leno thanked Martha for attending tonight's meeting and for all the work that went into preparing this year's audit report.

Commissioner Owen moved, seconded by Vice President Gelinas, to accept the Annual Comprehensive Financial Report for the Fiscal year ended April 30, 2026. On a voice vote, the motion was approved 4-0.

OLD BUSINESS

APPROVAL OF RECREATION PARK PHASE II CHANGE ORDERS

Director Kramer said these change orders relate to the OSLAD portion of the Recreation Park project. Credit for the portion of the contract that includes purchasing tent anchors, which are no longer needed, is included in these change orders.

Vice President Gelinas moved, seconded by Commissioner Owen, to approve Recreation Park Phase 2 Change Orders #'s 9, 14, 15, and 17 as presented.

Roll was called with:
Ayes –Gelinas, Owen, Supplitt, Leno
Nays – None
Absent – Nesvacil
Ayes – 4; Nays – 0; MOTION CARRIED

APPROVAL OF RECREATION PARK PHASE III CHANGE ORDER

Director Kramer stated the reason for this change order is to address unsuitable soils in which money was already allocated in the contingency for. Director Kramer answered questions the Board had relating to this change order.

Vice President Gelinas moved, seconded by Commissioner Owen, to approve Recreation Park Phase 3 Change Order # 92.

Roll was called with:
Ayes –Gelinas, Owen, Supplitt, Leno
Nays – None
Absent – Nesvacil
Ayes – 4; Nays – 0; MOTION CARRIED

APPROVAL OF IGA WITH VILLAGE OF ARLINGTON HEIGHTS FOR ICE RINK

Executive Director Fullerton said changes have been made to this document at the request of the Board at the last meeting. These changes have been reviewed and approved by both PDRMA and Attorney Paine, as well as by the Village. This agreement is for one year. At the request of the Board, Executive Director Fullerton will bring the agreement back to the Village to clarify in writing that the Park District owns the ice rink.

Vice President Gelinas moved, seconded by Commissioner Owen, to approve an Intergovernmental Agreement with the Village of Arlington Heights for an Ice Rink, with provisions about ownership. On a voice vote, the motion was approved 4-0.

APPROVAL OF AFFILIATE POLICY

Director Meyer explained the changes what were made to this proposed policy based on suggestions from the Board. After a long discussion, the Board still had questions and concerns about the wording in this policy, so the approval was tabled until clarification is made.

NEW BUSINESS

POST-ISSUANCE COMPLIANCE REPORT

The Board has no questions of comments in reference to this report.

APPROVAL OF REFUSE CONTRACT AWARD

Superintendent Turinsky stated that five contractors submitted sealed bids for solid waste collection and disposal. Lakeshore Recycling Systems had the lowest responsible bid. Superintendent Turinsky explained the terms of the contract and answered questions the Board had.

Vice President Gelinas moved, seconded by Commissioner Owen, to approve the lowest responsive solid waste collection combined base bid as submitted by Lakeshore Recycling Systems, Rosemont, IL for $1,676.00 a month and the alternates as presented.

and

Move to allow the Executive Director to authorize two (2) one-year renewals to Lakeshore Recycling Systems if service meets the needs of the district. On a voice vote, the motion was approved 4-0.

APPROVAL OF ARC PARKING LOT IMPROVEMENTS

Director Kramer said after the recent renovations at ARC, it was identified that the parking lot was in need of repaving. Director Kramer anticipates much of the concrete work will be completed by the end of this year, but it is possible that the sealcoat will not be completed until next spring.

Commissioner Owen moved, seconded by Vice President Gelinas, to approve the proposal from Patriot Pavement Maintenance for parking lot maintenance at Arlington Ridge Center Parking Lot Improvements using the TIPS Cooperative Purchasing Cooperative #11364 in the amount of $186,332.86 with a project budget of $220,000.

Roll was called with:
Ayes – Owen, Gelinas, Supplitt, Leno
Nays – None
Absent – Nesvacil
Ayes – 4; Nays – 0; MOTION CARRIED

APPROVAL OF ARLINGTON LAKES GOLF COURSE FENCE REPLACEMENT-PHASE II BID

Superintendent Robertson stated this is phase two of the golf course fence replacement project. Superintendent Robertson reviewed what was included in the base bid as well as the alternates that were included in the packet and shared that Durabilt Fence Co II Inc. was the lowest bidder.

Superintendent Robertson answered questions the Board had relating to the fence project.

The Board stated that in the future they would like to see all the bid tabulations included in the board packet.

Commissioner Supplitt moved, seconded by Vice President Gelinas, to award the Arlington Lakes Golf Course Fence Replacement – Phase II Bid to Durabilt Fence Co II Inc, Wheeling, IL in the amount of $76,125.

Roll was called with:
Ayes – Supplitt, Gelinas, Owen, Leno
Nays – None
Absent – Nesvacil
Ayes – 4; Nays – 0; MOTION CARRIED

PARK FOUNDATION REPORT

Director Lewandowski said the Foundation golf outing was a success. The final numbers are still being tabulated but she estimates the Foundation raised $25,000-$30,000.

EXECUTIVE DIRECTOR REPORT

Executive Director Fullerton updated the Board on the following:

- There will be a Closed Session tonight for Personnel
- Congratulations to President Leno on receiving an award for her 25 years on the Park Board.
- A planning meeting for Frontier will be scheduled in January, 2027
- President Leno, Vice President Gelinas and Commissioner Supplitt will be attending the NWSRA event at Chevy Chase on Friday, October 23
- The joint meeting with the Library is scheduled for Thursday, October 29 at ARC
- Representative Canty will be given a tour of Recreation Park on November 6 at 10:00am

COMMISSIONER REPORTS

- The Commissioners all stated how nice the Foundation golf outing was and thanked all those involved in making it a success.
- The Commissioners also congratulated President Leno on receiving an award for her 25 years of service on the Park board.

MOVED INTO CLOSED SESSION

Commissioner Owen moved, seconded by Commissioner Supplitt, to hold Closed Session for personnel matters involving specific employees of the AHPD-5 ILCS 120/2(c)(1) & (2) and potential acquisition of Real Estate - 5 ILCS 120/2(c)(5) & (6).

Roll was called with:
Ayes – Owen, Supplitt, Gelinas, Leno
Nays – None
Absent – Nesvacil
Ayes – 4; Nays – 0; MOTION CARRIED

RECONVENED TO REGULAR MEETING

At 8:18 p.m. the Regular Meeting was reconvened and the following were present:

Board: Leno, Supplitt, Gelinas, Owen
Staff: Fullerton, Lewandowski, Gualano

ADJOURNMENT

Commissioner Owen moved, seconded by Vice President Gelinas, to adjourn the Regular Meeting at 8:18 p.m. On a voice vote, the motion was approved 4-0.

Maryfran H. Leno, President
Board of Commissioners
Arlington Heights Park District

Carrie A. Fullerton, Secretary
Board of Commissioners
Arlington Heights Park District

10/27/26
Date Approved